## Supv./Mgr. Onboarding – First 90 Days

## **Orientation Day 2**

Leaders Only
Support from IT, Systems Administrators (Accounting, Payroll, etc.) and other SMEs will be needed

## Department Specific Learning

PD to provide outline for managers to insert department/role specific content

Self-Paced Learning Online



- Workday
- Canvas
- Intranet
- Colleague
- 25 Live
- Cascade
- WebAdvisor

- Contract Language
- Benefits
- Accruals
- Time Off
- HR BP's and AP's
- Business and Fiscal Affairs BP's and AP's

- Title 5
- Governance
- GCCCD Culture
- Senate Culture
- Department Specific

- Accreditation
- Pathways
- DEI

- Sexual Harassment
- FERPA
- Get Inclusive

## New Leader Learning Path

Day Two Orientation		Department BP's and AP's		Additional Dept. Info		Self-Paced Learning
<ul> <li>Workday</li> </ul>		• BP II00		Listen and Learn Tour		Sexual Harassm
<ul> <li>Canvas</li> </ul>		• BP 4010		Goals and Expectations of Role		• FERP*
<ul> <li>Intranet</li> </ul>		• BP 5052				Get Inclusive
<ul> <li>Colleague</li> </ul>		• AP 5052				
25 Live		•				
• Cascade						
<ul> <li>WebAdvisor</li> </ul>		Student Interactions & Focus				
Contract Language		<ul> <li>Accreditation</li> </ul>	L .		J	
<ul> <li>Benefits</li> </ul>		• Pathways				
<ul> <li>Accruals</li> </ul>		• DEI				
Time Off					Ĺ	
HR BP's and AP's						
Business and Fiscal Affairs BP.	7					
Governance						
<ul> <li>GCCCD Culture</li> </ul>						
Senate Culture	C					
						6.1
		By signing below I am con		ig that I have sufficient understar ems list above.	nding	of the
		Print Name		Signature		