



**GROSSMONT COLLEGE  
Facilities Committee  
Wednesday, March 6, 2019  
9:30 a.m. – 11:00 a.m.  
Location: 70-066, Distance Learning Room  
MINUTES**

**Purpose** The Facilities Committee identifies, prioritizes and advocates for the facilities needs and services. It makes recommendations to the College Council for the strategic direction and implementation of facilities priorities. These recommendations address facilities policies and procedures, prioritization of facilities requests from annual unit plans\*, facility requirements for existing programs, and projected facility needs of the college for the future. The committee will ensure that its recommendations are consistent with the objectives and recommendations established in the Facilities Plan, Strategic Plan, Educational Master Plan, and other supporting plans and reports (five-year capital outlay plan, use of space, scheduled maintenance, state and federal reports, etc.).

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Loren Holmquist	<input checked="" type="checkbox"/> Amy Bianchi	<input type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Vaunette Allen	<input type="checkbox"/> Student Vacancy	<input type="checkbox"/> Marsha Gable
		<input checked="" type="checkbox"/> Donovan Marthis
		<input checked="" type="checkbox"/> Reyna Torriente
		<input checked="" type="checkbox"/> Jacqueline Hall

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Randy Abshier	<input checked="" type="checkbox"/> Andy Timm	<input type="checkbox"/> Lorena Ruggero
<input checked="" type="checkbox"/> Jennifer Bennett		<input checked="" type="checkbox"/> Melissa Takagi

EX-OFFICIO	RECORDER
<input type="checkbox"/> Patrice Braswell-Burris	<input checked="" type="checkbox"/> Sonia Galaviz
<input checked="" type="checkbox"/> Bill McGreevy	<input checked="" type="checkbox"/> Patty Sparks

ROUTINE BUSINESS	
1. Welcome and Introductions - Loren Holmquist	Meeting commenced at 9:30AM - Introductions were made.
2. Additions/Deletions to Agenda - Vaunette Allen (Items under deletion moved to next meeting due to time constraints)	<ul style="list-style-type: none"> <li>• Additions:               <ul style="list-style-type: none"> <li>- Reyna- ADA accessibility issues Building 34</li> </ul> </li> <li>• Deletions:               <ul style="list-style-type: none"> <li>- Addition made by Reyna- ADA accessibility issues Building 34</li> <li>- Item 10 – Committee Reports – Current FPR Progress</li> <li>- Item 11 – Committee Reports - Project Cost &amp; Time</li> </ul> </li> </ul>
3. Approve Meeting Notes & Follow-up - Vaunette Allen	None to update

<b>NEW BUSINESS</b>	
4. Rules of Engagement - Vaunette Allen	Reviewed the rules of engagement from Governance and Decision Making Handbook (pg. 8). Touched on all bullet points.
5. New Governance structure - Vaunette Allen	Presented and explained the slide Participatory vs Operation. (See attached PowerPoint pages 8-9)
6. Recommendation Process – Vaunette	Reviewed recommendation process.
7. Purpose Statement - Loren Holmquist	Explained and read through the Facilities Committee Purpose Statement. (PowerPoint slide 13) Focused on Prioritization of Facilities Requests - Noted that the Facilities Project Request (FPR) will be explained later in the meeting.

<b>COMMITTEE REPORTS</b>	
8. Construction Updates - Loren Holmquist	<p>Gave following construction update (PowerPoint slides 15 - 41)</p> <ul style="list-style-type: none"> <li>• PVAC (Performing Visual Arts Center) <ul style="list-style-type: none"> <li>- Estimated completion Fall 2019</li> </ul> </li> <li>• Bldg. 31 <ul style="list-style-type: none"> <li>- Estimated completion goal Fall 2019 – Delays caused by inclement weather</li> </ul> </li> <li>• Bldg. 36 <ul style="list-style-type: none"> <li>- Current building to be torn down</li> <li>- Proposed construction starts Jan 2020</li> <li>- Estimated completion Summer 2021</li> </ul> </li> <li>• Bldg. 200's (a.k.a. 20's) <ul style="list-style-type: none"> <li>- Will include Comm. Arts, painting, ceramics, dance, music, theater, world language</li> <li>- Possibly 3-story structure</li> <li>- Proposed construction starts Summer 2021</li> <li>- Estimated Completion Fall 2022</li> </ul> </li> <li>• Football Field <ul style="list-style-type: none"> <li>- New track</li> <li>- New Score board</li> <li>- Will be conducting Gmax testing. Test will allow us to see the give of the turf.</li> <li>- Added heat reduction to the turf to keep temp down during games</li> <li>- Will be adding ADA ramp to field to make accessible. Will be on west end of field. ADA parking and truncated domes as well. All ADA required by state. ADA persons will be able to use bathrooms in bldg. 41.</li> </ul> </li> </ul>
9. FPR Process (Training & Consensus) – Loren Holmquist	<ul style="list-style-type: none"> <li>• Gave Review of Facilities Project Request Process. Explaining the process so that committee can come to a consensus.</li> <li>• Referred to FPR Flowchart (PowerPoint slide 43)</li> <li>• Explained the FPR Form.</li> </ul>
10. Current FPR Progress - Loren Holmquist	Deleted
11. Project Cost & Time (Training) – Loren Holmquist	Deleted

<b>DISCUSSION</b>	
<p>12. Initiate FPR Form Process - Loren Holmquist</p> <p>Acronyms Defined:</p> <ul style="list-style-type: none"> <li>• ADA (American Disability Act)</li> </ul>	<p><b>FPR Form Process:</b></p> <ul style="list-style-type: none"> <li>• Facilities Committee Recommends FPR Prioritization College Counsel</li> <li>• Roles of the Committee was explained</li> <li>• Clarification was given on what type of projects should come to FPR process.</li> <li>• The FPR process was discussed at length.                             <ul style="list-style-type: none"> <li>○ Suggestion was made for the initial requestor to be informed of the status of the FPR.</li> </ul> </li> </ul> <p><b>Timeline:</b></p> <ul style="list-style-type: none"> <li>• Explained the timeline to members. Trying to end this 2019. Noted that they are behind on timeline due to the formation of the New Governance Committees.</li> <li>• The following suggestions were made:                             <ul style="list-style-type: none"> <li>○ Suggestion was made to check the timeline.</li> <li>○ Suggestion was made to have all info sent to Deans and Chairs w/the timeline</li> <li>○ Suggestion was made to upload status of request on the website for transparency</li> </ul> </li> </ul>
<p>13. Rules of Engagement - Vaunette Allen</p>	

<b>FOR CONSENSUS</b>	
<p>14. Initiate FPR Form Process - Vaunette Allen</p>	<ul style="list-style-type: none"> <li>• The following was agreed upon regarding FPR Form Process:                             <ul style="list-style-type: none"> <li>○ Timeline:                                     <ol style="list-style-type: none"> <li>1. Start the FPR process now before annual unit plan</li> <li>2. Approving schedule with adjustment to March 11<sup>th</sup> schedule</li> </ol> </li> </ul> </li> </ul>
<p>15. Rules of Engagement - Vaunette Allen</p>	<ul style="list-style-type: none"> <li>• Committee Discussed and agreed to the following meeting Norms &amp; Rules of Engagement:                             <ul style="list-style-type: none"> <li>-Members agreed to raise hand before speaking</li> <li>-Members agreed to give peace sign for clarification on acronyms or subject matter</li> <li>-Members agreed to raise hand before speaking</li> <li>-Members agreed to give thumbs up/ thumbs down for consensus action; up means agreed; down means don't agree; thumb sidewise means they would like to further discuss the topic</li> </ul> </li> </ul>

<b>FOLLOW-UP</b>		
Who	Item	Timeline

<p><b>16. WORK AHEAD</b></p> <ul style="list-style-type: none"> <li>• <b>Announcements</b></li> <li>• <b>Preparations for future meetings</b></li> </ul>
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**NEXT MEETING: Wednesday, April 3, 2019 at 9:30 a.m. – 11:00 a.m. in 70-066 Distance Learning Room**