

*Academic Senate
Grossmont College*

**Monday, March 17, 2003, 11:10 a.m. – 12:20 p.m.
Room 342**

I. PRESIDENT'S REPORT

- A. Approval of Agenda
- B. Approval of minutes, meeting of March 3, 2003
- C. Academic Senate President for 2003-2005
- D. Postcard Campaign Update
- E. Other

II. ACTION ITEMS

There are no action items at this meeting.

III. INFORMATION ITEMS

- A. Budget Resolution
Presented by Jane Nolan and Marlene Jansky
- B. Board Policies – **Attachment #1**
 - BP 4020
 - BP 3710
- C. CAN Model
Presented by Beverly Wight
- D. Prop R Funding Information – **Attachment #2**
Presented by Debra Fitzsimons

IV. COMMITTEE REPORTS

There are no committee reports at this meeting.

BP 4020 Program and Curriculum Development

Reference: *Education Code Sections 70902(b); 78016
Title 5, Section 51022(a)
Board Policies 2410 and 2510*

Adoption Date: December 18, 2001

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality, currency, and intra-district alignment. Programs, services, and courses provided in new formats shall be held to the same standards as all other programs and curricula. Consistent with Strategic, Academic/Educational, and Facility master plans, new educational formats and technologies will be supported and incorporated into programs and services for students. To that end, the Chancellor shall, through mutual agreement with the Academic Senates, establish procedures for the development and review of all curricular offerings, including their establishment, modification or discontinuance.

Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development;
- vocational biannual program review, submitted for approval to the Governing Board.

All new programs and program deletions shall be subject to the approval of the Board. Subject to ratification by the Governing Board, the Chancellor may approve new options and/or certificates within existing programs, new stand-alone courses, and new and/or modified non-credit courses.

New courses that are not part of an existing approved program and all new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

(Administrative procedures shall be based upon old Board policy 545-Curriculum Development/Alignment)

Proposed Revisions
2/21/03 mw

BP 3710 Intellectual Property and Copyright

Reference: *Education Code Sections 72207, 81459*
 Board Policies, 2410, 2510, 7140

Adoption Date:

The Chancellor is directed to develop appropriate administrative procedures to implement the provisions of the Education Code which authorize the securing of copyrights in the name of the District to all copyrightable works developed by the District, including, but not limited to, works for hire or commissioned works.

The procedures developed by the Chancellor shall assure that the District may use, sell, give, or exchange published materials and may license materials prepared by the District in connection with its curricular and special services.

In the development of these procedures, the Chancellor shall solicit input from the proper representatives of the college community in accordance with the District's policies regarding shared local decision making and reach agreement with exclusive bargaining representatives on issues within the scope of collective bargaining.



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

VICE CHANCELLOR-BUSINESS SERVICES

MEMORANDUM

TO: Districtwide Executive Council
Districtwide Strategic Planning & Budget Council

FROM: Jim Austin

DATE: March 6, 2003

SUBJECT: *Proposition R* Funding Plan — Draft for March 10 Meeting

Attached is Draft #8 of the *Proposition R* Funding Plan. The plan has resulted from the extensive work of many District constituencies. As per the process approved by the Chancellor back in November, the next steps are the following:

- March 10
 - Review by Extended Cabinet
 - Review/recommendation by joint meeting participants, Districtwide Strategic Planning & Budget Council and Districtwide Executive Council
- March 11 – Chancellor prepares Board item for March 18
- March 18 – Governing Board takes action
- April (date to be determined) - Citizens' Bond Oversight Committee reviews

The construction of a ten-year funding plan that is dependant on many unforeseeable factors requires many assumptions and estimates to be made. It would be virtually impossible to list every assumption; here are the most critical ones:

- There will be another successful statewide bond in March, 2004.
- Projects to be funded from that bond will require the District to pay for the Preliminary Plans, Working Drawings, and some percentage of Construction, not to exceed 40% of the total estimated cost of the project.
- The basis for all phasing and funding decisions will be the five Board-approved facilities related master plans.
- Amounts in the Funding Plan are estimates, not firm or committed budgets.
- New buildings will be designed and built to conform to the State's standards for community college facilities.

In addition to the assumptions within the Funding Plan, there are process-related issues that have been clarified during the development of the Funding Plan. Among those clarifications are the following:

- There will be formal progress reports to the Citizens' Bond Oversight Committee, Governing Board, and District constituencies.

- Every year there will be a formal internal review and reallocation of estimated resources based upon actual construction costs of completed projects, better estimates for projects as they move closer to construction, approved Scheduled Maintenance projects eligible for State matching funds, revised plans, changing financial markets, etc.
- Unspent funds from completed or foregone projects are retained in the *Proposition R* budget for distribution to other *Proposition R* qualified projects as identified by the yearly review – unspent funds are not retained by a specific site or reserved in advance for any specific project.
- The District's Internal Bond Oversight Committee is the Districtwide Strategic Planning & Budget Council, which shall have the same mission as the external Citizens' Bond Oversight Committee. There will be quarterly progress reports.
- The District's internal bond implementation committee will be the Chancellor's Extended Cabinet; this committee will recommend to the Chancellor.
- As is the current procedure, the process for the yearly prioritization of Districtwide Technology Plan projects includes ICAC and ATAC.
- Projects identified by the 3D/I study will be prioritized as specified in the Facilities Maintenance Master Plan, Docket Item No. 313, May 21, 2002. That plan basically prioritizes projects in order of FCI (Facility Condition Index), from worst to best, with the exception of facilities to be replaced within a reasonable period of time.
- No project, including the Thermal Storage Project, proposed in the Energy Reduction Plan is a "given." Each proposed project will be analyzed for quantifiable cost savings.
- Capital-related budgets that were in Site 2 in the 2002/2003 Adoption Budget, but which do not need to be budgeted in a future year or years, will be reallocated as per the terms of the District's Income Allocation Model and its formula.

This is just the beginning of the process – as we move forward I'm confident that we will be formalizing many assumptions, criteria, rules, guidelines, understandings, etc.

Attachments

- Attachment A - Series "A" Funding Plan
- Attachment B - Funding plan for the total estimated bond proceeds

PROPOSITION R FUNDING PLAN Series "A"

BOND ISSUE TIMING

(proceeds must be spent within 3 yrs)

	Year 1 July, 03 to June, 04	Year 2 July, 04 to June, 05	Year 3 July, 05 to June, 06	Series "A" TOTAL
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Bond Issuance Costs	-	-	-	-
EIR Preparation - Both colleges	230,000	20,000		250,000
Establishment of Oversight Committee	-			-
Program Management & Administration	1,700,000	1,500,000	-	3,200,000
Contingency	830,000	880,000	-	1,710,000
Lease Revenue Bond Pmt (Refinance)	8,600,000	-	-	8,600,000
Districtwide Technology Infrastructure	2,100,000	775,000	-	2,875,000
Scheduled Maintenance	1,000,000	1,000,000	-	2,000,000
3DI Projects in Phases	3,200,000	3,500,000	-	6,700,000
Energy Reduction Projects	1,070,000	970,000	-	2,040,000
G Tech Mall/LRC				-
Preliminary Plans & Preparation				-
Working Drawings				1,435,000
Construction	1,435,000			1,435,000
Equipment	900,000			900,000
C Bldg. P remodel				25,000
Preliminary Plans & Preparation	25,000			126,000
Working Drawings	126,000			2,000,000
Construction		2,000,000		350,000
Equipment		350,000		-
G Secondary Effects - Tech Mall				19,200
Preliminary Plans & Preparation	19,200			50,000
Working Drawings	50,000			500,000
Construction		500,000		200,000
Equipment		200,000		-
C Student Center				96,000
Preliminary Plans & Preparation	96,000			504,000
Working Drawings	504,000			5,000,000
Construction		5,000,000	762,240	5,762,240
Equipment			800,000	800,000

Will be capitalized
Must be done ASAP
Can not be charged to Prop. R
Can't be in-house

Saves \$788,000/year

\$1 million per year
as per 5/21/02 Docket 313, A-2

Complete funding

\$280k for T.M. Technology

100% Prop. R

05/06 funding in Series "B"

All project timing and funding subject to State funding
Series A Only_2

**PROPOSITION R FUNDING PLAN
Series "A"**

**Draft #8
For Extended Cabinet**

G	Student Services Complex				-
	Preliminary Plans & Preparation	144,000			144,000
	Working Drawings		756,000		756,000
	Construction			-	-
	Equipment			-	-
C	Science and Technology Mall	-	-	-	-
	Preliminary Plans & Preparation				-
	Working Drawings				-
	Construction				-
	Equipment				-
G	Science Building	-	-	-	-
	Preliminary Plans & Preparation				-
	Working Drawings				-
	Construction				-
	Equipment				-
C	Communication Arts				-
	Preliminary Plans & Preparation	1,023,000			1,023,000
	Working Drawings		398,560		398,560
	Construction				-
	Equipment				-
G	Digital Arts/Sculpture				-
	Preliminary Plans & Preparation	362,000			362,000
	Working Drawings		312,000		312,000
	Construction			-	-
	Equipment			-	-
C	Business/CIS Building				-
	Final Funding Proposal Preparation	50,000	-		50,000
	Working Drawings				-
	Construction				-
	Equipment				-
G	Life Safety Road				-
	Preliminary Plans, Prep. & Acquire	-			-
	Working Drawings		-		-
	Construction				-
	Equipment				-

100% Prop. R

05/06 funding in Series B

100% State funded

100% State funded

100% State funded

100% State funded

100% State funded

100% State funded

100% State funded

100% State funded

100% State funded

100% State funded

Assumes 3/04 State Bond

District "Participation"

District "Participation"

State Bond Fast Track

State Bond Fast Track

Assumes 3/04 State Bond

District "Participation"

District "Participation"

Fast Track, State funding

May qualify for future State funds

Assumes 3/04 State Bond

Series "B"

Series "B"

Series "B"

Assumes 3/04 State Bond

Assumes 3/04 State Bond

na

**PROPOSITION R FUNDING PLAN
Series "A"**

C	Remodel B,D,E,F,G				-
	Preliminary Plans & Preparation		76,800		76,800
	Working Drawings			403,200	403,200
	Construction				-
	Equipment				-
G	Health Science; West 300				50,000
	Preliminary Plans Preparation	50,000	-		50,000
	Working Drawings				-
	Construction				-
	Equipment				-
C	LRC Expansion/Remodel				-
	Preliminary Plans & Preparation				-
	Working Drawings				-
	Construction				-
	Equipment				-
G	Applied Sciences; 300 S & N				-
	Preliminary Plans & Preparation				-
	Working Drawings				-
	Construction				-
	Equipment				-
C	Parking Expansion Ph 2				-
	Preliminary Plans & Preparation				-
	Working Drawings				-
	Construction				-
	Equipment				-
G	Traffic Safety/Parking (structure)				200,000
	Preliminary Plans & Preparation	200,000			480,000
	Working Drawings	480,000			6,410,000
	Construction		6,410,000		6,410,000
	Equipment		na		-
C	PE Expansion; pool				-
	Preliminary Plans & Preparation				-
	Working Drawings				-
	Construction				-
	Equipment				-

May qualify for future State funds

Assumes 3/04 State Bond

Assumes 3/04 State Bond

Assumes 3/04 State Bond

Assumes 3/04 State Bond

May qualify for future State funds

May qualify for future State funds

Required by EIR

May qualify for future State funds

**PROPOSITION R FUNDING PLAN
Series "A"**

**Draft #8
For Extended Cabinet**

G	RR 200 Communication/Fine Arts				-
	Preliminary Plans & Preparation		155,000		155,000
	Working Drawings		37,000	-	37,000
	Construction				-
	Equipment				-
C	Classroom/Admin Bldg.				-
	Preliminary Plans & Preparation				-
	Working Drawings				-
	Construction				-
	Equipment				-
	Series Total	24,194,200	24,840,360	1,965,440	51,000,000

May qualify for future State funds

May qualify for future State funds

May qualify for future State funds

#

#

26,805,800 26,159,640 49,034,560

PROPOSITION R Summary - All Years

	BOND ISSUE TIMING			
	A July, 03 to June, 05	B July, 05 to June, 07	C July, 07 to June, 09	D July, 09 to June, 12
(proceeds must be spent within 3 yrs)				
Bond Issuance Costs	-	-	-	-
EIR Preparation - Both colleges	250,000	20,000	20,000	20,000
Establishment of Oversight Committee	-	-	-	-
Program Management & Administration	3,200,000	3,000,000	3,000,000	4,500,000
Contingency	1,710,000	1,600,000	1,600,000	2,400,000
Pay-off Lease Revenue Bond	8,600,000	-	-	-
Districtwide Technology Infrastructure	2,875,000	1,900,000	450,000	825,000
Scheduled Maintenance	2,000,000	2,000,000	2,000,000	3,000,000
3DI Projects in Phases	6,700,000	7,500,000	7,800,000	17,700,000
Energy Reduction Projects	2,040,000	5,225,000	8,350,000	2,250,000
G Tech Mall/LRC				
Preliminary Plans & Preparation				
Working Drawings				
Construction	1,435,000			
Equipment	900,000			
C Bldg. P remodel				
Preliminary Plans & Preparation	25,000			
Working Drawings	126,000			
Construction	2,000,000			
Equipment	350,000			
G Secondary Effects - Tech Mall				
Preliminary Plans & Preparation	19,200			
Working Drawings	50,000			
Construction	500,000			
Equipment	200,000			

Note: most amounts are estimates,
not committed & firm budgets

Will be capitalized
Must be done ASAP
Can not be charged to Prop. R
Can't be in-house

Saves \$788,000/year

Board-Approved Budget
Board-Approved Budget

Complete funding

Tech Mall
\$280k for T.M. Technology

All project timing and funding subject to State funding
all series_2

PROPOSITION R Summary - All Years

**Draft #8
For Extended Cabinet**

BOND ISSUE TIMING

(proceeds must be spent within 3 yrs)

A **B** **C** **D**
July, 03 to **July, 05 to** **July, 07 to** **July, 09 to**
June, 05 **June, 07** **June, 09** **June, 12**

*Note: most amounts are estimates,
not committed & firm budgets*

		A	B	C	D
		July, 03 to June, 05	July, 05 to June, 07	July, 07 to June, 09	July, 09 to June, 12
C	Student Center				
	Preliminary Plans & Preparation	96,000			
	Working Drawings	504,000			
	Construction	5,762,240	2,837,760		
	Equipment	800,000			
G	Student Services Complex				
	Preliminary Plans & Preparation	144,000			
	Working Drawings	756,000			
	Construction	-	12,700,000		
	Equipment		1,400,000		
C	Science and Technology Mall	-	-	-	-
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
G	Science Building	-	-	-	-
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
C	Communication Arts				
	Preliminary Plans & Preparation	1,023,000			
	Working Drawings	398,560	485,440		
	Construction		-		
	Equipment		-		
G	Digital Arts/Sculpture				
	Preliminary Plans & Preparation	362,000			
	Working Drawings	312,000			
	Construction		-		
	Equipment		-		

100% State funded

100% State funded

Approved for Fast Track

Dist-100%

Dist-100%

State 100%

State 100%

District Contribution to State funds

Approved for Fast Track

Dist- 100%

State 100%

State 100%

PROPOSITION R Summary - All Years

		BOND ISSUE TIMING			
		A	B	C	D
		July, 03 to June, 05	July, 05 to June, 07	July, 07 to June, 09	July, 09 to June, 12
<i>(proceeds must be spent within 3 yrs)</i>					
C	Business/CIS Building				
	FPP Preparation	50,000	384,000		
	Working Drawings		503,000		
	Construction			6,150,500	
	Equipment			2,071,000	
G	Life Safety Road				
	Preliminary Plans & Preparation	-			
	Working Drawings	-			
	Construction		-	-	
	Equipment		-		
C	Remodel B,D,E,F,G				
	Preliminary Plans & Preparation	76,800			
	Working Drawings	403,200			
	Construction		1,798,400	2,711,600	
	Equipment		-	250,000	415,000
G	Health Science; West 300				
	FPP Preparation	50,000	840,000		
	Working Drawings		582,000		
	Construction		-	4,919,300	
	Equipment			456,500	
C	LRC Expansion/Remodel				
	Preliminary Plans & Preparation		-	115,200	
	Working Drawings		-	604,800	
	Construction			1,190,000	4,090,000
	Equipment				1,000,000
G	Applied Sciences; 300 S & N				
	Preliminary Plans & Preparation		-	192,000	
	Working Drawings			1,015,500	-
	Construction			5,230,000	2,500,000
	Equipment				1,500,000
C	Parking Expansion Ph 2				
	Preliminary Plans & Preparation				
	Working Drawings		151,200		
	Construction		2,820,000		
	Equipment		-		

**Note: most amounts are estimates,
not committed & firm budgets**

Approved for FPP
 District Contribution to State funds
 District Contribution to State funds
 District Contribution to State funds
 District Contribution to State funds
 Included in Traffic Safety/Parking
 Included in Traffic Safety/Parking
 Included in Traffic Safety/Parking
 Included in Traffic Safety/Parking
 May qualify for future State funds
 Dist- 100%
 Dist- 100%
 Dist- 100%
 Dist- 100%
 Approved for FPP
 Dist- 100%
 Dist- 100%
 District Contribution to State funds
 District Contribution to State funds
 May qualify for future State funds
 District Contribution to State funds
 District Contribution to State funds
 District Contribution to State funds
 District Contribution to State funds
 May qualify for future State funds
 Dist- 100%
 Dist- 100%
 District Contribution to State funds
 District Contribution to State funds

n/a

**All project timing and funding subject to State funding
all series_2**

PROPOSITION R Summary - All Years

**Draft #8
For Extended Cabinet**

		BOND ISSUE TIMING			
<i>(proceeds must be spent within 3 yrs)</i>		A	B	C	D
		July, 03 to June, 05	July, 05 to June, 07	July, 07 to June, 09	July, 09 to June, 12
G	Traffic Safety/Parking				
	Preliminary Plans & Preparation	200,000			
	Working Drawings	480,000			
	Construction	6,410,000	690,200	1,973,600	
	Equipment		na		
C	PE Expansion; pool				
	Preliminary Plans & Preparation			400,000	-
	Working Drawings			500,000	-
	Construction				5,000,000
	Equipment				1,000,000
G	RR 200 Communication/Fine Arts				
	Preliminary Plans & Preparation	155,000	-	-	-
	Working Drawings	37,000	263,000	-	-
	Construction		4,100,000	-	-
	Equipment		200,000	-	-
C	Classroom/Admin Bldg.				
	Preliminary Plans & Preparation				400,000
	Working Drawings				800,000
	Construction				-
	Equipment				-
G	Acquire Additional Land				
	Preliminary Plans & Preparation				1,000,000
	Working Drawings				2,000,000
	Construction				
	Equipment				
C	Science & Tech. Mall, Phase II				
	Preliminary Plans & Preparation				400,000
	Working Drawings				800,000
	Construction				
	Equipment				
G	Indoor/Outdoor Exercise Science & P.E.				
	Preliminary Plans & Preparation				400,000
	Working Drawings				800,000
	Construction				
	Equipment				

**Note: most amounts are estimates,
not committed & firm budgets**

May qualify for future State funds
Dist- 100%
Dist- 100%
Dist- 100%

May qualify for future State funds
Dist- 100%
Dist- 100%
Dist- 100%
Dist- 100%

May qualify for future State funds
Dist- 100%
Dist- 100%

Assumes State Bond funds
Assumes State Bond funds

May qualify for future State funds
Dist- 100%
Dist- 100%
Dist- 50%
Dist- 50%

May qualify for future State funds

May qualify for future State funds

May qualify for future State funds

PROPOSITION R Summary - All Years

		BOND ISSUE TIMING			
		A July, 03 to June, 05	B July, 05 to June, 07	C July, 07 to June, 09	D July, 09 to June, 12
<i>(proceeds must be spent within 3 yrs)</i>					
C	Parking Expansion, Phase III				500,000
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
G	Renovation/expansion/replacement - 500s				500,000
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
C	Expand Warehouse Maintenance Bldg				200,000
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
G	Expand Parking II				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
C	Social & Behavioral Science Bldg.				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
G	Renovate/expand Exercise Science & PE				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
C	Communications Arts Bldg., phase II				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				

*Note: most amounts are estimates,
not committed & firm budgets*

May qualify for future State funds

May qualify for future State funds

May qualify for future State funds

May qualify for future State funds

May qualify for future State funds

*All project timing and funding subject to State funding
all series_2*

PROPOSITION R Summary - All Years

**Draft #8
For Extended Cabinet**

BOND ISSUE TIMING

(proceeds must be spent within 3 yrs)

A July, 03 to June, 05
B July, 05 to June, 07
C July, 07 to June, 09
D July, 09 to June, 12

*Note: most amounts are estimates,
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		A	B	C	D
G	New Child Development Center				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
C	Parking Expansion Phase IV				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
G	Expand Parking Phase III				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
C	LRC Expansion/remodel Phase II				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
G	Performing Arts Center				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
C	P.E. Expansion Phase II				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				
G	Replace Maintenance Facility				
	Preliminary Plans & Preparation				
	Working Drawings				
	Construction				
	Equipment				

May qualify for future State funds

May qualify for future State funds

May qualify for future State funds

PROPOSITION R Summary - All Years

(proceeds must be spent within 3 yrs)

BOND ISSUE TIMING

A	B	C	D
July, 03 to June, 05	July, 05 to June, 07	July, 07 to June, 09	July, 09 to June, 12

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	A	B	C	D
C Student Center II				
Preliminary Plans & Preparation				
Working Drawings				
Construction				
Equipment				
G Expand parking IV				
Preliminary Plans & Preparation				
Working Drawings				
Construction				
Equipment				
C Retrofit Remaining Buildings				
G Retrofit Remaining Buildings				

May qualify for future State funds
May qualify for future State funds

Series Total

<u>51,000,000</u>	<u>51,000,000</u>	<u>51,000,000</u>	<u>54,000,000</u>	#
				#

BP 4020 Program and Curriculum Development

Reference: *Education Code Section s 70902(b); 78016*
Title 5, Section 51022(a)
Board Policies 2410 and 2510

Adoption Date: December 18, 2001

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Furthermore, these procedures shall include:

- appropriate involvement of the faculty and Academic Senate in all processes;
- regular review and justification of programs and course descriptions;
- opportunities for training for persons involved in aspects of curriculum development;
- vocational biannual program review, submitted for approval to the Governing Board.

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Proposed Revisions
2/21/03 mw

BP 3710**Intellectual Property and Copyright**

Reference: *Education Code Sections 72207, 81459*
Board Policies, 2410, 2510, 7140

Adoption Date:

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In the development of these procedures, the Chancellor shall solicit input from the proper representatives of the college community in accordance with the District's policies regarding shared local decision making and reach agreement with exclusive bargaining representatives on issues within the scope of collective bargaining.

A New CAN Articulation Model
A Proposal from the CAN Board
 September 2002

The chart below presents certain current elements of the CAN system and suggests changes in some aspects as illustrated below. When a change is suggested you will find a bold **recommend** comment under "The New Model". Please read the cover introduction for background, review the changes as proposed and then complete the survey regarding these changes. Thank you.

CURRENT MODEL	THE NEW MODEL
Some BASIC Features of the CAN System	
CAN is a cross-referencing or "third" numbering system to identify courses of comparable content that may be used in lieu of one another.	No change.
CAN is a process to facilitate transfer---from 2-year to 4-year institutions and between 2-year colleges (called "free flow" in the community colleges).	No change.
Participation in CAN is voluntary.	No change, but note: CAN is now the "official" common course numbering system of the Community Colleges. While participation is not a state mandate, a college would be subject to some significant pressure should a decision be made to cease participation.
Institutions sign an agreement to participate in CAN.	No change in the nature of the agreement, but recommend the institutional agreement to participate in CAN be renewed every 5 years to ensure continuing institutional knowledge of, and commitment to, CAN.
CAN is based upon faculty-approved articulation agreements.	No change. We absolutely affirm the principle that only faculty should make academic judgments regarding curriculum.
CAN is solely for lower-division coursework.	No change.
CAN is a process for major preparation requirements.	Recommend the CAN process apply to recommended <i>electives</i> as well as <i>requirements</i> in major preparation.

The Development of CAN Descriptors

Historically, the CAN System Office has identified the need for new descriptors in a particular area through consultation with the field (primarily with faculty and articulation officers) and through CAN Board actions.

Once a discipline was identified as a focus of activity, the CAN System Office would convene Faculty Discipline Review Groups (FDRG) to discuss, develop and approve CAN course descriptors to provide to the field. These groups were intersegmental, including representatives from CSU and CCC at a minimum.

In 2001-2002 this process has been in flux as other efforts (such as CSU Core Alignment or the IMPAC project) have sought to bring forward new CAN descriptors.

Note: The previous process was more detailed than this description would indicate, but the purpose of this chart is to provide detail on the *new, recommended* process, not the historic process.

1. **Recommend** there be a regular cycle for the review of disciplines so that every discipline is reviewed every 5 years at a minimum.
2. **Recommend** the review process be structured in a regular annual cycle, (to be determined in consultation with the colleges), that provides specified deadlines throughout the year.
3. No change: The CAN Board and CAN System Office should continue to convene the Faculty Discipline Review Groups as necessary to conduct reviews and recommend descriptors.
4. No change: The output of the process would continue to be the course descriptor.
5. In recognition that faculty discipline review of course content may (and does) happen in several venues (such as IMPAC or CORE Alignment), not just through CAN-sponsored events, **recommend** that to the extent these reviews inform the decision-making process, the results should be appropriately used in the CAN process.
6. **Recommend** that an official CAN descriptor have five required elements:
 - a. Descriptor must be developed and maintained through a faculty-based consultation.
 - b. Articulation officers shall be involved in the review.
 - c. The consultation must be intersegmental, offering an opportunity to consult to representatives of all segments participating in CAN.
 - d. The opportunity to consult must be available statewide.
 - e. The descriptor must be adopted by the CAN Board.
7. **Recommend** any CAN descriptor brought forward by another articulation project shall be measured against these requirements and additional consultation or action shall be undertaken as necessary to fulfill all five required elements.

In sum, CAN remains in control of the faculty discipline review process for CAN descriptor purposes, either by originating and completing a review, or by officially completing and adopting some other group's review product.

Recommendation in Support of the New California
Articulation Number (CAN) Model

RATIONALE: The DRAFT of the new CAN Articulation Model, designed to improve transfer and articulation among segments of California higher education, is the result of nearly two years of study by the CAN Board, involving thorough assessment and input by representatives of all three California higher education systems. This revision effort relied heavily on intersegmental collaboration and emphasizes the primacy of a discipline-faculty review process to replace the current process whereby four 4-year institutions are needed to approve a CAN course. The new CAN model will allow for the introduction of complementary faculty articulation concepts into the CAN process that originate in other forums, including the CSU Core Alignment Project and IMPAC. The new model also allows for the expansion of CAN from a system that focuses only on required courses within a major or discipline to elective courses, prerequisite to the completion of a major. Further advantages include:

- (1) a statewide rather than regional approach to articulation*
- (2) a five-year review cycle for all courses within all disciplines*
- (3) a renewal of institutional commitments to CAN*
- (4) increased specificity in official CAN course descriptors, and*
- (5) development of a web-based template for further descriptor development.*

Finally, the new model will create an appeal process and establish a specific timeline for course review to make participation in CAN both effective and efficient during campus articulation efforts.