

Academic Senate Grossmont College

**Monday, December 3, 2007
11:00am – 12:20pm in Griffin Gate**

I. CALL TO ORDER

- A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*
- B. Approval of Agenda
- C. Approval of Minutes from November 19, 2007

II. PRESIDENT'S REPORT

- A. Announcements 10 minutes
 - 1. Recognition of Dean Colli
 - 2. Update on Confidentiality Statement

III. COMMITTEE REPORTS

- A. None

IV. ACTION ITEMS

- A. Resolution on Part-Time Office Hours
(Attachment #1) 20 minutes
- B. Reorganization of the Instructional Computing Committee
(Attachment #2) 10 minutes
- C. GCCCD Draft Legislative Program
(Attachment #3) 10 minutes
- D. Resolution on Plus-Minus Grading
(Attachment #4) 25 minutes

V. INFORMATION ITEMS *

- E. College Committee Appointments
(Handout) 5 minutes

*The Academic Senate may move information items to action upon a majority vote.

Academic Senate

Grossmont College

Minutes of the Meeting – November 19, 2007

PRESENT: Chris Hill (President); Sue Gonda (Vice President); Laura Burger (Senate Officer at Large); Jeff Lehman (Senate Officer at Large); Raul Sandelin (Senate Officer at Large); Jennifer Carmean (ASL); Jennifer Bennett (Art); Virginia Dudley, Michael Golden, Michele Perchez (Biological Sciences); Judith Zander, Evan Enowitz (Business Administration); Linda Snider (Business Office Technology); Don Ridgway Rick Kirby (Cardiovascular Technology); Martin Larter, Diana Vance (Chemistry); Sheridan Dewolf, Amy Obegi (Child Development); Jill Carleton, Victoria Howitt (Communication); Janet Gelb, Diane Mayne-Stafford (Computer Science); Donne Leigh, Debbie Lim, (Counseling); Jane Nolan, Carl Fielden (Disabled Student Services); Judd Curran, Jenny Duncan (Earth Sciences); Oralee Holder, Tate Hurvitz, Micah Jendian (English); Nancy Herzfeld-Pipkin, Barbara Loveless (ESL); Jim Symington, Randy Abshier (Exercise Science and Wellness); Paul Vincent, (Foreign Language); Sue Gonda, Devon Atchison (History); Priscilla Rogers (International Business); Pat Morrison (Library); Jenny Vanden Eynden, Susan Working, Ray Funk, Corey Manchester, Shirley Pereira (Math); William Snead (Media Communications); Derek Cannon (Music); Christine Vicino (Occupational Therapy); Lee Johnson, David Milroy (Part-Time Representatives); David Milroy, Lee Johnson, Zoe Close (Philosophy, Humanities & Religious Studies); Ross Cohen (Physics, Astronomy, & Physical Sciences); Brian Jennings (Political Economy); Lorenda Seibold-Phalan (Respiratory Therapy); Craig Everett (Theatre Arts).

ABSENT: Scott Barr (Senate Officer at Large); P.J. Ortmeier, Lance Parr, Tina Young (Administration of Justice); (ASL); Jim Wilsterman, Marion DeKoning (Art); Israel Cardona, Amy Ramos, Gregg Robinson (Behavioral Sciences); Barb Gillespie (Business Office Technology); Joel Castellaw (Communication); James Canady (Counseling); Tom Gamboa (Cross Cultural Studies); Joe Orate (Culinary Arts); Kathy Meyers (Dance); Joan Ahrens, Adelle Schmitt, Tony Ding (English); Pat Bennett (ESL); Sylvia Montejano, Pearl Lopez (EOPS); Jamie Ivers, Larry Larsen (Exercise Science and Wellness); Yolanda Guerrero, Carmen Hernandez, Edda Temoche-Wedele (Foreign Language); (LRC); Evan Wirig, (Media Communications); Paul Kurokawa, Steve Baker (Music); Roland Estrella (Nursing); Bill Hoaglin (Philosophy, Humanities & Religious Studies); Joe Braunwarth, (Political Economy); Barry Winn (Respiratory Therapy); Beth Duggan (Theatre Arts).

GUESTS: Pamela Wright - District, Institutional Research Planner
Beth Smith – Grossmont, Faculty & State Academic Senate Representative
Bivin Sadler – Grossmont Faculty, Math Department
Mary Rider - Counselor

RECORDER: Andrea Whitney

I. CALL TO ORDER (11:05am)

A. Public Comment

None.

B. Approval of Agenda

A motion was made to approve the day's agenda.
M/S/U Kirby/Dudley

C. Approval of Minutes from November 5, 2007

A motion was made to approve the minutes from the November 5, 2007 meeting.
M/S/U Dudley/Milroy

II. PRESIDENT'S REPORT

A. Announcements

Chris thanked everyone for their support in the gala and specifically, Raul Sandelin for his hard work. Raul served as the senate liaison. The gala was a very successful event raising \$76,569.00.

B. Update on Confidentiality Statement

Chris gave an update on the confidentiality statement. There had been questions about the implementation of the old statement and the new orientation briefing. Chris wants to be clear about how it was implemented and make sure it is presented clearly. Chris asked the group if we could have a couple more days to get more information. Zoe Close suggested to the group that all hiring committee members should take the old confidentiality statement and write on it the language that she sent via email before signing the form. Mary Rider spoke about the confidentiality agreement to Chris with some concerns. Chris appreciated her concerns and advised her that she will get back to her on that issue. There was a short Q/A/Comment discussion amongst the group. Chris advised the group again that she will get clarification regarding the implementation of the confidentiality statement and report back to the group ASAP.

III. COMMITTEE REPORTS

A. None

IV. ACTION ITEMS

A. Vote on DE and SLO Coordinator

Chris asked a few of the senator officers to help distribute the ballots to all the voting senators. Voting was completed and the ballots were handed back to Chris.

B. Resolution on Part-Time Office Hours

Chris asked to open up the discussion on the resolution for Part-Time office hours. She then reviewed with the group the Part-Time office hour's resolution handout. Chris asked the group if anyone wanted to place a motion on the table regarding this subject. Laura Burger made a motion to approval the resolution on Part-Time office hours.

M/S/U Burger/Dewolf

There was a lengthy Q/A/Comment discussion about the Part-Time office hours. Some of the items were as follows: Jenny Duncan asked if there were parameters as to how Part-Timer's can fulfill the requirement for Part-Time hours. David Milroy advised Jenny that as the Academic Senate they think there should be office hours. How they are negotiated will be a United Faculty role. Jenny's follow up to that is her concern that many of the adjuncts cannot put in that many office hours and wondered how we would ensure that they are being paid for it. Sue Gonda advised this is a negotiating issue. Laura Burger suggests paragraph needs to re- reworked. Sue Gonda offered a friendly amendment to the second whereas in the resolution to say:

"The negotiations concerning Part-Time office hours are on the table but at an impasse and no further action has been taken to implement to pay part-time office hours".

William Snead moved to approve a friendly amendment version of the office hours.

Chris called for a vote on the friendly amendment to the 2nd "Whereas".

M/S/U Snead/Carmean/one abstention

Debbie Lim wanted to know if the approval of the resolution was directing the UF to put a higher priority on this item versus others on the table. There was a very lengthy discussion about this topic. Several suggestions were made to reword portions of the resolution. Chris summarized the comments that were discussed, including the general sentiment that items that refer to negotiations should be removed from the resolution. Chris asked the group if we should table this item and it was moved to table until the next meeting. The Part-time Issues Committee would work to revise the resolution. Chris asked for a standing vote.

M/S/U Howitt/Gelb/one abstention

David Milroy advised they called for a special meeting next Monday and if anyone has any issues or questions regarding Part-time hours to email David at dmilroy53@gmail.com.

V. INFORMATION ITEMS

A. Plus-Minus Grading Proposal

Chris advised there was a survey done recently by Instructional Research and Planning. Chris welcomed Leif Christianson to review the findings of the survey. Leif presented several detailed graphs showing the results of the survey. There was some concern with the group about it being an online survey. Beth commented that the survey is a mechanism to gauge interest in the senate pursuing this idea further. Leif welcomed Meredith to report on the results of the specific concerns regarding plus/minus grading. Chris asked that the senate bring back any questions you have about this survey next time. All the findings of the surveys are available in a 23 page document.

Chris then welcomed Philip Blanco address several concerns on plus-minus grading. Chris thanked Phillip for his information and then asked the group if anyone wanted this information emailed. Chris will distribute the information to the senators. Chris asked the senators to discuss this information with their colleagues and bring back any suggestions or concerns.

The proposal will be reworded as a resolution and brought back for action at the next meeting.

B. Reorganization of the Instructional Computing Committee

This information will be brought back for action in the next senate meeting.

C. GCCCD Draft Legislative Program

This information will be brought back for action in the next senate meeting.

VI. OTHER

Meeting adjourned at 12:17 p.m.

***The next meeting will be on December 3, 2007.**

CH:aw

Action Item – December 3, 2007

Attachment #1

**Grossmont Academic Senate Resolution
On Part-Time Office Hours
Fall 2007**

- Whereas, A Resolution was approved by this body in 2005 by which a letter was sent to the District calling for Part-Time Office Hours;
- Whereas, The California Post-Secondary Education Commission (2001) recognizes that faculty accessibility is a critical component of student learning;
- Whereas, The State Academic Senate has stated its support for providing office hours for Part-time faculty in order to ensure parity of student access to teachers;
- Whereas, The California Board of Governors supports the policy that part-time faculty should be paid comparable to full-time faculty for those in-class and out-of-class responsibilities that are the same;
- Whereas, AB 301 (1997) provides district incentives to provide part-time faculty compensation for office hours;
- Whereas, The State Academic Senate recommends that local senates work with their collective bargaining units and boards to establish compensated office hours for part-time faculty;

Be It Resolved, The Grossmont College Academic Senate calls for the District to establish an equitable plan for ensuring paid Office Hours for Part-Time Faculty so that students will have the same opportunities to meet outside of classroom hours with Part-Time Faculty that students now have with Full-Time Faculty, thereby providing a uniform quality of instruction and education to all Grossmont college students.

Action Item – December 3, 2007

Attachment #2

TECHNOLOGY FOR TEACHING AND LEARNING COMMITTEE (TTLC) A COMMITTEE OF THE ACADEMIC SENATE

CHARGE:

This committee will

- Assess and recommend the use of appropriate educational technology for a more effective teaching and learning environment at Grossmont College.
- ~~Participate in developing, maintaining and implementing the college educational technology plan.~~
- ***Participate in developing recommendations for the direction of technology for teaching and learning***
- By means of a subcommittee on distance education, direct and implement the goals of the Academic Senate in the area of online education.

MEETING SCHEDULE:

This may be adjusted as necessary to fit faculty schedules. For the 2007-2008 academic year the meeting will be on the 4th Monday of the month from 11am to 12:20am.

CHAIR:

A single independent faculty chair (not one of the area representatives), designated by the TTLC. The TTLC will vote for the **a faculty** chair and send that person's name to the Academic Senate for ratification. The designee need not be a current faculty representative to the TTLC. The chair will serve for two academic years.

COMPOSITION:

FACULTY REPRESENTATIVES FROM THE FOLLOWING AREAS:

- 1 Faculty Chair
- 1 Distance Education Coordinator
- 2 Business & Professional Studies Division
- 2 Communication and Fine Arts Division
- 2 Humanities and Social/Behavioral Sciences Division
- 2 Mathematics, Natural Sciences, Exercise Science and Wellness Division
- 1 Learning and Technology Resources Division
- 1 Counseling department
- 1 part-time faculty
- 1 DSPS faculty
- 1 CATL Coordinator (faculty)

REPRESENTATIVES FROM THE FOLLOWING AREAS

- 1 Vice President of Academic Affairs or designee
- 1 Dean of Learning and Technology Resources Division or designee
- 1 Dean from one of the 4 academic divisions
- 1 DSPS**
- 1 CATL Coordinator**
- 1 Information Systems
- 1 Technology support staff
- 1 ASGC

ADOPTED:

REVISED:

NOTES:

~~All members will be voting members~~

All faculty representatives will be voting members.

All meetings are open for all interested persons to attend and participate, ***but only the faculty members of the committee may vote.***

SUPPORT STAFF:

A support staff is necessary and will be identified as required. During the 2007 – 2008 academic year this is the Administrative Secretary from the Learning and Technology Resources Division.

Action Item – December 3, 2007

Attachment #3

Grossmont-Cuyamaca Community College District Legislative Program

Proposed 2007-2010 Legislative Program September 2007

The following positions comprise the recommended approach of the Grossmont-Cuyamaca Community College District to state and federal issues. This draft has been submitted to, and approved by, District Executive Council. Based on additional assessment, minor changes have been made in wording to clarify the intent.

State Issue areas: Access, Fiscal Stability, Career Technical Education and Accountability

Federal Issue areas: Carl Perkins Vocational and Technical Education, Higher Education Act and Workforce Investment Act

State Issues

Access

The Grossmont-Cuyamaca Community College District supports:

1. Removal of restrictions on concurrent enrollment that inappropriately impede access to the community college
2. Reduction of textbook costs
3. Strengthened transfer and articulation processes and more effective transfer guarantees from K-12 to community college and from community college to UC, CSU and others
4. Funding for basic skills development

Fiscal Stability

The Grossmont-Cuyamaca Community College District supports:

1. Funding (per student) equity within the system, bringing all districts to the hundredth percentile
2. Increased funding for non-credit programs
3. Measures to permanently backfill property tax shortfalls
4. Measures to ensure that college districts pay only an equitable share of infrastructure projects such as road improvements

Career Technical Education

The Grossmont-Cuyamaca Community College District supports:

1. Measures to facilitate, enable and support a smooth transition for Regional Occupational Programs into community college programs.
2. Funding and other measures that support nursing and allied health career pipelines, including prerequisite courses, as well as other career technical education.

Accountability

The Grossmont-Cuyamaca Community College District supports:

1. Accountability standards that are quantifiable, educationally sound, reduce duplication, include a long-term perspective, and reflect the diverse needs and academic and vocational goals of community college students.

Federal Issues

Higher Education Act Reauthorization

The Grossmont-Cuyamaca Community College District supports:

1. Elimination of the Tuition Sensitivity clause
2. Increased access to, and funding for, federal financial aid for low-income community college students, including year-round access and part-time and independent students
3. Opposition to a Single Definition for Institutions of Higher Education

Workforce Investment Act

The Grossmont-Cuyamaca Community College District supports:

1. The timely reauthorization of the Workforce Investment Act with streamlined reporting requirements for vocational programs and participants.

Action Item – December 3, 2007

Attachment #4

**Grossmont College Academic Senate Resolution
In Support of "Plus" and "Minus" Grades**

Whereas, Grossmont and Cuyamaca Colleges are institutions of higher learning committed to the goal of academic excellence for its students and faculty;

Whereas, it is the fundamental right and responsibility of individual faculty members to assign grades which best represent their students' performance in courses they teach;

Whereas, a number of the Grossmont and Cuyamaca faculty believe that the current "plain letter" grading scheme (ABCDF) does not provide them with the necessary accuracy to achieve this purpose;

Whereas, the District's transition to a computerized course management and grading system in Summer 2008 provides us the ability to implement district-wide plus-minus grading for our courses, with minimal additional disruption or cost;

Whereas, the local universities to which many Grossmont-Cuyamaca Community College Districts students transfer to complete their undergraduate education (San Diego State University, the University of California, San Diego, California State University San Marcos, and the University of San Diego) employ a course grading scheme which includes "+" and "-" grades; and

Whereas, colleges and universities that have transitioned successfully to a "+" and "-" grading scheme have found advantages to the students and faculty, with few problems reported;

Resolved, the Grossmont College Academic Senate recommends that beginning in Fall 2008, instructors have the option to assign the following letter grades to their students' work at the completion of a course of study:

A+ = 4.0	B+ = 3.3	C+ = 2.3	D = 1.0
A = 4.0	B = 3.0	C = 2.0	F = 0.0
A- = 3.7	B- = 2.7	**	

** (California Code of Regulations does not allow the assignment of a "C-" grade)