

Academic Senate

Grossmont College

Monday, November 2, 2009
11:00am – 12:20pm in Griffin Gate

I. CALL TO ORDER

- A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*
- B. Approval of Agenda
- C. Approval of Minutes from October 19, 2009

II. PRESIDENT'S REPORT **20 minutes**

- A. Announcements
- B. Flu Information Sheet
- C. Academic Quality Rubric

III. COMMITTEE REPORTS

- A. Faculty Professional Development **10 minutes**

IV. ACTION ITEMS

- A. Approval of Committee Members (Attachment #1) **5 minutes**
- B. General Education Task Force (Attachment #2) **25 minutes**

V. INFORMATION ITEMS* **15 minutes**

- A. Part-time Faculty ASCCC Executive Committee Representation Resolution (Attachment #3)
- B. Approval of TTLC faculty co-chair – Angela Feres
- C. GC Core Competencies (Handout)

*The Academic Senate may move information items to action upon a 2/3 vote.

Academic Senate Grossmont College

Minutes of the Meeting – October 19, 2009

MEETING ATTENDANCE:

X	Chris Hill (President)	Clifton Quinn (CSIS)	X	Randy Abshier (Exer Sci/Well)
	P.J. Ortmeier (AOJ)	Ronald Norman (CSIS)	X	Larry Larsen (Exer Sci/Well)
	Lance Parr (AOJ)	X Bonnie Schmiege (Counseling)	X	Virginia Young (Foreign Lang)
x	Tina Young (AOJ)	X Mary Rider (Counseling)	X	Sue Gonda (History-Sen Officer)
x	Jennifer Carmean (ASL)	Cruz Cerdá (Counseling)	X	Devon Atchison (History-Sen Officer)
	Jamie Gould (ASL)	Danny Martinez (Cross Cult Stud)	X	Angela Feres (History)
X	Jim Wilsterman (Art)	Joe Orate (Culinary Arts)	X	Priscilla Rogers (Inter Bus)
X	Paul Turouet (Art)	James Foran (Culinary Arts)	X	Patty Morrison (Library)
X	Jennifer Bennett (Art)	X Kathy Meyer (Dance) -Fall	X	Jenny VandenEynden (Math)
X	Israel Cardona (Behav Sci)	David Mullen (Dance) - Spring	X	Susan Working (Math)
X	Gregg Robinson (Behav Sci)	X David Milroy (Divisional Senator AHLGC)	X	Ray Funk (Math)
X	Rebekah Wanic (Behav Sci)	X Eric Lund (Divisional Senator CTE/WD)	X	Arturo Millan (Math)
	Richard Unis (Behav Sci)	X Kirin Farquar (Divisional Senator ESBS)		Shawn Hicks (Math)
X	Virginia Dudley (Biol Sci)	X Carla Sotelo (Divisional Senator LR)	X	Evan Wirig (Media Comm)
X	Michael Golden	Lee Johnson (Divisional Senator)	X	William Snead (Media Comm)
X	Michele Perchez (Biol Sci)	Jane Nolan (DSPS)	X	Derek Cannon (Music)
X	Brian Keliher (Bus Admin)	X Carl Fielden (DSPS)		Paul Kurokawa (Music)
	Nate Scharff (Bus Admin)	X Gary Jacobson (Earth Sci)		Steve Baker (Music)
X	Linda Snider (BOT)	Judd Curran (Earth Sci)	X	Joy Zozuk (Nursing)
	Barb Gillespie (BOT)	X Oralee Holder (English)		Diane Gottschalk (Nursing)
X	Andy Biondo (CVT)	X Adelle Schmitt (English)		Christine Vicino (Occ Therapy)
	Don Ridgway (CVT)	X Joan Ahrens (English)		Zoe Close (Phil/ Rel Studies)
	Cary Willard (Chemistry)	X Lisa Ledri-Aguilar (English)		Bill Hoaglin (Phil/ Rel Studies)
	Martin Larter (Chemistry)	X Sue Jensen (English)		Ross Cohen (Physics)
	Judy George (Chemistry)	X Chuck Passantino (ESL)	X	Stephanie Plante (Physics, Astr. Ph Sc)
X	Sheridan DeWolf (Child Dev)	X Nancy Herzfeld-Pipkin (ESL)	X	Shahrokh Shahrokh (Polit Economy)
X	Claudia Flores (Child Dev)	X Jim Tolbert (EOPS)		Scott McGann (Polit Economy)
	Joel Castellaw (Comm)	X Sylvia Montejano for Pearl Lopez (EOPS)		Lorenda Seibold-Phalan (Resp Ther)
X	Jill Carleton (Comm)	X Laura Sim (Exer Sci/Well-Sen Officer		Barry Winn (Resp Ther)
X	Victoria Curran (Comm)	Jamie Ivers (Exer Sci/Well)	x	Craig Everett (Theatre Arts)
	Janet Gelb (CSIS)	x Jim Symington (Exer Sci/Well)		Butch Duggan (Theatre Arts)

X = present at meeting

GUESTS:

- Brian Cantarini, Media Communications Faculty
- Beth Smith, Math Department Faculty; Treasurer, ASCCC

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:05)

A. Public Comment

None

B. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U Atchison/Morrison

C. Approval of Minutes October 5, 2009

A motion was made to approve the minutes from the previous meeting.

M/S/U Sim/Abshier

II. PRESIDENT'S REPORT

A. Announcements

Chris began by welcoming everyone. She then announced that the Academic Senate for California Community Colleges (ASCCC) fall Plenary Session was to be held on November 12-14th and prior to that session there would be an Area D meeting. She announced that, following the Area D meeting, she would be sending out information on the resolutions that will be presented at the meeting and encouraged feedback on the proposed resolutions.

B. BP 4045-Affordable Educational Materials

Chris reviewed BP 4045 and the proposed AP 4045. She reported that when the Cuyamaca Academic Senate reviewed BP4045 and the proposed AP4045 they agreed that, with the inclusion of listed groups in the BP, there really was no need for the AP. The Districtwide Executive Council reviewed this as well and BP4045 is on the agenda for the Governing Board meeting without an AP.

C. Fire Code Room Maximums

Chris announced that Grossmont College was currently reassessing classroom capacity to be in compliance with the fire code. She let Senators know that some classroom enrollments would be changing in order to meet the fire code maximums. Discussion followed, some items brought up were - why is 49 maximum capacity in some classrooms (ans: restricted by number of exit doors), not all rooms have maximums posted, it would be helpful to publish the fire code, what type of PA system is available during drills/emergencies what is the PA system (ans: all phones are equipped as PA systems for announcements), and it would be helpful to have consistent follow-up notification during drills/emergencies as to when to return to classrooms.

D. CLASS Initiative

Chris introduced the California Leadership Alliance for Student Success (CLASS) initiative. Chris explained that CLASS was a funded initiative designed to engage district and college leadership, including the Governing Boards and CEOs, in reviewing data on student success. Chris explained that the initiative was funded and put together by sources outside of California, where the colleges may not have the same type of collegial consultation process, so there has been extensive discussion of the need for faculty involvement in the initiative. Beth Smith, treasurer for the ASCCC, noted statewide the concern was to ensure that all stakeholders (faculty, students, and governing boards) benefit from this initiative and that an outside source does not dictate what California Community Colleges are doing. Both Chris and Beth encouraged attendance at the Governing Board meeting Tuesday October 20th from 3:30-5:00 when the CLASS Initiative and the tools used in analyzing data would be introduced. Chris again stressed that both the Grossmont and Cuyamaca Senates would like faculty involvement in the process of reviewing data and providing direction for student success. Chris then let the senators know that prior to each Governing Board meeting they would be reviewing data, as well as presenting current projects at the colleges, and that faculty attendance would be beneficial to this process and student success.

E. COMMITTEE REPORTS

None

III. ACTION ITEMS

A. Technology for Teaching and Learning Committee

Chris began by reviewing the previous discussion regarding the reorganization of TTLC, the Distance Education Coordinator and the Distance Education Task Force into a revamped version of the Technology for Teaching and Learning Committee that would be a Committee of the Planning and Resources Council. Chris then presented the document that covered the charge and the composition of the TTLC and reviewed the changes that had been made.

Chris then called for a motion to put the document on the table for approval.

The discussion that followed included - the process for development and implementation of future department tech plans (ans: the committee will develop a recommended format for the plan and then will talk about how it will fit into the integrated planning process); TTLC will create an recommendation for outline for being qualified to teach online; there needs to be a discussion on who will oversee the upkeep of the college webpage, the composition including those members that would be voting and non-voting resource members; and the idea that TTLC will help to create an environment where teaching and instructional needs drive the technology plan. Slight changes were made to the document and then Chris called for the question to approve the document with the recommended changes.

M/S/U Sim/Wirig

B. Strategies for Instructional Continuity

Chris presented the document "Strategies for Instructional Continuity." She then reviewed the document and thanked Sue Gonda for her work in compiling several documents into the current one.

Chris then asked for a motion to put the document on the table for approval.

Some of the items discussed were – confirmation of who would declare a campus emergency when needed; the need for notification processes and information on how to deal with individual instances where students are out with the flu. Chris indicated that when you have a student with confirmed flu symptoms, we ask them to contact health services to help with our tracking. Chris will follow up on an information sheet for some of these items.

Chris called for the question to approve "Strategies for Instructional Continuity" with the some minor changes recommended by the senate.

M/S/U Atchison/Wilsterman

IV. INFORMATION ITEMS

A. Approval of Committee Members

This item will return as an action item at the next meeting.

B. GE Task Force

Chris noted this item would return as an action item for the next meeting. She then asked Sue Gonda, Curriculum Committee Co-chair, to give a brief explanation of the Task Force. Sue

explained that there were some short term issues that had come up in the Curriculum Committee in relation to General Education that needed to be reviewed, researched and possible recommendations made. Chris asked that Senators take this document back to their departments for discussion.

Meeting Adjourned at 12:20pm

Next meeting is scheduled for November 2, 2009.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Action Item – November 2, 2009

Attachment #1

2009-10 Committee Appointments

College Recognition:

- Aned Muniz – Part-time

Curriculum:

- Evan Wirig - AHLGC
- Kamala Balasubramanian - ESBS

Facilities:

- Julie Middlemas - LR

Scholarship:

- Janice Bellinghiere - ESBS

Student Affairs Advisory:

- Patrice Braswell-Burris

Disciplinary Hearing:

- Mike Furlan
- Michele Perchez
- Sheri Strothers
- Tina Young
- Jenny Nolen

World Arts and Culture

- Sydney Brown
- Steve Garcia

Screening/Interviewing Committees:

Vice President of Administrative Services

- Shirley Pereira – P&RC
- Jim Wilsterman - Facilities

Dean of Counseling and Enrollment Services

- Bonnie Schmiege
- Debbie Lim
- Victoria Curran

Dean of Technology and Learning Resources

- Julie Middlemas
- Angela Feres
- John Stanton

Dean of Arts, Humanistic Languages, and Global Communications

- Edda Temoche-Weldele
- Marion deKoning
- Jim Papageorge
- Kathy Meyer
- Beth Duggan

Action Item – November 2, 2009**Attachment #2****G.E. (General Education) TASK FORCE****Task Force of the Academic Senate**

Charge	The committee will review applicable Title 5 sections and the current Grossmont General Education package. The Committee will make recommendations to change or maintain the College requirements regarding the following topics: <ul style="list-style-type: none">• Curriculum Committee recommendations or other requests for new G.E. requirements, such as, but not limited to:<ul style="list-style-type: none">-Diversity requirement-Information & computer literacy requirement• The needs of on-campus and distance education students in the various college divisions• The needs of students in the district and the possibility of aligned GE packages• Other colleges' GE requirements as potential models for Grossmont• GE SLOs• Re-lettering the GE categories to match CSU & IGETC letters• The need for an ongoing GE committee or subcommittee of Curriculum
Meeting Schedule	Bi-weekly or TBA as determined by the committee until the task is completed by making final recommendations to the Curriculum Committee and Academic Senate
Chair	Faculty Committee member, determined by the Committee
Composition	[Committee members may represent more than one area, e.g., both Curriculum Committee and a Division] <ul style="list-style-type: none">• Members of the Curriculum Committee (5)• Faculty Representative from each Division (4)• Faculty, Learning and Technology Resources Div (1)• Evaluations (1)• Counseling (2)• Instructional Operations (1)
Adopted	
Notes	All members are voting members. Meetings are open for interested persons to attend, comment, and provide resource information.
Support Staff	Support staff is necessary and will be identified by the committee and reported to the Vice President of Academic Affairs

Attachment #3

State Senate Resolution
Establish Two Part-Time Representative Area Executive Committee Seats

WHEREAS the State Academic Senate represents ALL FACULTY currently teaching in our California Community colleges, serving as the voice of ALL FACULTY in academic and professional matters;

WHEREAS the State Academic Senate strengthens and supports all local California community college academic senates, many of which currently have associate faculty designated seats and/or representatives, and supports diversity and equal opportunity for all faculty;

WHEREAS part-time faculty comprise a majority of academic faculty in the California community college system and simple democracy would dictate that the majority retain some degree of permanent representation;

WHEREAS part-time faculty retain some very specific viewpoints and knowledge within the California community college system, viewpoints and knowledge that should be included in the governance structure for the healthy functioning of said system;

RESOLVED, that the Academic Senate (ASCCC) Executive Committee establish two (2) permanent, designated seats on the Executive Committee to be filled specifically and exclusively by part-time faculty, one from Northern CA, the other from Southern CA with the following qualifications:

- a) Has earned "Re-employment Preference" or the equivalent in any California Community college, thereby demonstrating at least a minimum of teaching experience with good evaluations to represent their colleagues;
- b) Is currently teaching at least one course in a California Community college, and will continue teaching a minimum of one course while on the State Academic Senate;
- c) Has at least 2 years experience as an elected representative on a California Community College local Academic Senate; and

RESOLVED, that a timely and democratic system will also be established so that these part-time seats will be duly filled when found vacant or vacated in the present and future.