

Academic Senate Grossmont College

Monday, May 5, 2008
11:00am – 12:20pm in Griffin Gate

I. CALL TO ORDER

A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*

B. Approval of Agenda

C. Approval of Minutes from April 7 and April 21, 2008

II. PRESIDENT'S REPORT

A. Announcements 10 minutes

B. Status of current senate business 10 minutes

C. Basic Skills Initiative update 10 minutes

D. Accreditation update 25 minutes

III. COMMITTEE REPORTS

A. Distance Learning – Diane Mayne-Stafford 15 minutes

IV. ACTION ITEMS

A. Approval of Academic Rank 5 minutes

V. INFORMATION ITEMS *

None

*The Academic Senate may move information items to action upon a majority vote.

Academic Senate Grossmont College

Minutes of the Meeting – April 7, 2008

PRESENT: Chris Hill (President); Sue Gonda (Vice President); Laura Burger (Senate Officer at Large); Scott Barr (Senate Officer at Large); Jeff Lehman (Senate Officer at Large); Jennifer Carmean (ASL); P.J. Ortmeier, (AOJ); Marion deKoning (Art); Israel Cardona, Gregg Robinson (Behavioral Science), Virginia Dudley, Michele Perchez, Allison Shearer (Biological Sciences); Brian Keliher, Evan Enowitz (Business Administration), Rick Kirby, Don Ridgway (Cardiovascular Technology); Martin Larter, Diana Vance (Chemistry); Sheridan DeWolf, Amy Obegi (Child Development); Joel Castellaw (Communication); Diane Mayne-Stafford (Computer Science); Donne Leigh, Mary Rider (Counseling); Jane Nolan, Carl Fielden (Disabled Student Services); Scott Therkalsen (Earth Sciences); Oralee Holder, Micah Jendian, Lisa Ledri-Aguilar (English); Chuck Passentino, Nancy Herzfeld-Pipkin (ESL); Sylvia Montejano (EOPS); Jim Symington (Exercise Science and Wellness); Susan Working, Ray Funk (Math); Evan Wirig (Media Communications); Derek Cannon (Music); Joy Zozuk (nursing); Ross Cohen (Physics, Astronomy, & Physical Sciences); Lorenda Seibold-Phalan (Respiratory Therapy); Craig Everett (Theatre Arts).

ABSENT: Raul Sandelin (Senate Officer at Large); Lance Parr, Tina Young (AOJ); Jim Wilsterman (Art); Amy Ramos (Behavioral Sciences); Linda Snider, Barb Gillespie (Business Office Technology); Jill Carleton, Victoria Howitt (Communication); Janet Gelb (Computer Science); Debbie Lim (Counseling); Tom Gamboa (Cross Cultural Studies); Joe Orate (Culinary Arts); Kathy Meyers (Dance); Jenny Duncan (Earth Science); Joan Ahrens, Tony Ding, Adelle Schmitt, Tate Hurvitz, (English); Barbara Loveless (ESL); Pearl Lopez (EOPS); Randy Abshier, Jamie Ivers, Larry Larsen (Exercise Science and Wellness); Paul Vincent, Yolanda Guerrero, Carmen Hernandez, Edda Temoche-Wedele (Foreign Language); Devon Atchison (History); Priscilla Rogers (International Business); Pat Morrison (Library); Jenny VandenEynden, Corey Manchester, Shirley Pereira (Math); William Snead (Media Communications); Paul Kurokawa, Steve Baker, (Music); Christine Vicino (Occupational Therapy); David Milroy, Lee Johnson (Part-Time Representatives); Zoe Close, Bill Hoaglin (Philosophy, Humanities & Religious Studies); Brian Jennings, Scott McGann, Joseph Braunwarth (Political Economy); Barry Winn (Respiratory Therapy); Beth Duggan (Theatre Arts).

GUESTS:

- Michael Golden - Biology

RECORDER: Lorenda Seibold-Phalan

I. CALL TO ORDER (11:07am)

A. Public Comment

None

B. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U Dudley/Perchez
The motion passed

C. Approval of Minutes from March 31, 2008

A motion was made to approve the minutes from the March 31, 2008 meeting. Several names were corrected with regard to attendance at the meeting.

M/S/U Burger/Mayne-Stafford
The motion passed

II. PRESIDENT'S REPORT

A. Announcements

Chris announced that she recently attended the Area D regional meeting. She also mentioned that State Academic Senate-sponsored institutes are available for faculty to attend, including upcoming sessions in curriculum and faculty leadership. She announced that if anyone was interested in attending an institute, please email her with their interest.

B. Discussion on Clicker Standards

Chris discussed the brief survey that she had conducted with regard to clickers. She mentioned that the college is considering options for standardizing the clicker system in order to provide better technical support. There were several questions regarding the use of the clickers. Jeff Lehman asked if either SDSU or UCSD had similar standards. Diane Mayne-Stafford indicated that the Technology for Teaching and Learning Committee (TTLC) had discussions as well on the use of clickers and establishing a standard. Jenny VandenEynden and Susan Working shared the information on and types of clickers currently used by the math department. Chris said that she would send out information regarding the use of clickers to the faculty at large.

C. Open Nominations for Senate Officer-at-Large Replacement

Chris opened the nominations for the position that will be vacated by Scott Barr at the end of the spring semester. Jane Nolan nominated Devon Atchison. Chris said that the nominations would close at the next meeting and then candidate statements would be requested. The candidates would be voted upon by the senators at the May 5th senate meeting.

D. State Senate Resolution feedback

Chris invited discussion and feedback on the proposed resolutions that would be considered at the upcoming statewide Academic Senate plenary session. There was discussion on Resolution 10.01 with regard to the non-Master's degree discipline's list, specifically questioning whether or not the proposal for specific bachelor's degrees would be more limiting. Donne Leigh mentioned that the counseling department had reviewed the resolutions related to their area and were in support. Jeff Lehman gave a brief review and feedback on the proposed senate paper on grade distribution and there was a brief discussion on the proposal regarding concurrent enrollment.

E. Equivalency examples

Chris shared an email from Joel Castellaw that provided a better explanation of discipline equivalencies. Michael Golden asked about the impact on those individuals that might already be teaching under course equivalencies. Chris said that there are two issues: 1) the establishment of discipline equivalencies by each department, and 2) the development of a solution for those individuals currently teaching who might not meet discipline equivalencies. Chris emphasized that the discipline equivalencies should not be written with the idea of grandfathering in current instructors. Laura Burger presented an example of discipline equivalencies from Exercise Science. Laura said that she would email the sample to the senators.

III.COMMITTEE REPORTS

A. SLOs – Chuck Passentino

There was not enough time for this report.

B. Program Review – Scott Barr

There was not enough time for this report.

C. Distance Education –Diane Mayne-Stafford

There was not enough time for this report.

D. Curriculum – General Studies FAQs

Sue Gonda presented a report regarding the progress on the conversion of the three General Studies degrees. She explained the process by which the divisions were being asked to review and modify the course structure of the proposed degrees. She asked everyone to please be responsive in signing and returning the forms.

IV. ACTION ITEMS

None

V. INFORMATION ITEMS

None

VI. OTHER

Meeting adjourned at 12:18 p.m.

***The next meeting will be on April 21, 2008.**

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Academic Senate Grossmont College

Minutes of the Meeting – April 21, 2008

PRESENT: Sue Gonda (Vice President); Jeff Lehman (Senate Officer at Large); Jennifer Carmean (ASL); Tina Young (AOJ); Marion deKoning (Art); Virginia Dudley, Michele Perchez, Allison Shearer (Biological Sciences); Brian Keliher, Evan Enowitz (Business Administration), Rick Kirby (Cardiovascular Technology); Sheridan DeWolf, Amy Obegi (Child Development); Joel Castellaw (Communication); Diane Mayne-Stafford (Computer Science); Donne Leigh, Mary Rider (Counseling); Jane Nolan (Disabled Student Services); Oralee Holder, Micah Jendian (English); Chuck Passentino, Nancy Herzfeld-Pipkin (ESL); Pearl Lopez, Sylvia Montejano (EOPS); Jim Symington, Karen Caires (Exercise Science and Wellness); Devon Atchison (History); Priscilla Rogers (International Business); Susan Working, Jenny VandenEynden (Math); Evan Wirig (Media Communications); Derek Cannon (Music); Joy Zozuk (nursing); Christine Vicino (Occupational Therapy); David Milroy (Part-Time Representatives); Ross Cohen (Physics, Astronomy, & Physical Sciences); Lorenda Seibold-Phalan (Respiratory Therapy); Craig Everett (Theatre Arts).

ABSENT: Chris Hill (President); Laura Burger (Senate Officer at Large); Scott Barr (Senate Officer at Large); Raul Sandelin (Senate Officer at Large); P.J. Ortmeier, Lance Parr (AOJ); Jim Wilsterman (Art); Israel Cardona, Gregg Robinson, Amy Ramos (Behavioral Sciences); Linda Snider, Barb Gillespie (Business Office Technology); Don Ridgway (Cardiovascular Technology); Martin Larter, Diana Vance (Chemistry); Jill Carleton, Victoria Howitt (Communication); Janet Gelb (Computer Science); Debbie Lim (Counseling); Tom Gamboa (Cross Cultural Studies); Joe Orate (Culinary Arts); Kathy Meyers (Dance); Carl Fielden (Disabled Student Services); Scott Therkalsen, Jenny Duncan (Earth Science); Joan Ahrens, Tony Ding, Adelle Schmitt, Tate Hurvitz, Lisa Ledri-Aguilar (English); Barbara Loveless (ESL); Randy Abshier, Jamie Ivers, Larry Larsen (Exercise Science and Wellness); Paul Vincent, Yolanda Guerrero, Carmen Hernandez, Edda Temoche-Wedele (Foreign Language); Pat Morrison (Library); Ray Funk, Corey Manchester, Shirley Pereira (Math); William Snead (Media Communications); Paul Kurokawa, Steve Baker, (Music); Lee Johnson (Part-Time Representatives); Zoe Close, Bill Hoaglin (Philosophy, Humanities & Religious Studies); Brian Jennings, Scott McGann, Joseph Braunwarth (Political Economy); Barry Winn (Respiratory Therapy); Beth Duggan (Theatre Arts).

GUESTS:

- Pamela Wright - Institutional Research and Planning
- Tina Pitt - VP Academic Affairs
- John Colson - VP Student Services

RECORDER: Leslie Lacher & Devon Atchison

I. CALL TO ORDER (11:05am)

A. Public Comment

None

B. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U DeWolf/Milroy
The motion passed

C. Approval of Minutes from April 7, 2008

Postponed.

II. PRESIDENT'S REPORT

A. Announcements

None

B. ROP Conversion

Tina Pitt, Vice President Academic Affairs, reported the Assembly Bill 2448, the Hancock Bill, was passed after a fight for a veto by the governor. This bill states that no more than 10% of the ROP population can be adults. If the number of adult participants is greater than 10% the programs would no longer be funded by the state. At Grossmont College the adult population in these programs is 98%, therefore the state would no longer support the following programs:

- 1) Ortho Tech
- 2) Emergency dispatch
- 3) Security Academy
- 4) EKG
- 5) Anesthesia
- 6) Medical Office Administrative Assistant
- 7) Culinary Arts
- 8) Group Home Training
- 9) Insurance Services
- 10) Web Design
- 11) Personal Trainer

There are many positive reasons to continue these programs even though there will be no funding. They provide the college with 260 FTE's, there is no cost for equipment, operating costs are less, the classes have already been approved by the curriculum committee, the classes are staffed on campus already, and they provide employees for the community.

There is \$420,000 available to spend on these programs. These are surplus funds and can be spent more globally than just for the ROP programs. Tina explained the funds should be spent at the proper time when it is most beneficial for Grossmont College. The college should use these funds starting with the 09/10 school year.

The ROP faculty members have all gone through the process of hire at Grossmont and meet the minimum qualifications to continue teaching. They will go through the tenure process which some have already begun.

Once the ROP conversion is complete Carry Clay will move to another area. Debbie Yaddow will continue her position of Associate Dean of Nursing, with Carry Clay heading up all other health programs.

This has been approved through Grossmont College and will now move to the Board for their approval.

C. Plus-Minus Grade Implementation

Brad Tiffany asked the senate for approval on implementing a one year transition period for the plus-minus grade implementation. This would be a difficult transition by the fall of '08 and Brad feels the college would be more prudent to wait until the fall of '09 when this can be put in to the catalog, where students can have a full understanding of the grading system. There was a suggestion from the floor to give approval for this request [Sheridan deWolf suggested that the Senate approve the postponement of the implementation of the

grading system for up to one year, as needed by A&R], though there was no quorum and a motion could not be made. The request of a one year transition period was tabled until further discussion could take place with motions from the floor.

Brad Tiffany explained he is the custodian of records and whatever the Academic Senate decides they would like, he will do the best he can to accommodate their wishes.

D. Close Nominations for Senate Officer-at-Large Replacement

Nominations are:

- 1) Jennifer Carmean
- 2) Devon Atchison

No more nominations were added.

E. State Senate Plenary Session Report

Postponed

F. Basic Skills Plan Update

Postponed

III.COMMITTEE REPORTS

A. SLOs – Chuck Passentino and Devon Atchison

Chuck Passentino reported that a set of GE SLOs had been drafted and, as soon as the Curriculum Committee commenced meeting, would move through that body and the Academic Senate for comment, editing and approval. He also spoke about the workshops that he had put together for different areas, such as the Foreign Languages department, to help them with moving forward on SLOs. Tina Pitt added that any department that wanted to move forward with SLOs during work-to-contract could possibly receive funding for adjuncts to do so.

Devon Atchison reported on the ACCJC/WASC Progress Report that was sent out last Friday. This Progress Report listed Grossmont's progress regarding GE SLOs, Course SLOs, Program-level SLOs and Instructional Service/Student Service Outcomes.

- GE SLOs: drafts of these have been created and await review and approval; we were able to report that 100% of our GE courses have GE SLOs applied. Additionally, we have mapped these GE SLOs to our Institutional SLOs (ISLOs).
- Course SLOs: we moved from 0.08% of Course SLOs completed to 16.6% completed, though our progress beyond this will be limited while work-to-contract goes on. Once that is resolved, we hope to move forward quickly with completing Course SLOs for all courses and begin assessment cycles.
- Program-level SLOs: 81% of our Programs have identified SLOs; we'll need to begin the process of moving these toward mapping and assessment before the October progress report.
- Instructional Service/Student Service Outcomes: We have made substantial progress in these areas, with 50% of IS and 100% of SS outcomes completed; assessment in these areas has already begun or will commence in the Fall.

Tina Pitt stressed that though we made good progress on this report, the real one to worry about is the October progress report, during which we should be demonstrating that we've moved into assessment and implementation stages. Many Senators questioned whether the district understood that without SLO progress we might see WASC place a "warning" on our district re: accreditation.

IV. ACTION ITEMS

None

V. INFORMATION ITEMS

A. Candidates for Academic Rank – 2007/2008

- 1) Associate Professor
 - Shirley Pereira
 - Paul Vincent

- 2) Professor
 - Susan Working
 - James B. Papageorge
 - Beth Smith
 - Mary Rider
 - Malia E.F. Serrano
 - Jeff Lehman
 - Kathy Meyer
 - Sue Gonda

VI. OTHER

Meeting adjourned at 11:50 a.m.

***The next meeting will be on May 5, 2008.**

CH/II