



THURSDAY, JUNE 23, 3:00- 5:00 PM, GRIFFIN GATE

MEETING SUMMARY

PRESIDENT	Nabil Abu-Ghazaleh	√	DIVISIONAL REPS (7)	Adelle Schmitt	
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude			Jennifer Bennett	
VICE PRESIDENT STUDENT SERVICES	Marsha Gable	√		Michael Barendse	
VICE PRESIDENT ADMINISTRATIVE SERVICES	Linda Jensen (Interim)	√		Irene Palacios	
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Aaron Starck			Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javiar Ayala				
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle	√			
DEAN OF ARTS, LANGUAGES AND COMMUNICATION	Susan Schwartz (Interim)		BASIC SKILLS REPRESENTATIVE	Beth Kelley	√
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran		SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	Mike Reese			Kurt Brauer	
DEAN, LEARNING & TECHNOLOGY RESOURCES	(Interim)		CLASSIFIED SENATE DESIGNEE	Dana Mints	
SR. DEAN OF ALLIED HEALTH & NURSING	Debbie Yaddow	√	CLASSIFIED SENATE REPRESENTATIVE	Brian Lam	
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri	√	CSEA REP	Will Pines	
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Amir Law (Interim)	√	ASGC REPRESENTATIVE	TBD	
ASSOCIATE DEAN, ATHLETICS	Donivan Marthis (Interim)				
ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY	Lida Rafia	√			
ACCREDITATION LIASON OFFICER			GUESTS:		
DIRECTOR FACILITIES & OPERATIONS	Ken Emmons	√			



PRESIDENT, ACADEMIC SENATE	Jeff Lehman for Tate Hurvitz (Co-Chair)	v			
AFT REPRESENTATIVES	Jim Mahler				
	Victoria Curran for Judd Curran				
CHAIRS & COORDINATORS REP	Evan Wirig		RECORDER:	Patty Sparks	v

Meeting commenced at 3:00 PM.

I. BUDGET UPDATE – JENSEN, ABU-GHAZALEH

Linda stated that growth funds may be difficult to achieve as we would have to grow 5% to 6% to remain flat. We have resources, but limited operating resources as our pots of funding are more and more categorical.

Nabil stated that faculty staffing has processes in place, but would like to see classified staffing considered at the same time.

World Arts & Cultures Committee (WACC) reviews and funds grants for cultural events on campus and it may be a place to set aside 20% of their funding to fund committee events. We need to be mindful of spending and really ask whether a community event is more important than purchasing a piece of equipment. We need to make sure there is a consistent process in place that protects the institution evenly. There is a need to establish a process to get equipment to classrooms and not be dependent on the processes in place now. We need to think about how to tie resources, which will be scarce, as we prepare for the next economic downturn.

Nabil further reported that conversations are continuing regarding international student marketing and recruitment.



II. STRATEGIC FUNDING – ABU-GHAZALEH

The Institutional Review Committee and its tasks, in principal recommend funding allocation to this Council through its processes and prioritization. We need to enter them approved, but also consider costs and impacts as we go down the list.

The Council discussed the need to align but separate the necessary/imminent equipment requests with the activity proposal processes. Nabil stated this is something the new Vice President of Administrative Services will work on.

III. STRATEGIC HIRES - GABLE

Marsha stated that a counselor position is vacant due to a retirement. She further explained that we currently serve upwards of 18,000 students. There are 16 to 18 counselors and at least 10 of those counselors are at .50 and 6 counselors are on 100% reassigned time. Currently counselors are seeing approximately 1,700 students each semester and there is a growing need. Losing a counselor would seriously increase the counselor/student ratio.

The Council questioned whether or not the Counseling Department will extend hours and services. Martha Clavelle responded by stating that the hope is to not only extend hours but continue Saturday sessions making counseling available to more students.

Action Taken: The Council agreed to move this position forward.



IV. CLASSIFIED STAFFING RANKINGS

Marsha spoke to the Classified Staffing Committee Prioritized List for the Council utilizing the overhead projector. She reviewed the overall ranking list, speaking to 14 positions. They are as follows:

Composite Scores based on Rankings 2016		
Position Requested	Department	Overall Ranking
Forensic Technology Lab Technician	AOJ	1
Multimedia Technician	LTRC	2
Student Services Specialist	Student Affairs	3
Music Technician (.9)	Music	4
Recycling Assistant	Facilities and Maintenance	5
Program Specialist CAFYES	EOPS	6
Financial Aid Assistant	Financial Aid	7
*CalWORKS Admin Assistant I	CalWORKS	8
Dance Operations Facilitator (.475)	Dance	9.5
Chemistry Technician	Chemistry	9.5
Administrative Assistant I (.425)	Academic Senate / College & Community Relations	11
Sports Information Director	Athletics	12
Clerical Assistant Sr.	Dean, CTE/WD	13
Clerical Assistant Sr. / OPT (.475)	OPT	14

*Categorically Funded



These are all new positions, no replacement positions. How far we go down the list depends on the budget. There are two positions that are categorically funded. The Council discussed pulling positions funded by Categorical funds and reviewing them separately but it was recommended to keep the positions on the ranking sheet, just not ranked with general fund positions. The Council further discussed whether or not positions funded with categorical funds could be hired through the Auxiliary. The idea would be to eliminate positions when the funding goes away and/or decrease hours when funding is decreased. This issue to be discussed further.

Action Taken: Council recommended to move the two categorical positions forward and to move down the list when funding is available.

NEXT P&RC MEETING DATE: July 28, 2016 3 – 5 p.m., 70-066

VISION: CHANGING LIVES THROUGH EDUCATION