

Academic Senate Grossmont College

MINUTES OF THE MEETING – February 4, 2002

PRESENT: Cathy Harvey(President), Mary Rider(Vice President), Beth Smith, Jerry Buckley(Senate Officers at Large); P.J. Ortmeier, (AOJ); Jeff Irwin(Art); Gregg Robinson(Behavioral Sciences); Dave Wertlieb, Diane Merlos(Biological Sciences); Illyana McManus(Business Office Technology); Rick Kirby(Cardiovascular Technology); Cary Willard(Chemistry); Barbara Chernofsky, Cathie Robertson(Child Development); Sheri Sjoberg, Roxane Tuscany(Speech Communications); Diane Mayne-Stafford (CSIS); Jane Nolan, Marlene Jansky(DSPS); Mike Matherly(Earth Sciences); Gary Phillips, Kamala Balasubramanian(English); Virginia Berger, Nancy Herzfeld-Pipkin(ESL); Sylvia Montejano(EOPS); Jim Symington, Laura Burger(Exercise Science); Yolanda Guerrero(Foreign Language); Mel Amov(History); Zoe Close, William Hoaglin(Humanities); Gene Britt(International Business); Curtis Stevens, Patricia Morrison(Library); Peg Hovde(Math); Evan Wirig(Media Communications); Diane Helland, Susan Wild(Nursing); Marcelle Karlin(Occupational Therapy); Bushra Jonna(Part Time Representative); Dennis Collins(Physics, Astronomy & Physical Sciences); Bill Cummings(Political Economy); Lorenda Seibold-Phalan(Respiratory Therapy); Craig Everett(Theatre Arts).

ABSENT: Rick Michelson(AOJ); Ron Tatro, Les Lawrence (Art); Ben Newkirk, Maria Pak, Israel Cardona(Behavioral Science); Judith Walery(Business); Don Ridgeway(Cardiovascular Technology); John Oakes(Chemistry); Janet Gelb, Wayne Allen (CSIS); Bonnie Schmiede, Mary Rose, Peggy Shepard(Counseling); Tom Gamboa(Cross Cultural Studies); Joe Orate(Culinary Arts); Kathy Meyer(Dance); Tim Cliffe(Earth Sciences); Marilyn Ivanovici, Julie Cardenas, Qais Sako, Chuck Passentino (English); Pat Bennett(ESL); Rick Trestrail, Gay Cox(Exercise Science); Paul Vincent(Foreign Language); Jerry Baydo(History); Jenny Vanden Eynden, Larry Langley, Linda Langley(Math); William Snead(Media Communications); Steve Baker, Fred Benedetti (Music); Jeanne Raimond, Pat Bradley, Susan Wild(Nursing); Kriten Maria Reichardt(Part Time Representative); Patti Tsai(Physics, Astronomy & Physical Sciences); Beth Mallet-Anderson, Henry Jordan (Theatre Arts).

GUESTS: Bill Bradley, Bonnie Price, Cassandra Evans.

RECORDER: Martha Garcia

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under “Action.”

I. PRESIDENT’S REPORT

A. Call to order

Cathy Harvey called the meeting to order at 11:10 a.m.

B. Approval of Agenda

The agenda was approved with the following amendment:

On Item “D” under the President’s Report, the word “***Instructional***” was added after the word “Fifth” to read “Proposed Fifth ***Instructional*** Dean Position.

M/S/U Chernofsky/Smith

C. Approval of Minutes

The minutes of the December 3, 2001, meeting were approved as submitted.

M/S/U Wertlieb/Smith

D. Academic Senate meeting new start time – 11:05 am.

Cathy asked senators to consider the possibility of starting the Academic Senate meetings five minutes earlier. Senators agreed. The new start time will be 11:05 a.m.

E. Proposed Fifth Instructional Dean Position

Presented by the Instructional Divisions Administrative Structure Study Committee.

Because of the inordinate workload for some instructional divisions, the college is in need of some administrative restructure. The Instructional Administrative Structure Study Committee was formed to review the current college instructional dean structure and to make recommendations for restructure. The committee has proposed that a fifth instructional division be established to achieve more equity in workload. Although the final restructuring decisions lie with the college administration, the committee members are seeking Academic Senate input.

Cathy thanked the administration for acknowledging the overwhelming workload of the instructional deans and for considering a fifth division as a viable means to distribute the instructional dean’s administrative workload more equitably. She also thanked the Instructional Administrative Structure Study Committee for their outstanding work and asked the committee members to stand up to be identified by the senate.

Cathy invited Larry Smith, a structure study committee member, to speak to the senate. He gave a brief history on how two fifth dean proposals had developed and asked senators to review documents attached to the agenda: the Criteria for Evaluation of Options for Final Recommendation (pink); the Option I, Model A-3 (green), which proposes the rearrangement of departments within the current Humanities Division and the Mathematics, Natural Sciences, and Exercise Science and Wellness Division so that equity between their workload could be achieved; and Option II (yellow), which places English and ESL, special programs, and administrative overload into a single division.

The following noteworthy points were discussed:

A) Evaluations

- Instructor evaluations were identified as extremely time consuming for the deans.

- Senators suggested that evaluation responsibilities of part time instructors be distributed among other deans.
- The purpose for so many evaluations was discussed with a senator asking if there is any data supporting the benefits of frequent evaluations.
- The frequency of full time faculty evaluations was discussed.

B) Student Load

- Student load was identified as another factor that requires much of each dean's time.

C) Economic Odds

- Senators were concerned about the economic impact of adding a fifth division. Larry shared that another administrative restructuring model that is similar to Model A-3 had already been shared with the Planning and Budget Council.

D) Criteria for Evaluation of Options for Final Recommendation

- Senators were satisfied with the Criteria for Evaluation of Options for final Recommendation that the Instructional Divisions Administrative Structure Study Committee developed. Discussion on the criteria was very limited.

E) Discussion related to Option I, Model A-3

- Potential Special Program Area reassignments were yet to be determined; therefore, Option I, Model A-3 was described as an incomplete plan.
- Senators were adamant that lab sciences remain together, which is not the case with this model.
- Senators shared that with this model, departments are spread through the divisions in a way that does not make sense pedagogically.
- This model causes too many academic crossovers into other divisions.
- Ultimately, senators strongly opposed this model.

F) Discussion related to Option II

- Option II was described as very creative. According to the majority of senators, this structure brings equity among the division's administrative workload.
- This option causes the least disruption to the current structure.
- This option was supported.

G) Discussion related to implementing neither option

- A faculty member voiced her concern that the two models were developed based on the two divisions most overloaded. She suggested that neither model appeared feasible.

A non-official vote eliciting support for the two models took place to give the committee and the administrators an idea of the senate' sense. The results were as follows:

Option I, Model A-3 0 in favor

Option II
Neither model

22 in favor
11 in favor

II. ACTION ITEMS

A. Committee Membership Endorsement

Academic Rank Committee

- Evan Wirig – Communication and Fine Arts Division

M/S/U Amov/Chernofsky

B. Proposed BP 2510

Cathy presented an overhead of the Board Policy 2510 indicating the changes proposed by Cuyamaca College.

The BP 2510 was approved with the specified changes.

M/S/U Wertlieb/Robertson

III. INFORMATION ITEMS

A. Staffing Committee Criteria

The Staffing Committee Criteria will be presented at the next Academic Senate meeting.

B. SB 334 Senate Bill

The SB 334 Senate Bill will be presented at the next Academic Senate meeting.

IV. COMMITTEE REPORTS

A. ICC Committee

The ICC Committee Report will be presented at the next Academic Senate meeting.

The meeting adjourned at 12:20 p.m.