

# Academic Senate Grossmont College

Revised 3-15-10

Monday, March 15, 2010  
11:00am – 12:20pm in Griffin Gate

## I. CALL TO ORDER

A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*

B. Approval of Agenda

C. Approval of Minutes from March 1, 2010

## II. PRESIDENT'S REPORT

50 minutes

A. Announcements

B. Off-campus activity form

C. Distinguished Faculty process

D. GE/ISLO mapping

E. Academic Integrity process

## III. COMMITTEE REPORTS

NONE

## IV. ACTION ITEMS

15 minutes

A. BP/AP 3900 – Political Activity (Attachment #1)

## V. INFORMATION ITEMS\*

10 minutes

B. Committee Appointments (Handout)

C. College Ethics Statement (Attachment #2)

D. BP/AP 4300 Instructional Field Trips and Other Student Travel

E. Part-Time Faculty Resolution

F. GCCCD Governing Board Resolution 10-011

\*The Academic Senate may move information items to action upon a 2/3 vote.

# Academic Senate Grossmont College

## Minutes of the Academic Senate – March 1, 2010

### MEETING ATTENDANCE:

X	Chris Hill (President)	X	Diane Mayne-Stafford (CSIS)		Dan Clauss/Karen Caires (Exer Sci/Well)
	P.J. Ortmeier (AOJ)	X	Ronald Norman (CSIS)		Larry Larsen (Exer Sci/Well)
	Lance Parr (AOJ)		Bonnie Schmiege (Counseling)	x	Antonio Crespo (Foreign Lang)
X	Tina Young (AOJ)	X	Mary Rider (Counseling)	X	Virginia Young (Foreign Lang)
X	Jennifer Carmean (ASL)		Cruz Cerda (Counseling)	X	Robert Henry (History)
	Jamie Gould (ASL)		Danny Martinez (Cross Cult Stud)	X	Devon Atchison (History-Sen Officer)
	Jim Wilsterman (Art)		Joe Orate (Culinary Arts)	X	Angela Feres (History)
X	Gareth Davies-Morris (Art)		James Foran (Culinary Arts)	X	Priscilla Rogers (Inter Bus)
X	Jennifer Bennett (Art)		Kathy Meyer (Dance) -Fall	X	Patty Morrison (Library)
X	Malia Serrano (Art)	X	David Mullen (Dance) - Spring	X	Jenny VandenEynden (Math)
X	Israel Cardona (Behav Sci)	X	George Gastil (P/T Senate Officer @large)	X	Susan Working (Math)
X	Gregg Robinson (Behav Sci)	X	David Milroy (Divisional Senator AHLGC)	X	Ray Funk (Math)
	Rebekah Wanic (Behav Sci)		Eric Lund (Divisional Senator CTE/WD)	X	Arturo Millan (Math)
	Richard Unis (Behav Sci)		Kirin Farquar (Divisional Senator ESBS)		Shawn Hicks (Math)
	Virginia Dudley (Bio Sci)		Carla Sotelo (Divisional Senator LR)	X	Evan Wirig (Media Comm)
X	Michael Golden (Bio Sci)	X	Lee Johnson (Divisional Senator)		William Snead (Media Comm)
X	Michele Perchez (Bio Sci)		Jane Nolan (DSPS)		Derek Cannon (Music)
X	Brian Keliher (Bus Admin)	X	Carl Fielden (DSPS)		Paul Kurokawa (Music)
	Nate Scharff (Bus Admin)	X	Gary Jacobson (Earth Sci)		Steve Baker (Music)
X	Linda Snider (BOT)		Judd Curran (Earth Sci)		Joy Zozuk (Nursing)Diane Hellar
	Barb Gillespie (BOT)	X	Oralee Holder (English)	X	Diane Gottschalk (Nursing)
	Andy Biondo (CVT)	X	Adelle Schmitt (English)		Sharon Sykora (Nursing)
X	Don Ridgway (CVT)		Joan Ahrens (English)		Christine Vicino (Occ Therapy)
X	Jeff Lehman (Chemistry-Senate Officer)		Lisa Ledri-Aguilar (English)	X	June Yang (Phil/ Rel Studies)
	Cary Willard (Chemistry)	X	Sue Jensen (English)		Bill Hoaglin (Phil/ Rel Studies)
	Martin Larter (Chemistry)	X	Chuck Passentino (ESL)	X	Ross Cohen (Physics)
X	Diana Vance (Chemistry)		Nancy Herzfeld-Pipkin (ESL)	X	Stephanie Plante (Physics, Astr. Ph Sc)
X	Sheridan DeWolf (Child Dev)	X	Barbara Loveless(ESL)	X	Shahrokh Shahrokhi (Polit Economy)
X	Claudia Flores (Child Dev)	X	Jim Tolbert (EOPS)	X	Scott McGann (Polit Economy)
X	Joel Castellaw (Comm)	X	Sylvia Montejano (EOPS)	X	Lorenda Seibold-Phalan (Resp Ther)
X	Jade Solan (Comm)	X	Laura Sim (Exer Sci/Well-Sen Officer)		Barry Winn (Resp Ther)
	Victoria Curran (Comm)		Jamie Ivers	x	Craig Everett (Theatre Arts)
X	Janet Gelb (CSIS)	X	Jim Symington (Exer Sci/Well)		Beth Duggan

### GUESTS:

- Janet Castanos, Acting VP Academic Affairs
- Sue Gonda, Acting Dean - English, Social and Behavioral Sciences
- Beth Smith, Math Department Faculty; Treasurer, ASCCC
- Sunita Cooke, President - Grossmont College
- Tim Flood, Vice President Administrative Services

**RECORDER:** Rochelle Weiser

### I. CALL TO ORDER (11:05)

#### A. Public Comment

Gregg Robinson:

Greg announced a series of events taking place on March 4, 2010 here at Grossmont College (GC) as well as across the county and across the state. The student organizers are asking for the support of faculty and everyone involved in education. On the GC campus there will be a “teach out” from 8:00am – 12:00pm regarding the impact of cuts on education and students, as well as a rally at 12:30 in the main quad. Gregg asked faculty to please support the events at

the GC campus; to bring their students and themselves to the activities to show their support . Greg also asked for support of the rally and march taking place in protest of education cuts. The rally will begin at 3:00pm in Balboa Park then supporters will march to the Governor's San Diego office.

**B. Approval of Agenda**

A motion was made to approve the day's agenda.  
M/S/U Wirig/Atchinson

**C. Approval of Minutes from February 1, 2010 and February 8, 2010**

A motion was made to approve the minutes both previous meetings.  
M/S/U Sim/Wirig

**II. PRESIDENT'S REPORT**

**A. Announcements**

Chris began by previewing some of the items on the day's agenda; noting that a large part of the meeting would be informational in regards to the current fiscal situation followed by a brainstorming session.

**B. Senate Officer Replacement**

Chris reviewed the discussion from the previous meeting regarding Sue Gonda's appointment as acting Dean for English, Social and Behavioral Sciences, the vacancy in the Senate's Vice President's position this created and the discussion of a replacement candidate. The consensus of that discussion was to have a current officer move to the Vice President position and elect a replacement officer; Jeff Lehman had volunteered to serve as Temporary Vice President.

A motion was made to elect Jeff Lehman as temporary Vice President of the Academic Senate.  
M/S/U Passentino/Wirig

Chris then announced the candidates for the temporary Senate Officer Position; Angela Feres and Jennifer Bennett. Chris thanked both candidates for their interest; she then asked if there were any other interested candidates. Chris then distributed ballots for voting. Each candidate had an opportunity to introduce themselves and their experience. Ballots were collected to be counted at the end of the meeting.

**C. Understanding our Fiscal Situation-Guests: Sunny Cooke and Tim Flood**

Chris asked that the senators give their upmost attention to the presentations that Tim and Sunny were to present as it is very important that everyone have an understanding of the fiscal situation and be a part of bringing about solutions. Chris then asked the Senators to please pay attention to the presentation and to write down questions for a "question/answer" session at the end of the presentation. Chris also noted that conversations regarding proposed solutions will be taking place with department chairs and coordinators and that faculty will be a big part of that conversation, so senators need to be able to pass the information to their constituents. Oralee noted that Tim would also be at the chairs and coordinators meeting on Monday, March 8<sup>th</sup>. She suggested that those senators who are also chairs and coordinators may want to take notes for questions pertaining to the chairs and coordinators for Monday's meeting.

Chris then introduced Tim Flood and Sunny Cooke for their presentations. The senators congratulated Tim on his recent appointment as permanent Vice President of Administrative Services. Tim began by reviewing the current budget situation. Tim gave an overview of the four different budget scenarios that GC is currently working with and noted that he would be presenting situation "A" (if GC received the same funding as last year). Tim reviewed the income and expenses for the proposed budget that result in a \$14.3 million dollar short fall for the district. Tim then reviewed some of the suggested solution options. Tim noted the budget suggestion box is open again and encouraged faculty's input. Chris noted copies of the presentation would be available to the senators. Tim explained that one part of the reduction strategy for the deficit would be to look at section reductions. Tim then reviewed the process that GC used to determine how many sections GC would need to further reduce. Tim explained that GC was currently 1,942 FTES (full time equivalent students) over what the state will fund. After including 5% for possible growth funds and improved efficiency (625 FTES) and the 50% reduction of summer sections (608 FTES) a reduction of 707.5 FTES is still needed. Tim then explained to reduce 707.5 FTES there would need to be a reduction of 202 sections for 2010-2011 in addition to the summer reduction. Tim explained that GC is continually reacting as the state makes changes and for 2010-2011 is trying to stay ahead of those changes by reducing Summer sections and spreading the other reductions over both Fall and Spring (approximately 100 sections per semester).

Tim explained that serving the large number of students over our funded FTES amount impacts many areas on campus including student services, counseling, and utilities (i.e. water, electric, etc.) and by reducing the number of sections GC can better serve students that are here. Tim noted the "ugly" truth and impact of the State budget crisis for GC is that for 2009-2010 and 2010-2011 GC will have cut 794.5 sections an 18% reduction. Chris then opened the floor for questions for Tim. A few questions were entertained and it was again noted that a copy of the PowerPoint presentation would be available for the senators. Chris advised the senators to be cautious when looking at the numbers presented and understand they are estimates as the state is continually changing the numbers involved and making adjustments.

Sunny explained that the fiscal situation was bad: GC had approximately 4000 students left on waitlists this past year. In addition, GC will have to "squeeze out" an additional 1400 students, and in June there will be an entire graduating class of students who GC may not be able to be serve. Sunny made the point that GC may likely not be able to serve its community needs or the demands that are in front of it. The state has created this situation by not funding education. Sunny explained that GC, much like the state's other 111 Community Colleges, is only going to be able to focus on three items of its broad mission as a community college - Transfer/General Education, Career Technical Education/Workforce Development and Basic Skills. Sunny explained that GC is down to required courses for those areas and is likely unable to offer multiple elective courses and now needs to look at offering those courses staggered to allow students to receive degrees in a reasonable amount of time. Sunny urged chairs to look at courses and if they do not fit into the "three" areas right now than we don't have the luxury of offering them. Sunny noted that the discussions needed to become much broader, departments need to talk to each other regarding course selections and keep informed of the job market, we need to have more effective sequencing of course offerings and stagger electives. We also need to consider which of our courses might be offered as fee-based classes. Sunny then opened the presentation for discussion. One item discussed was the overlap of adult education offerings and community college offerings. Sunny noted that the Education Master Plan is starting to be discussed and that is one item that needs to be addressed, specifically where to best have some of those offerings. Another item discussed was basic skills and the success rate of the programs. Chris noted that much of that information is covered in the CLASS Initiative pre-board meetings and encouraged the senators to attend those. Some ideas that came out of this discussion were: broader discussions regarding staggering offerings among area community colleges, fee-based courses, extension courses, limit overload, bank more than 1.0 LED, recruit more international students. It was asked what the projected savings were for

section cuts; Tim noted approximately \$3000.00 per section. Sunny encouraged faculty to participate in the discussions with their department chairs and coordinators regarding sections cuts. She also acknowledged this was a difficult task for all and asked that if anyone had more questions or concerns to please contact her or Tim.

### III. COMMITTEE REPORTS

None

### IV. ACTION ITEMS

None

### V. INFORMATION ITEMS

#### A. ASCCC Resolution 4.03-Response to AB 440: "Transfer Degree"

Chris began by reviewing Resolutions 4.02, 4.03, and 4.04 that were presented at the fall Academic Senate for California Community Colleges (ASCCC) plenary session. Chris explained that these resolutions were presented in response to AB 440, an Assembly Bill that would put Transfer Degree requirements into the Education Code. Chris explained Resolution 4.02 was passed at the Plenary, but both 4.03 and 4.04 were referred to the Executive Committee (EC) for further explanation and clarity to be represented at the Spring Plenary. Chris explained that Resolution 4.02 was in opposition of any legislation in regard to degrees and stated that community college degrees should remain under the control of the local California community colleges and Governing Boards. Chris further explained that AB 440 was set aside, but new legislation SB 1440 is being presented and deals with the same issue; putting Transfer Degrees into statute. The EC of the State Academic Senate is concerned that this legislation will be presented before the next plenary session and has asked that local senates please take a look at the resolutions that were referred and give their input and indication of whether they support either resolution. The concern regarding this situation is that the ASCCC would be moving forward and acting on a resolution outside of the normal processes. Much discussion occurred regarding both the legislation itself and the ASCCC processes. Motion was made to move Resolution 4.03 from information to an action item. Chris informed the body that a 2/3 majority was required for this action to take place.

M/S/U Milroy/Atchison

Clarification was made that the EC would like to move Resolution 4.03 forward by a "straw vote." It was clarified that if 4.03 was approved it would require that local colleges remove their "local" graduation requirements when offering a Transfer Degree. A motion was made to support Resolution 4.03.

M/S Davies-Morris/Milroy

Discussion occurred regarding the restriction this would place on local colleges and the value of transfer degrees. Chris then called for the vote.

Motion failed by majority vote.

5 in favor

4 abstained

#### B. BP 1200-District and College Mission Statements

This item will return as an action item at the next meeting.

**C. BP/AP 3900- Political Activity**

This item will return as an action item at the next meeting.

Meeting Adjourned at 12:30pm  
Next meeting is scheduled for March 15, 2010.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Attachment #1

**BP 3900 Political Activity**

Reference: ***Education Code Sections 7054, 7056;  
Government Code Section 8314***

Adoption Date: April 15, 2003

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Members of the Board and employees shall not use District funds, services, supplies, mailboxes, or other equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the Governing Board. The term "equipment" is intended to include, but is not limited to mailboxes procured at taxpayer expense.

This policy prohibits political activity as described above during an employee's working hours, but shall not be construed to prohibit an employee from urging the support or defeat of a ballot measure or candidate during nonworking time.

Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding ballot measures. ***(Moved from BP 2716)***

# AP 3900 Political Activity

Reference: **Education Code Sections 7050 et seq., 7054, 7056,  
Government Code 8314**

Date Issued:

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No restriction shall be placed on the political activities of any **Board Member** or employee of the District except as provided in board policy and these procedures.

No District funds, services, supplies, mailboxes, or other equipment may be used to urge the support or defeat of any ballot measure or candidate, including but not limited to any candidate for election to the Governing Board. The term “equipment” is intended to include, but is not limited to mailboxes procured at taxpayer expense.

District resources may be used to provide information to the public about the possible effects of a bond issue or other ballot measure if both the following conditions are met:

- The informational activities are otherwise authorized by the Constitution or laws of the State of California; and
- The information provided constitutes a fair and impartial presentation of relevant facts to aid the electorate in reaching an informed judgment regarding the bond issue or ballot measure.

Any administrator or Board member may appear before a citizens’ group that requests the appearance to discuss the reasons why the Board called an election to submit to the voters a proposition for the issuance of bonds, and to respond to inquiries from the citizens’ group.

An officer or employee of the District may solicit or receive political funds or contributions to promote the support or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service, or other working conditions of officers or employees of the District. Such activities are prohibited during working hours, and entry into buildings and grounds of the District during working hours is prohibited. Such activities are permitted during nonworking time. “Nonworking time” means time outside an employees’ working hours, whether before or after the work day or during the employees’ lunch period or other breaks during the day.

Attachment #2

**Grossmont College Statement of Ethical Principles**

Grossmont College is an academic institution dedicated to the pursuit of learning and the promotion of student success. In the quest for excellence, our entire college community (students, faculty, staff, and administrators) shares the ethical values of integrity, honesty, transparency, civility, and respect. We are guided by the ethical standards and principles established by the Grossmont College Student Code of Conduct and by comparable codes from professional associations and organizations. These values include personal and collective accountability and a high regard for others, the institution, and its mission.