

# Academic Senate Grossmont College

Monday, April 3, 2006  
11:00am – 12:20pm in Griffin Gate

## I. CALL TO ORDER

- A. Approval of Agenda
- B. Approval of Minutes from March 20, 2006

## II. PRESIDENT'S REPORT

## III. ACTION ITEMS

- A. Resolution to Begin Problem Solving – Attachment #1

## IV. INFORMATION ITEMS

- A. Student Grievance and Due Process Procedure – Attachment #2
- B. Statute of Limitations on Grade Changes – Attachment #3
- C. Board Policy Review – Hand-outs
- D. Faculty to Serve on Committees
  - Tina Perez                      Distinguished Faculty
  - Judy Zander                    Distinguished Faculty
  - Shina Alagia                    Distinguished Faculty
  - Jane Nolan                      Distinguished Faculty
  - Carmen Hernandez            Distinguished Faculty
  - Cary Willard                    Accreditation Standard II, Co-Chair
  - Shirley Pereira                 Planning & Budget, Co-Chair – Fall 06

## Resolution To The GCCCD Chancellor and Governing Board to Begin Solving Problems

Whereas, Grossmont College has served the community for 45 years as an institution of higher learning and a leading member of the academy with outstanding scholars in every discipline, having achieved this standing because of our people who stand for respect, integrity and equity;

Whereas, The current climate has jeopardized the tradition of excellence that is Grossmont College;

Whereas, The faculty members continue to seek an understanding of the various responsibilities of our roles and the roles of District officials regarding shared governance;

Whereas, The Chancellor wrote in response letters to departments that he is "committed to working with the Grossmont College Academic Senate leadership to define the issues as currently perceived," and the Grossmont College Academic Senate has identified the following issues that may be addressed by Technical Assistance:

### **Shared Governance**

- To build trust between district leaders and faculty leaders through mutual respect and open communication free of intimidation.
- A public commitment to actions that lead to adherence of the Title 5 regulations calling for collegial consultation between the board and the senate.
- Clearly define processes that can be understood and agreed to by everyone.
- A consistent adherence to defined district processes.
- A commitment to provide information in a timely way to support thoughtful, open discussions.
- Communicate directly with the senate leadership when discussing academic and professional matters, and other matters of interest.
- The use of data from mutually agreed upon reliable sources to drive all district decisions.
- All decisions regarding academic and professional matters will follow a process that has been mutually agreed upon by the board and the senate.
- Chancellor will provide justification and rationale to the senate for the final decisions regarding academic and professional matters.
- Board items recommended via shared governance should be identified as such including which constituent groups oppose the recommendation if consensus is not reached.

- Define district shared governance processes, reporting lines, operational functions, and delineation of functions.
- Shared governance processes regarding academic and professional matters will function with primary reliance on the senate.
- Establish a Program Review of district services and programs that is facilitated by the colleges.

## Budget

- Address the ongoing problem of district expenses in the college budget in a way that does not simply shift the monies for such expense away from the college to the district.
- Plan to sustain Grossmont College through the enrollment shortfall, and a plan for enrollment growth at both colleges.
- Address the fact that 51% of classroom hours are taught by full time teachers, and the percentage has been dropping each year.
- Develop a plan to regularly monitor the district adherence to the full time faculty obligation number as well as the 50% law.
- Plan for self-sufficiency for Cuyamaca per the chancellor's response to the senate in January 2005.
- Develop plans that identify resources to open, staff, and utilize new classrooms and labs.

## Curriculum

- Establishment and implementation of prerequisites are the purview of the senate.
- Academic integrity of credit and noncredit courses.

## Evaluation of Administrator

- Define a process for evaluation of the college president that regularly and systematically includes faculty input.
- Define a process for evaluation of the Chancellor that regularly and systematically includes faculty input.

Resolved that the Grossmont College Academic Senate respectfully requests the Chancellor to agree to Technical Assistance offered by the State Academic Senate and the Community College League of California in order to begin solving problems immediately using the expertise available to us from statewide colleagues.

4-3-04

The Student Grievance and Due Process Procedure is designed to provide a prompt and equitable process for addressing student allegations of an unjustified action or decision by a member of the campus community. It is the responsibility of the student to provide proof of the alleged unfair or improper action which affected his or her status, rights or privileges.

Process: *Summary*

Step 1: The student contacts the individual he/she believes has committed an unfair or improper action in order to convey his/her concern and seek a solution.

Step 2: If the issue is not resolved by an informal discussion, the student contacts the individual's immediate supervisor, chair, or coordinator for resolution of the matter.

Step 3: If the matter is still not resolved the student contacts the appropriate administrative dean's office for possible resolution of the issue.

Step 4: If the student and dean are unable to resolve the issue, the student can contact the Assistant Dean of Student Affairs to discuss student due process rights and the grievance procedures.

*The student should maintain a record of all correspondences, meetings and discussions in each step of the resolution process.*

It is worthwhile to note the California Education Code Section 76224(a) states:

"When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final." (2004)

( For additional information and/or a copy of the Student Grievance and Due Process Procedure publication, please contact the Assistant Dean of Student Affairs, in Room 636 or at (619)-644-7601. )

**Attachment #3**  
**Information 03-20-06**

Statute of Limitations on Grade Changes

Current Statement:

In the absence of mistake, fraud, incompetency or bad faith, the determination of the student's grades by the instructor shall be final once they have been filed in the Admissions and Records Office. Questions regarding final grades should be brought to the attention of the Dean of Admissions and Records during the semester immediately following the class in question.

Proposed New Statement:

In the absence of mistake, fraud, incompetency or bad faith, the determination of the student's grades by the instructor shall be final once they have been filed in the Admissions and Records Office. Questions regarding final grades should be brought to the attention of the instructor. If further discussion is needed, the issue should be brought to the dean of the division. All questions regarding grade changes should be made within two years immediately following the year in which the grade in question was earned.

