

# *Academic Senate Grossmont College*

## **MINUTES OF THE MEETING –April 16, 2001**

**PRESENT:** Cathy Harvey(President), Mary Rider(Vice President), Beth Smith, Jerry Buckley(Senate Officers at Large); P.J. Ortmeier, (AOJ); Jeff Irwin(Art); Ben Newkirk(Behavioral Sciences); Dave Wertlieb, Biological Sciences); Don Ridgeway(Cardiovascular Technology); Cary Willard, (Chemistry), Sonia Gaiane, Barbara Chernofsky (Child Development), Diane Mayne Stafford, Wayne Allen, Janet Gelb (CSIS); Bonnie Shcmiege, Mary Rose, Peggy Shepard(Counseling); Joe Orate(Culinary Arts); Jane Nolan, Jennifer Carmean(DSPS); Mike Matherly(Earth Sciences); Gary Phillips, Nelson Paler (English); Joyce Sake, Bushra Jonna, Colleen Suwara (Exercise Science); Jerry Baydo, Mel Amov(History); Zoe Close, David Arthur(Humanities); Patricia Morrison(Library); Jim Hilton, Dave Lunsford(Math); Evan Wirig, William Snead(Media Communications); Steve Baker(Music); Jane West, Susan Wild, (Nursing); Marcelle Karlin(Occupational Therapy); Bill Cummings(Political Economy); Nancy Tendal(Respiratory Therapy); Henry Jordan(Theatre Arts).

**ABSENT:** Rick Michelson(AOJ); Ron Tatro, Les Lawrence (Art), Gregg Robinson, Leilani Holmes, Israel Cardona(Behavioral Science); Diane Merlos(Biological Sciences); Jed Ashley(Business); Sandy Sikes(Business Office Technology); Rick Kirby(Cardiovascular Technology); Tom Olmstead(Chemistry); Tom Gamboa(Cross Cultural Studies); Cathy Meyer(Dance); Tim Cliffe(Earth Sciences); Sydney Brown, Julie Cardenas Janice Bellinghiere(English); Pat Bennet, Gene Morones, Chuck Passentino(ESL); Sylvia Montejano(EOPS); Rick Trestrail(Exercise Science); Antonio Crespo, Paul Vincent (Foreign Language); Gene Britt(International Business); Curts Stevens(Library); Steve Davis(Math); Fred Benedetti (Music); Pat Bradley(Nursing); Michael Piotrowski, Laura Mosier(Part Time Representatives); Thomas Tsung, Dennis Collins(Physics, Astronomy & Physical Sciences); Sheri Sjoberg, Roxane Tuscany(Speech Communications); Beth Mallet-Anderson, David Kievit (Theatre Arts).

**RECORDER:** Martha Garcia

### **I. PRESIDENT'S REPORT**

#### **A. Call to order**

Cathy Harvey called the meeting to order at 11:10 a.m.

#### **B. Motion to approve the agenda**

The agenda was approved with the following amendments:

- Emergency Telephones was added to the President's Report.
- CATL/Professional Development Update was taken off the Information Items

- The order of the agenda items was changed and the Committee Report was presented before the Information Items.

## **MSU Amov/Smith**

### **C. Motion to approve the minutes**

The March 19, 2001, Academic Senate minutes were approved as presented.

MSU Wertlieb/Smith

### **D. Distinguished Faculty Nomination**

Cathy Harvey referred to the Distinguished Faculty Award for 2000-2001 document attached to the agenda and asked senators to review the nominating process and to be aware of the timeline for nominations.

### **D. Student Services Program Review Committee**

Tom Foster announced to the senate the need of three faculty representatives for the Student Services Program Review Committee and explained the committee's charge and meeting schedule. A handout explaining the committee's charge, composition, and meeting schedule was distributed.

Rick Kirby, Marcelle Karlin, and Sonia Gaiane volunteered to serve on the committee.

### **E. Instructional Computing Committee**

Cathy Harvey presented the need of an Instructional Computing Committee Faculty Chair to replace Jerry Buckley, who has recently volunteered to serve as the co-chair on the Planning and Budget Council. Jerry encouraged senators to participate and explained the committee's charge and his main function as a member. Gary Phillips volunteered to serve on the committee.

### **F. Planning and Budget Council**

Because Jerry Buckley has volunteered to serve as co-chair on the Planning and Budget Council, Cathy announced the need of one senator to replace Jerry as a faculty representative. She distributed a handout explaining the committee's charge, its composition, and meeting schedule.

Diane Mayne-Stafford, William Snead, and Hank Jordan volunteered.

### **G. Emergency Phones**

Beth Smith informed senators that emergency telephones will be installed in the classrooms. Installations are planned to start in the spring semester beginning with the 300 area. She distributed a handout entitled Grossmont Cuyamaca

Community College District Emergency Classroom Phones, which describes the telephones functions and calling procedures.

Cathy Harvey will share with the senate a document that she received from the chancellor outlining the steps to follow in the event of violence or a threat of violence.

## II. ACTION ITEMS

### A. Committee Membership Endorsement

#### Planning and Budget Council Faculty Co-Chair

- Jerry Buckley – Cardiovascular Technology

MSU Wertlieb/Lunsford

## III. COMMITTEE REPORTS

### A. Program Review

Dean Colli presented the Program Review Committee's Spring and Fall 1999 commendations and recommendations to the following departments:

- Geography, Geology, Oceanography
- Exercise Science/Wellness, Health Education
- Biology
- Physics, Astronomy, and Physical Science

## IV. INFORMATION ITEMS

### A. Distance Education Policy

Jerry Buckley asked senators to review the Distance Education Policy attached to the agenda and explained that for over two years a taskforce has been working with the Administration and Senate Presidents to update the proposed Distance Education Policy. He read the draft Distance Education Policy and asked senators to consider it.

Carl Fielden, Programs and Services Specialist from the Disabled Student Services Department suggested an amendment to the draft policy by adding "*and assistive computer technology*" at the end of the last paragraph.

Jerry Buckley will work with the Senate Officers Committee on incorporating the changes and will bring the policy for action to the next senate meeting.

### B. Articulation Officer Announcement

Jim Fenningham explained that the Transfer Center Coordinator and the College's Articulation Officer position which was assigned in the past for one person, has

been split and the responsibilities have been divided between two separate positions. Full-time responsibility of coordination of the Transfer Center has been assigned to Bonnie Schmiede, so now there is an opening for the college's Articulation Officer position. Bonnie distributed a handout titled "Articulation Officer Job Description" and as the Articulation Officer in the past, she shared her experiences in the position and encouraged senators to share this .75 reassigned time opportunity with their constituents.

The meeting adjourned at 12:20 p.m.