

# *Academic Senate Grossmont College*

## **MINUTES OF THE MEETING – March 4, 2002**

**PRESENT:** Cathy Harvey(President), Mary Rider(Vice President), Beth Smith, Jerry Buckley(Senate Officers at Large); P.J. Ortmeier, (AOJ); Jeff Irwin(Art); Gregg Robinson(Behavioral Sciences); Dave Wertlieb, Diane Merlos(Biological Sciences); Illyana McManus(Business Office Technology); Rick Kirby(Cardiovascular Technology); Cary Willard(Chemistry); Cathie Robertson, Barbara Chernofsky(Child Development); Sheri Sjoberg(Communications); Lynn Gardner(Counseling); David Mullen(Dance); Jane Nolan, Marlene Jansky(DSPS); Mike Matherly(Earth Sciences); Gary Phillips, Marilyn Ivanovici, Chuck Passentino, Kamala Balasubramanian(English); Virginia Berger, Nancy Herzfeld-Pipkin(ESL); Jim Symington, Laura Burger(Exercise Science); Yolanda Guerrero(Foreign Language); Mel Amov(History); Zoe Close, William Hoaglin(Humanities); Curtis Stevens, Patricia Morrison(Library); Peg Hovde(Math); Steve Baker(Music); Diane Helland(Nursing); Marcelle Karlin(Occupational Therapy); Dennis Collins(Physics, Astronomy & Physical Sciences); Bill Cummings(Political Economy); Lorenda Seibold-Phalan(Respiratory Therapy); Craig Everett(Theatre Arts).

**ABSENT:** Rick Michelson(AOJ); Ron Tatro, Les Lawrence (Art); Ben Newkirk, Maria Pak, Israel Cardona(Behavioral Science); Judith Walery(Business); Don Ridgeway(Cardiovascular Technology); John Oakes(Chemistry); Roxane Tuscany(Communications); Janet Gelb, Wayne Allen, Diane Mayne-Stafford(CSIS); Bonnie Shcmiege, Peggy Shepard(Counseling); Tom Gamboa(Cross Cultural Studies); Joe Orate(Culinary Arts); Kathy Meyer(Dance); Tim Cliffe(Earth Sciences); Julie Cardenas, Qais Sako, (English); Sylvia Montejano(EOPS); Rick Trestrail, Gay Cox(Exercise Science); Paul Vincent(Foreign Language); Jerry Baydo(History); Gene Britt(International Business); Jenny Vanden Eynden, Larry Langlely, Linda Langlely(Math); Evan Wirig, William Snead(Media Communications); Fred Benedetti (Music); Pat Bradley (Nursing); Kriten Maria Reichardt, Bushra Jonna(Part Time Representatives); Patti Tsai(Physics, Astronomy & Physical Sciences); Beth Mallet-Anderson, Henry Jordan (Theatre Arts).

**RECORDER:** Martha Garcia

*The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under “Action.”*

### **I. PRESIDENT’S REPORT**

#### **A. Call to order**

Cathy Harvey called the meeting to order at 11:05 a.m.

#### **B. Approval of Agenda**

The agenda was approved with the following amendment:

On Item “B” under President’s Report, the meeting date of the minutes to be approved was changed from February 4 to **February 25**.

**M/S/U Charnofsky/Smith**

#### **C. Approval of Minutes**

The minutes of the February 25, 2002, meeting were approved as submitted.

**M/S/U Chernofsky/Smith**

#### **D. Tribute to Dick Johnson**

The United Faculty and the Academic Senate gave tribute to Dick Johnson who passed away on December 11, 2001. Dick was a full-time Librarian with Grossmont College from September 1966 until he retired in July 2001. He was awarded emeritus status by the Academic Senate and acknowledged so by the board posthumously. Dr. Curtis Stevens, History Professor and Librarian, spoke of Dick's great virtues and accomplishments during Dick's many years serving Grossmont College. Dr. Stevens read aloud a plaque prepared by the United Faculty and the Academic Senate; he then delivered it to Dick's wife, Mrs. Jackie Johnson. She was accompanied by Dick's two brothers and their wives. Mrs. Johnson received the plaque with great appreciation and thanked the United Faculty and the Academic Senate for their recognition to her husband.

**E. Board Presentation made by the Music Department**

Cathy Harvey thanked Shannon O'Dunn, the Communication and Fine Arts Dean, as well as Steve Baker, Randy Tweed, Marion Rodewald and Kathleen Scheide of the Music Department for their outstanding presentation to the Governing Board. She explained that members from the Governing Board attended a classroom performance where students had the opportunity to demonstrate their keyboard and singing talents that they had acquired in class. Also, Kathleen Scheide played the harpsichord. The Governing Board was very pleased with the presentation.

**F. Instructional Divisions Administrative Structure Study Committee Update**

The Instructional Administrative Structure Study Committee plans to explore the following areas:

- To look at ways in which the current U.F. contract may be implemented to lessen the overwhelming burden of evaluations performed by the deans.
- To continue to divide evaluation responsibilities amongst deans evenly.
- To continue with the reassignment of special assignments from within the Humanities Division.
- To develop a proposal for a permanent secretarial position for all deans.

Cathy asked for senators' feedback and asked them to contact her with any new ideas related to dividing the divisions in a manner whereby faculty could support such a change.

**G. Report on Educational Master Plan  
Presented by Jerry Buckley and Beth Smith**

To facilitate accurate data collection for the Educational Master Plan, a document that integrates the Strategic Plan into the Educational Master Plan was developed. Jerry Buckley presented the pilot project at the November 19 Academic Senate meeting. The document was successfully implemented, and Jerry Buckley and Beth Smith reported on the results at today's meeting. They distributed one handout with detailed Educational Master Plan study results and another explaining the association of strategic goals and objectives to prioritized activities. Jerry and Beth presented overheads of the two handouts and explained how the information had been obtained. Senators congratulated them for their hard work.

## **II. ACTION ITEMS**

### **A. Committee Membership Endorsement**

#### **1. Professional Relations Committee**

- Theresa Ford – Counseling
- Deborah Lim – Counseling

**M/S/U Wertlieb/Montejano**

## **III. INFORMATION ITEMS**

### **A. Enhanced Staffing Criteria Presented by Bill Bradley**

At the February 25 Academic Senate meeting, the senate unanimously approved the new Faculty Staffing Committee criteria with the condition that Bill Bradley present another criteria that would consider departments that do not generate WSCH. The overall number of students at Grossmont College will serve as the basis to determine the number of positions that would best serve such areas as EOPS, DSPS, Counseling, and the library.

### **B. Program Review Presented by Dean Colli**

Dean Colli distributed the Spring and Fall 2000 Program Review Report to the Academic Senate. Enclosed in this report are the commendations and recommendations as well as basic data for the following departments:

- CSIS
- FACS/Culinary Art
- Child Development
- Marketing, Management & International Business
- Business
- Administration of Justice

He reviewed each program, highlighting some of the recommendations that were made to each by the Program Review committee, with a focus on departmental response or follow-up to those recommendations.

Dr. Colli also acknowledged the department chairs for completing the Program Review process. Additionally, he praised the Program Review Committee members, congratulating them for the commendations given by the Accreditation Commission for their fine work on the Program Review Handbook.

## IV. COMMITTEE REPORTS

### A. Staff Development

#### **Presented by Nelson Paler and Barbara Chernofsky**

At the February 25 Academic Senate meeting, Barbara reported that the Staff Development Committee has a different plan for next fall's flex week, which stipulates three-hour workshops Monday through Friday with only one topic each day. Barbara distributed a handout that lists different topics that might be considered. She asked senators to mark the topics they consider worthy of discussion, to add those not considered on the list, and to submit additional ideas to the Professional Development Committee.

Nelson Paler presented a proposal for faculty development, which is entitled "*Career Faculty Development, A Modest Proposal*" and includes the following stages and components:

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#### **Five stages – From Hiring to Retirement**

1. The new professor – Entering the academic world
2. Early Academic Career – Making a name at Grossmont College
3. Accepting a career plateau or setting new goals
4. Leaving a legacy
5. Post-retirement – Staying engaged

#### **Three components**

1. Individual Faculty Development Plan
2. Annual Calendar of Staff Development Activities
3. Faculty Development Database

Nelson distributed the following handouts:

1. A History of Faculty Development in Community College
2. A comprehensive Plan for Faculty Development
3. Annotated Bibliography of Sources
4. Copies of his proposal's Power Point presentation

Further discussion on Nelson's proposal will take place at another Academic Senate meeting.

The meeting adjourned at 12:25 p.m.