

Academic Senate Grossmont College

Monday, October 3, 2011
11:00am – 12:20pm in Griffin Gate

I. CALL TO ORDER

- A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*
- B. Approval of Agenda
- C. Approval of Minutes from September 19, 2011

II. PRESIDENT’S REPORT

10-15 minutes

Announcements and updates about work in progress at the College and the District : Update on Evaluation form; Angela Feres as new SLO Assistant; DCEC Alignment Task Force; “Trevor” presented by students 10/6 @ 6 pm in 220; Earthquake preparedness on 10/20 @ 10:20; Educational Master Plan Retreat (9/30) report; Curriculum needs reps from MNSESW, ESBS, CTE/AH & ALC

III. COMMITTEES

20 minutes

- A. From the Honors Committee: John Oakes
- B. Curriculum website: Jeff Waller

IV. ACTION ITEMS

- A. None.

V. INFORMATION ITEMS*

45 minutes

- A. Collegewide Professional Development Committee: Mark Goodman, Clif Quinn, Sue Gonda
Attachment A
- B. Division reps for Faculty Professional Development Committee: “ “ “
The FPDC will continue to determine the needs and programming of faculty professional development.

*The Academic Senate may move information items to action upon a 2/3 vote.

Attachment A (10/19/2011)

Professional Development Discussions Spring 2011

The College-wide Professional Development Committee was augmented with additional taskforce members. The members represented faculty, staff and administrators involved in the Council of Chairs, CATL, Faculty Professional Development, SLOs, Instruction, and Classified Senate.

The team identified institutions across the nation that had year-round, exceptional professional development available on campus to employees. The group identified 25 colleges in CA and across the nation to initially review website information and subsequently with follow-up telephone interviews and sharing of resources. The team identified best practices in: Structure, offerings, annual calendar of events, incentives, automated registration and reporting, governance and the like. The team then made specific recommendations based upon discussions of the group, with the faculty professional development committee, academic senate President and classified staff Vice President.

The following recommendations were agreed upon:

1. The Collegewide Professional Development Committee (CWPD) will continue to support, develop and provide activities and events that fulfill the development needs of all constituent groups. CWPDC relies on each constituent group to determine their needs and programming.
2. The Faculty Professional Development (FPD) Group will continue to plan and provide for faculty professional development opportunities in collaboration with the CWPD committee.
3. The Academic Senate will discuss aligning the FPD committee with other senate committees in appointing membership based on divisional representation. These divisional reps will participate in the CWPD committee as faculty members to strengthen and more closely align the work of these two committees. This will also enable the processing of paperwork to the state in a manner that is compliant with state guidelines.
4. The CWPD committee will discuss increasing classified staff membership on the committee by one additional member so as to align representation with the three structural areas of the college. The position of supervisor will be reduced to one rather than two. The administrative members of the committee will have a strong understanding of and advocacy for professional development for all constituent groups including administrators.
5. The CWPD committee will allocate resources such that all constituent groups may have opportunities for robust professional development. The faculty allocation for flex week will be based upon a review of the four year history of spending on flex week (2007-2011). That review revealed the highest amount spent on Flex week to date was \$5600. FPDC are encouraged to use this entire amount for flex week, however, they may use any leftover funds for other professional development, consistent with college/district policies and in communication with appropriate administrators. Based upon funding availability and need, access to additional funds for each constituent group may be available through CWPD.
6. Each constituent group will develop a work group/committee that will advance the needs of that constituent group in concert with the CWPD committee. The CWPD relies on each constituent group to determine the needs and programming for their professional development.
7. During these challenging economic times, pilot a new position to coordinate the wide array of professional development offerings will be filled by a faculty member on full release. The coordinator

will be assisted by an administrative assistant to facilitate the logistics. The coordinator will be a faculty member on full release for the academic year and with a summer stipend to enable year-round planning and implementation.

8. During these difficult budget times, the current funding for release time associated with professional development and other funds will be utilized to implement the structure, above.
9. After a pilot period, the effectiveness of the structure and positions will be examined and improved utilizing evaluative methods and constituent feedback.
10. After full discussion by collegial consultation bodies, academic and classified senates, the spring will be used as a transition period with the coordinator and assistant beginning their work in spring 2012. At that time, the efforts of CATL will be carried out through the new structure and professional development will be governed collaboratively by CWPD, FPD and work groups focused on providing exceptional professional development at GC year-round for all employees.