

*Academic Senate
Grossmont College*

**Monday, November 5, 2001, 11:10 a.m. – 12:20 p.m.
Room 325A**

I. PRESIDENT'S REPORT

- A. Approval of Agenda
- B. Approval of minutes, meeting of October 15, 2001
- C. DCEC Council – Attachment #1
- D. Part Time Faculty Academic Senate Representative
 - Bushra Jonna to serve through May 31, 2002, replacing Michael Piotrowski
- E. Student Services Program Review Committee
 - Marion de Koning – Art Department

II. ACTION ITEM

- A. Search and Interview Committee Faculty Approval Procedure – Attachment #2

III. INFORMATION ITEMS

- A. Governing Board Policy Manual, Chapter 4 / Academic Policies – Attachment #3
- B. Accreditation Results/Preliminary Findings and Recommendations
Presented by Peter White
- C. Faculty Hiring Concerns
Presented by Hank Jordan
- D. Planning Process
Presented by Beth Smith & Jerry Buckley

IV. COMMITTEE REPORTS

- A. Budget and Planning Council Report
Presented by Jerry Buckley
- B. Program Review Committee Report
Presented by Sheridan DeWolf

**DISTRICTWIDE COORDINATING EDUCATIONAL COUNCIL
(District Standing Council)**

Charge

Anticipate and serve the educational needs of students in the District by reviewing, facilitating, and recommending educational initiatives and programs districtwide, consistent with existing District and College planning processes.

Chair

Chancellor or designee

Composition

President, Cuyamaca College
President, Grossmont College
President, Academic Senate, Cuyamaca College
President, Academic Senate, Grossmont College
Vice President, Academic Senate, Cuyamaca College
Vice President, Academic Senate, Grossmont College
Vice President, Instruction, Cuyamaca College
Vice President, Academic Affairs, Grossmont College
Vice President, Student Development and Services, Cuyamaca College
Vice President, Student Services, Grossmont College
Sr. Director, Institutional Research, Planning, and Academic Services
Co-Chair, Cuyamaca College Curriculum Committee
Co-Chair, Grossmont College Curriculum Committee
President, Associated Students of Cuyamaca College
President, Associated Students of Grossmont College

Meeting Schedule

As required.

The Search & Interview Committee Chair is appointed as the Senate President's designee in representing the Senate's interests in *Step 6 on page 4 of the PE9 Procedures.

*6 Academic Senate President

In accordance with respective Academic Senate procedures, notify the College President and Affirmative Action Officer of the Academic Senate's approval of faculty committee members.

Chapter 4

Academic Affairs

POLICIES:

BP 4010	Academic Calendar
BP 4020	Program and Curriculum Development
BP 4025	Philosophy and Criteria for Associate Degree and GE
BP 4030	Academic Freedom
BP 4040	Library Services
BP 4050	Articulation
BP 4060	Delineation of Functions Agreements
BP 4070	Auditing and Auditing Fees
BP 4100	Graduation Requirements for Degrees and Certificates
BP 4110	Honorary Degrees
BP 4220	Standards of Scholarship
BP 4225	Course Repetition
BP 4230	Grading Symbols
BP 4235	Credit by Examination
BP 4240	Academic Renewal
BP 4250	Probation, Disqualification and Readmission
BP 4260	Pre-requisites and Co-requisites
BP 4300	Field Trips and Excursions
BP 4400	Community Services

BP 4010 Academic Calendar

Reference:

Education Code Section 70902(b)(12)

Board Policies 2410 and 2510

The chancellor shall, in consultation with the appropriate constituent groups (including, but not limited to the Academic Senates, bargaining units, administrative representatives from student services and instructional units), develop and submit an academic calendar to the board.

BP 4020 Program and Curriculum Development

Reference:

Education Code Sections 70902(b); 78016

Title 5, Section 51022(a)

Board Policies 2410 and 2510

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality, currency, and intra-district alignment. To that end, the chancellor shall, through mutual agreement with the Academic Senates, establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

Furthermore, these procedures shall include:

- A. appropriate involvement of the faculty and Academic Senate in all processes;
- B. regular review and justification of programs and course descriptions;
- C. opportunities for training for persons involved in aspects of curriculum development;
- D. vocational biannual program review, submitted for approval to the governing board.

All new programs and program deletions shall be approved by the Board.

New courses that are not part of an existing approved program and all new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

See Administrative Procedures [#(based upon old policy 545)].

BP 4025 Philosophy and Criteria for Associate Degree and General Education

Reference:

Title 5, Section 55805

Board Policies 1300, 2410 and 2510

Old Board Policies 102 and 105

The governing board believes that a community college should provide experiences that will greatly broaden students' educational opportunities and strengthen our society's democratic institutions.

It shall be the policy of the Board to implement this educational philosophy by providing a variety of programs. These shall be known as:

1. An instructional program composed of:
 - a. Associate degrees—composed of general education, courses in the major, and electives—designed to lead students through patterns of learning experiences in order to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics, to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems, and to develop the capacity for self-understanding.
 - b. Transfer courses equivalent to the lower division curriculum of universities and colleges for students who plan to continue their education at a baccalaureate institution.
 - c. Career education courses to provide technical skills and knowledge for beginning employment, retraining, and advancement.
 - d. General education courses to: broaden knowledge, skills, attitudes, and values; develop analytical ability and critical thinking; and foster interest in life-long learning in educational, scientific, and cultural fields essential for effective participation in a complex society
 - e. Developmental courses to assist inadequately prepared students to succeed in college course work.

2. A student services program composed of:
 - a. Instructional support services and personal support services to provide students with sufficient opportunity to achieve educational success.

- b. Co-curricular activities to provide opportunities for personal development and social responsibility.
3. A learning resources program composed of programs and services to support and supplement the instructional, student services, and community education programs.
4. A community education program composed of:
 - a. Continuing education noncredit courses that are eligible for state support and are designed to provide education and training in the areas of local needs.
 - b. Contract education courses and services that respond to educational needs of the community on a fully fee funded basis.
 - c. Community services courses, workshops, seminars, forums, and institutes to provide for the special educational, cultural, avocational, and recreational needs of the community.

It shall be the policy of the board to provide a comprehensive instructional program to serve the educational needs of the students of this District. No such course of study or program shall be in conflict with any law or the purpose for which this District is established, or the adopted goals and objectives of the District.

For the purpose of this policy, a course of study shall be defined as the planned content of a series of classes, subjects, studies, or related activities.

No program or course of study shall be taught in this District unless it has been adopted by the Board. The Board reserves the right to determine which units of the instructional program constitute courses of study or programs and are thereby subject to the adoption procedures of the Board.

See Administrative Procedure [#].

BP 4030 Academic Freedom

Reference:

Title 5, Section 51023; Accreditation Standard 2.2

Board Policies 2410 , 2510 and 7215

Old Board Policy 327

[Crosslist this as BP 7215 and insert text from that policy.]

BP 4040 Learning Resource Services

Reference:

Education Code Section 78100

Board Policies 2410 and 2510

It shall be the policy of the Board to establish learning resource services in the colleges that serve the needs of students, staff, and community residents. To enhance learning resource services utilization, the Board will provide the necessary staff and resources to maximize access to the Learning Resource Center and broaden the collection to include a variety of media.

See Administrative Procedure [#] (Derive from old board policy 124.)

BP 4050 Articulation

Reference:

Title 5, Section 51022(b).

Board Policies 2410 , 2510 and 5010

The chancellor shall establish procedures that assure appropriate articulation of the District's educational programs with baccalaureate programs, proximate high schools and other educational institutions as appropriate .

See Administrative Procedures [#].

BP 4060 Delineation of Functions Agreements

Reference:

Education Code Sections 8535; 8536

Whenever a mutual agreement with a school district or other educational entity is required by state law, the chancellor shall present an appropriate memorandum of understanding to the Board for approval.

See Administrative Procedures [#].

BP 4070 Auditing and Auditing Fees

Reference:

Education Code Section 76370

Board Policies 2410, 2510 and 4235

Students may audit courses.

The fee for auditing courses shall be established by the Board, in accordance with the parameters of the educational code. Students enrolled in classes to receive credit for ten (10) or more semester credit units shall not be charged a fee to audit three or fewer semester units per semester.

No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course.

Priority in class enrollment shall be given to students enrolled in the course for credit towards a degree or certificate.

See Administrative Procedures [#] (Derive from old board policy 107.1.)

BP 4100 Graduation Requirements for Degrees and Certificates

Reference:

Education Code Section 70902(b)(3); Title 5, Sections 55800, et seq.

Board Policies 2410 and 2510

The District grants the degrees of Associate in Arts and Associate in Science to those students who have completed the subject requirements for graduation and who have maintained a 2.0 average in subjects attempted. Students must also complete the general education residency and competency requirements set forth in Title 5 regulations.

The District has certificate programs that upgrade and develop occupational and vocational proficiency. Students may be awarded an appropriate certificate upon successful completion of courses of study or curriculum for which the District offers a certificate.

The chancellor shall establish procedures to determine degree and certificate requirements and to assure that graduation requirements are published in the district's catalog(s) and included in other resources that are convenient for students.

See Administrative Procedures [#(Derive from old board policies 519 and 519.1)]

BP 4110 Honorary Degrees

Reference:

Education Code Section 72122

Board Policies 2410 and 2510

Honorary degrees may be awarded at commencement or at some other equally appropriate time. The names of persons receiving honorary degrees must be approved by the Board.

The chancellor shall establish procedures and criteria for the award of honorary degrees.

See Administrative Procedures [#].

BP 4220 Standards of Scholarship

Reference:

**Education Code Section 70902(b)(3);
Title 5, Sections 55750, et seq.**

Board Policies 2410 and 2510

The chancellor shall establish procedures that establish standards of scholarship consistent with the provisions of Title 5, Sections 55750, et seq. and Board policy.

These procedures shall address, but not be limited to: grading practices, academic record symbols, grade point average, credit by examination, academic and progress probation, academic and progress dismissal, academic renewal, course repetition, limits on remedial coursework, and grade changes.

See Administrative Procedures [#].

BP 4225 Course Repetition

Reference:

Title 5, Sections 55761-55765

Board Policies 2410 and 2510

Students may repeat a course in which a substandard final grade (D,F, or NC) was earned. A course may be repeated only once under this policy. When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible as part of the permanent record, insuring a true and complete academic history.

A student may not repeat a course in which a grade of "C" or higher was earned except by petition under extenuating circumstances. If such circumstances do exist, the grade earned in the repeated course shall not be counted in calculating the student's GPA.

See Administrative Procedure [# (Derive from old board policy 518)].

BP 4230 Grading Symbols

Reference:

Title 5, Section 55758;

Board Policies 2410 and 2510

Courses shall be graded using the grading system established by Title 5.

The grading system shall be published in the college catalog(s) and made available to students.

See Administrative Procedure [# (Derive from old board policy 511)].

BP 4235 Credit by Examination

Reference:

Title 5, Section 55753

Board Policies 2410 and 2510

Credit may be earned by students who satisfactorily pass authorized examinations. The chancellor shall establish administrative procedures to implement this policy.

See Administrative Procedures [# (Derive from old board policy 514)].

BP 4240 Academic Renewal

Reference:

Title 5, Section 55764

Board Policies 2410 and 2510

Old Board Policy 518.1

Previously recorded substandard academic performance may be disregarded if it is not reflective of a student's demonstrated ability. A student may request that up to two semesters of substandard work be annotated and not considered in the computation of the student's grade point average or requirements for a degree. The chancellor shall establish procedures that provide for academic renewal.

See Administrative Procedure [#].

BP 4250 Probation, Disqualification and Readmission

Reference:

Education Code Section 70902(b)(3); Title 5, Section 55754, 55755, 55756, 55759, 55764

Old Board Policy 515

It shall be the policy of the Board that grades earned at other schools prior to admission to District colleges shall not be considered in determining probationary status.

PROBATION

1. Academic Probation

Any student who has attempted a minimum of 12 semester units and whose cumulative college grade point *average* falls below 2.0 in courses receiving letter grades for work attempted at a college within the District shall be placed on academic probation.

2. A student placed on probation may submit an appeal in accordance with procedures established by the District.

3. Lack-of-Progress Probation

Any student who has enrolled in a total of at least 12 semester units at a college in the District shall be placed on probation when the student's cumulative units indicate fifty percent or more units of "W," "I," and/or "NC."

4. Removal from Probation

a. Any student placed on academic probation shall be removed from probation when the cumulative grade point average at a college in the district has improved to 2.0.

b. Any student placed on lack-of-progress probation shall be removed from probation when the cumulative units of "W," "I," or "NC" recorded are less than fifty percent of the total units attempted.

DISQUALIFICATION

Any student disqualified from a college within the Grossmont-Cuyamaca Community College District may not attend any college within the District during the next consecutive semester. The student may, however, attend summer intersession.

1. Academic Disqualification

Any student on academic probation whose semester grade point average falls below 2.0 shall be academically disqualified. Any student on academic probation whose semester grade point average equals or exceeds 2.0 but whose cumulative grade point average for all units attempted remains below 2.0 shall be continued on probation.

2. Lack-of-Progress Disqualification

Any student who is on lack-of-progress probation and whose semester work indicates 50 percent or more units of "W," "I," or "NC" will be disqualified. Any student on lack-of-progress probation whose semester work indicates fewer than 50 percent units of "W," "I," or "NC," but whose cumulative records show 50 percent or more units of "W," "I," or "NC" will be continued on lack-of-progress probation.

REINSTATEMENT

Any student believing to be unjustifiably disqualified may file a petition with the Admissions & Records Office requesting that such disqualification be reconsidered.

BP 4260 Pre-Requisites and Co-requisites

Reference:

Title 5, Section 55200

Board Policies 2410 and 2510

Old Board Policy 103.2

The Academic Senates, upon the recommendation of the Curriculum Committees and with the assistance of the colleges' respective matriculation committees, shall utilize the State Model District Policy to establish and enforce course and skill prerequisites, co-requisites, as well as advisories for recommended preparation in accordance with Title 5. The procedures shall include a way in which a prerequisite or co-requisite may be challenged by a student on grounds permitted by law. Prerequisites, co-requisites and advisories shall be identified in District publications available to students.

See Administrative Procedure [#].

BP 4300 Field Trips and Excursions

Reference:

Title 5, Section 55450

Board Policies 2410 and 2510

Old Board Policy 116

The chancellor shall establish procedures that authorize the college administration to approve field trips and excursions when used as devices for teaching and learning integral to the instructional or student services programs of the college. Attendance on field trips is governed by the same rules as attendance in regular classroom activities. The Board shall approve such trips that take students outside the state of California. Approval of the appropriate administrator shall be necessary for all other trips.

The Board does not endorse, support or assume liability in any way for any staff member of this District who takes students on trips not approved by the Board or appropriate administrator of the college.

District funds may be used to support student expenses for approved out-of-state field trips or excursions. The expenses of instructors, chaperons, and other personnel traveling with students may be paid from district funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

See Administrative Procedure [#]

BP 4400 Community Services Programs

Reference:

Education Code Section 78300

Board Policies 2410 and 2510

Old Board Policy 125

The District shall maintain a community services program that extends access to the District's services and facilities into the community by providing opportunities for citizens to participate in programs of intellectual and cultural pursuits, as well as opportunities to explore avocational interests. General fund monies will not be expended to establish and maintain community service classes. Students involved in community services classes shall be charged a fee not to exceed the cost of maintaining the classes. Classes may also be offered for remuneration by contract or with contributions or donations of individuals or groups.

Under the Civic Center Act, District facilities may be made available for use by recognized community groups and civic organizations when such use does not conflict with the regular educational or student service programs of the District.

Community services classes shall be open for admission of adults and of minors who can benefit from the programs.

See Administrative Procedures [#].

Board Policies, Chapter 4

Table of Cross-References: Proposed and Current Policies (10/24/01)

Proposed Policies	Relevant Current Policies
BP 4010, Academic Calendar	--
BP 4020, Program and Curriculum Development	545 (Use this for procedure)
BP 4025, Philosophy and Criteria for Associate Degree and GE	102 105
BP 4030/7215, Academic Freedom	327
BP 4040, Library Services	124 (Use "1,2,3"-list for procedure)
BP 4050, Articulation	--
BP 4060, Delineation of Functions Agreements	--
BP 4070, Auditing and Auditing Fees	107.1 (Use for procedure)
BP 4100, Graduation Requirements for Degrees and Certificates	519 (Use for procedure) 519.1 (Use for procedure)
BP 4110, Honorary Degrees	--
BP 4220, Standards of Scholarship	--
BP 4225, Course Repetition	518 (Use for procedure)
BP 4230, Grading Symbols	511 (Use for procedure)
BP 4235, Credit by Examination	514 (Use for procedure)
BP 4240, Academic Renewal	518.1
BP 4250, Probation, Disqualification and Readmission	515
BP 4260, Pre-requisites and Co-requisites	103.2
BP 4300, Field Trips and Excursions	116
BP 4400, Community Services	125

**Planning & Budget Council
Summary
October 25, 2001**

- Dr. Debra Fitzsimons provided an update on the 2001-02 budget allocation. It was reported that there had been a partial restoration of State Block Grant and Scheduled Maintenance funds by Governor Davis. A revised list of funding needs was distributed which totaled approximately \$9.2 million. This list includes staffing, facilities, equipment and augmentation needs.

A list of recommendations for the use of available general fund reserves, which totaled \$441,770, was distributed. The recommendations for use of general fund reserves are as follows:

Commitments:	
Accreditation Expenses	\$ 30,000
Hyde Art Gallery	\$ 10,000
Other Recommendations:	
Facilities Projects	\$ 20,000
Emergency Items Reserve	\$ 10,000
Holding for Spring '02 Decisions	\$140,000
Remaining allocated to Division augmentation requests:	
Academic Affairs	\$139,062
Student Services	\$ 69,531
Administrative Services	\$ 23,177
Subtotal-Divisional Allocations	\$231,770
Total - Unrestricted General Fund	\$441,770

The Council recommended, to the President, that the purposed allocation of funds be approved for implementation.

- Dr. Dean Colli distributed a report from the Instructional Administration Structure Study Committee. The Committee recommended that a fifth division be established and funded for Fall 2002-03. A proposal to tentatively set aside \$170,000 in the 2002-03 budget for the division was accepted by the Council. Dr. Colli will present this recommendation to several other College contingency groups.
- Dr. Martinez updated the Council on the 2002-03 budget projections. A memo from State Chancellor, Tom Nussbaum, was distributed which announce that all state agencies must submit a 2002-03 budget with a 15% reduction. In addition, the Governor has called for a hiring freeze. Indicators are that funding for 2002-03 look bleak.
- Bill Bradley presented a Staffing Committee report to the Council. The Staffing Committee had a request for hiring an additional five faculty positions that would create a total of eleven, approved for hire, faculty positions. The Council recommended to the President that the following faculty positions be approved for Fall 2002 hiring: Theatre Arts, Music, Exercise Science, Respiratory Therapy and Child Development.

GROSSMONT COLLEGE
List of Budget Needs for FY 02:

<u>Item</u>	<u>Amount</u>	<u>Notes</u>
Augmentation Requests	\$335,825	from FY 02 budget request process
Staffing Committee Requests		
Faculty Requests	\$500,000	estimated based on average salaries
Classified Requests	\$390,000	(new position requests)
Facility Committee Requests	\$2,290,000	(difference between total requests and completed projects)
Equipment Technology Committee Requests	\$2,048,060	list of unprioritized requests
Computer Lab Rollovers	\$250,000	based on previous year needs
New Faculty Computers	\$11,000	already expensed, no budget
Accreditation Expenses	\$30,000	estimate; GC required to pay for travel expenses
New Instructional Division	\$170,000	estimate
Faculty Office Furniture, Carpet, etc.	\$1,000,000	estimate for all faculty replacements; would be done over time
Hyde Art Gallery	\$10,000	has been under budgeted
Augmentation to Fund 40 Projects (Student Ctr., Room 220, Stadium, LRC, etc.)	\$50,000	recommended annually
Selected Scheduled Maintenance (Deleted from State Budget)	\$600,000	out of \$1.8 million; we will need this FY or next
Emergency Items Reserve (one-time)	\$10,000	highly recommended for unplanned emergencies
Tech Mall Equipment Needs	\$1,300,000	Estimate; Further cost analysis is needed
Space Needs (On and Off Campus)	\$200,000	dependent on space requests
<i>Budget Needs-Estimated Total</i>	<u>\$9,194,885</u>	

Sources of Funding for Budget Items for FY 02:

<u>Item</u>	<u>Amount</u>	<u>Notes</u>
Carry Forward Contingency (from FY 01; one-time funds)	\$130,886	In Adopted Budget
Formula Holding Contingency (Difference of 1% between conservative and optimistic campus enrollment goals)	\$310,884	In Adopted Budget Chancellor authorized release of fund stressing extreme caution
Subtotal - Unrestricted General Funds	<u>\$441,770</u>	
Instructional Equipment State Block Grant (Partially restored)	\$165,867	
Instructional Equipment State Block Grants (Rollover from last fiscal year)	\$157,458	unencumbered remaining balances from last year's block grant accts.
Subtotal-Instructional Equipment Funds	<u>\$323,325</u>	
State Scheduled Maintenance (Partially restored; requires district match)	\$218,200	Tentative Estimate
	\$22,380	Restricted to State Maintenance Projects submitted last year
Total-Sources	<u>\$1,005,675</u>	

Recommendations for Use of General Fund Reserves

<i>Commitments:</i>	<i>Amount</i>	
Accreditation Expense	\$30,000	
Hyde Art Gallery	\$10,000	
 <i>Other Recommendations:</i>		
Facilities Projects	\$20,000	
Emergency Items Reserve	\$10,000	
 <i>Hold for Spring '02 Decisions</i>	 \$140,000	
 <i>Remaining allocated to Divisions</i>		
Academic Affairs	\$139,062	60%
Student Services	\$69,531	30%
Administrative Svces.	\$23,177	10%
<i>Subtotal - Divisional Allocations</i>	<u>\$231,770</u> *	
 <i>Total - Unrestricted General Fund</i>	 <u>\$441,770</u>	

**Note: For FY 02-03 tentative budget, it is proposed that \$170,000 of these funds be allocated to 5th Instructional Dean*

Recommendations for Use of Instructional Equipment Reserves

<i>Commitments</i>	<i>Amount</i>	
New Faculty Computers	\$11,000	
Tech Mall Equipment/Furniture Reserve	\$100,000	Need approximately \$1.3 million in computers, technology, and equip.
Secondary Effects - LRC/Tech Mall Reserve	\$20,000	
<i>Subtotal-Commitments</i>	<u>\$131,000</u>	
 <i>Other Recommendations</i>		
Computer Lab Rollovers		
Library		
Classroom Furniture		
Other Instructional Equipment for Distribution		
<i>Subtotal - Other recommendations</i>	<u>\$192,325</u>	
 <i>Total - Unrestricted General Fund</i>	 <u>\$323,325</u>	

To: Planning & Budget Council

From: The Staffing Committee

Date: 10-25-01

Subject: Faculty Staffing Committee Report

The Faculty Staffing Committee reviewed five late spring staffing requests for replacement positions that opened over the summer. The requests were scored using the same criteria and weighting used in developing the priority list in Spring 2001. The five requests were ranked with the Spring 2001 requests and an updated list was developed. All the requests are for positions to be filled in Fall 2002

Currently funding exists for eleven faculty positions. Six positions were approved in the spring of 2001. Five additional positions opened over the summer. After scoring the additional position requests and incorporating them into the Spring 2001 priority list, a new priority ranked list was established. Child Development and Health Education were tied in ranking.

The committee met to decide how to treat the ranking tie between Child Development and Health Education. After the six approved position requests were removed, the new priority listing for faculty position requests ranked Theater Arts, Music, Exercise Science and Respiratory Therapy, respectively, as the first four. The fifth ranked position was a tie between Child Development and Health Education. The final priority list is being submitted with the following recommendation:

The Staffing Committee recommendation is to approve the four highest ranked position requests on the priority list.

Regarding the remaining position, which is ranked in a tie, the following options are submitted:

1. Approve a fifth and sixth position. Pending a cost analysis of savings from hiring eleven new faculty as compared to eleven separating

from the District, the recommendation would be to approve six positions, in effect creating a brand new faculty position.

2. Delay the approval of the remaining position. This position could be open for review again in the spring of 2002, for Fall 2003 hire.
3. Recommend the remaining position be approved. Acknowledging the fact that these two position requests were scored with approved criteria by eight committee members, were ranked extremely close in all respects, and were tied in overall ranking, the committee would rank Child Development ahead of Health Education. The rationale used would be that five out of eight committee members gave a higher member priority to CD as compared to the priority they gave Health Education.

Priority List of Ranked Faculty Position Requests as a Fall 2001 update to the Spring 2001 approved priority list.

1	Math (a)	Approved Spring 2001
2	Theater Arts	
3	Earth Sciences	Approved Spring 2001
4	Music	
5	Exercise Science	
6	Respiratory Therapy	
7	Librarian (a)	Approved Spring 2001
8	Nursing	Approved Spring 2001
9	ASL	Approved Spring 2001
10	Librarian (b)	Approved Spring 2001
11	Child Development & Health Education	TIE
13	International Counselor	
14	Administration of Justice	
15	Philosophy	
16	English-as-a-Second Language	
17	Community Service Learning	
18	Transfer Counselor	
19	Computer Science Information Systems	
20	Librarian c	
21	Spanish	
22	Business	

Planning & Budget Council Summary September 27, 2001

- Brad Tiffany reported that the Fall 2001 enrollment figures were on the positive side—up 4.55% compared to last fall semester. He also reported that Web Registration is now on the Internet and he thanked the IS Department and Marian Nagel for all the work they had done.
- Peter White stated that an Accreditation Visiting Team would be on campus October 16th through October 19th. There will be opportunities for faculty and staff to attend open forums; details will follow soon.
- Debra Fitzsimons and Dr. Martinez provided an update on the 2001-02 budget allocation. Final figures for additional funds are still not available because of the possible restoration of funds by Governor Davis. A list of funding needs was distributed which totaled \$7.5 million. This amount includes staffing, facilities, equipment, and augmentation needs. They stated that there would be more information after October 14th.
- A Course Schedule Report was distributed and reviewed by Dean Colli, which compared course offerings from last year to this year.
- Dr. Martinez encouraged the Council to attend the Grossmont College 40th Anniversary Gala on October 20th, in the Student Center.