

# *Academic Senate Grossmont College*

## **MINUTES OF THE MEETING – October 21, 2002**

**PRESENT:** Cathy Harvey(President), Mary Rider(Vice President), Beth Smith, Jerry Buckley(Senate Officers at Large); P.J. Ortmeier(AOJ); Jeff Irwin, James Wilsterman, RonTatro(Art); Israel Cardona(Behavioral Science); Dave Wertlieb, Virginia Dudley, Diane Merlos(Biological Sciences); Judith Zander(Business); Rick Kirby(Cardiovascular Technology); Cary Willard, Tom Olmstead(Chemistry); Barbara Chernofsky(Child Development); Roxane Tuscany, Joel Castellaw(Communication); Bonnie Shcmiege (Counseling); MarleneJansky(DSPS); Mark Goodman(Earth Sciences); Qais Sako, Gary Phillips(English); Virginia Berger(ESL); Sylvia Montejano(EOPS); Jim Symington(Exercise Science); Thomas Bell, Mel Amov(History); Zoe Close, William Hoaglin(Humanities); Patricia Morrison(Library); Peg Hovde(Math); Evan Wirig(Media Communications); Steve Baker(Music); JeanneRaimond(Nursing); Dennis Collins(Physics, Astronomy & Physical Sciences); Henry Jordan(Theatre Arts).

**ABSENT:** Rick Michelson(AOJ); Teresa Jacobs, Gregg Robinson(Behavioral Science); Ilyana McManus, Sandy Sikes(Business Office Technology); Don Ridgeway(Cardiovascular Technology); Cathie Robertson(Child Development); Janet Gelb, Diane Mayne-Stafford, Wayne Allen(CSIS); Peggy Shepard , Lynn Gardner(Counseling); Tom Gamboa(Cross Cultural Studies); Joe Orate(Culinary Arts); David Mullen, Kathy Meyer(Dance); Jane Nolan(DSPS); Gary Jacobson(Earth Sciences); Chuck Passentino, Sydney Brown, MarilynIvanovici (English); Nancy Herzfeld-Pipkin(ESL); Gay Cox, Rick Trestrail, Laura Burger(Exercise Science); Carmen Hernandez, Yolanda Guerrero, Paul Vincent(Foreign Language); Gene Britt(International Business); Curtis Stevens(Library); Jenny Vanden Eynden, Larry Langley , Jim Tarvin(Math); William Snead(Media Communications); Fred Benedetti(Music); Diane Helland, Pat Bradley(Nursing); Marcelle Karlin(Occupational Therapy); Joan Ahrens, Kristen Maria Reichardt(Part Time Representatives); Ross Cohen(Physics, Astronomy & Physical Sciences); Bill Cummings, Todd Meyers(Political Economy) Lorenda Seibold-Phalan(Respiratory Therapy); Craig Everett, Beth Mallet-Anderson(Theatre Arts).

**RECORDER:** Martha Garcia

***The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under “Action.”***

### **I. PRESIDENT’S REPORT**

#### **A. Call to order**

Cathy Harvey called the meeting to order at 11:10 a.m.

#### **B. Approval of Agenda**

The agenda was approved as presented.

**M/S/U Smith/Kirby**

#### **C. Approval of Minutes**

The minutes of the October 7, 2002, meeting were approved as submitted.

**M/S/U Wertlieb/Chernofsky**

#### **D. President’s Update**

- **November 5 Elections**

Cathy asked faculty to encourage students to vote in the November election and to encourage students to register for classes as soon as they receive the pertinent information.

- **Procedures Development/Review Sub-Committees**

Cathy presented a list of faculty members who will serve as senate representatives to complete the review/development of administrative procedures for newly adopted board policies. The list indicated each sub-committee with its appointed senate representative.

#### **E. Educational Master Plan Calendar**

The Educational Master Plan timeline was attached to the October 21<sup>st</sup> senate agenda. Beth Smith guided senators through the task deadlines highlighting February 11, 2003, when departments and programs are scheduled to submit their updated Educational Master Plans.

## **II. ACTION ITEMS**

### **A. Motion Related to Section Cuts**

“Proposed Cuts to the Spring '03 Schedule” an information item on the October 7 senate agenda, indicated that no action was to be taken on that information item; however, at the meeting, a motion related to the senate’s disapproval of any section cuts was unanimously passed; by so acting, the senate did not adhere to proper protocol. Therefore, the motion was listed as an action item for the current meeting, and a new vote was taken. Once again, the senate unanimously passed the motion as follows:

***The Grossmont College Academic Senate recommends that no sections be cut from the Intersession or Spring Schedule.***

**M/S/U Smith/Chernofsky**

### **B. Program Review Handbook**

The Program Review Handbook was distributed at the October 7 Academic Senate meeting. Sheridan DeWolf identified a few changes to the document since the October 7 meeting. A few changes to the Department Student Survey had also been incorporated.

***The Program Review Handbook and the Department Student Survey with the indicated changes were approved with no objections.***

**M/S/U Smith/Wertlieb**

### **III. INFORMATION ITEMS**

#### **A. College Savings Task Force**

**Presented by Jerry Buckley**

Jerry presented the College Savings Task Force Working Guidelines that was developed as criteria for the 3% savings plan. He also presented a spreadsheet detailing targeted items for the possible 3% budget reduction.

Jerry further explained that the College Savings Task Force is still working on the additional plans in the event that the college is faced with a 5% or 10% budget cut. He added that decisions associated with 5% and 10% savings would involve the Academic Senate, Academic Divisions, Student Services, and Administrative Services; they will need to form their own individual task forces to develop criteria to prioritize their own programs and services.

#### **B. Honor's Experience**

**Presented by Israel Cardona**

Since his first presentation to the Academic Senate, Israel has gathered several questions and concerns about the Honor's Experience from faculty. He developed a document with responses to those questions and concerns and presented it at this meeting. Significant concerns were raised today from those opposing and from those supporting the implementation of an "Honor's Program" at Grossmont College. A motion to either support or not support the implementation of an "Honor's Program" at Grossmont College will be developed and will be presented as an action item at a subsequent Academic Senate meeting.

#### **C. Board Policies**

**Presented by Cathy Harvey**

Several board policies have been presented to the Districtwide Executive Council for review and consideration. They will be presented to the Governing Board for approval on November 19. The following policies were attached to today's agenda for senate review:

- BP 2432
- BP 2725
- BP 3410
- BP 3420
- BP 3430
- BP 7100

Cathy asked senators to pay special to BP 2432 as it is a new policy and will be presented as an action item at the November 4 Academic Senate meeting.

**D. Districtwide Web Standards  
Presented by Kats Gustafson**

This item will be presented at the Council of Chairs and Coordinators meeting on Monday, October 28.

**IV. COMMITTEE REPORTS**

There were no committee reports at this meeting.

The meeting adjourned at 12:20 p.m.