

Academic Senate Grossmont College

MINUTES OF THE MEETING – November 4, 2002

PRESENT: Cathy Harvey(President), Mary Rider(Vice President), Beth Smith, Jerry Buckley(Senate Officers at Large); P.J. Ortmeier(AOJ); Jeff Irwin(Art); Dave Wertlieb, Virginia Dudley, Diane Merlos(Biological Sciences); Judith Zander(Business); Ilyana McManus(Business Office Technology); Rick Kirby(Cardiovascular Technology); Cary Willard, Tom Olmstead(Chemistry); Barbara Chernofsky(Child Development); Roxane Tuscany, Joel Castellaw(Communication); Wayne Allen(CSIS); Bonnie Shcmiege (Counseling); Jane Nolan(DSPS); Marlene Jansky(DSPS); Mark Goodman(Earth Sciences); Qais Sako, Gary Phillips(English); Virginia Berger(ESL); Sylvia Montejano(EOPS); Jim Symington(Exercise Science); Carmen Hernandez(Foreign Language); Mel Amov(History); Zoe Close(Humanities); Curtis Stevens(Library); Peg Hovde(Math); William Snead(Media Communications); Steve Baker(Music); Jeanne Raimond(Nursing); Marcelle Karlin(Occupational Therapy); Lorenda Seibold-Phalan(Respiratory Therapy); Hank Jordan(Theatre Arts).

ABSENT: Rick Michelson(AOJ); James Wilsterman, Ron Tatro(Art); Israel Cardona, Teresa Jacobs, Gregg Robinson(Behavioral Science); Sandy Sikes(Business Office Technology); Don Ridgeway(Cardiovascular Technology); Cathie Robertson(Child Development); Janet Gelb, Diane Mayne-Stafford(CSIS); Peggy Shepard , Lynn Gardner(Counseling); Tom Gamboa(Cross Cultural Studies); Joe Orate(Culinary Arts); David Mullen, Kathy Meyer(Dance); Gary Jacobson(Earth Sciences); Chuck Passentino, Sydney Brown, Marilyn Ivanovici (English); Nancy Herzfeld-Pipkin(ESL); Gay Cox, Rick Trestrail, Laura Burger(Exercise Science); Yolanda Guerrero, Paul Vincent(Foreign Language); Thomas Bell(History); William Hoaglin(Humanities); Gene Britt(International Business); Patricia Morrison (Library); Jenny Vanden Eynden, Larry Langley , Jim Tarvin(Math); Evan Wirig(Media Communications); Fred Benedetti(Music); Diane Helland, Pat Bradley(Nursing); Joan Ahrens, Kristen Maria Reichardt(Part Time Representatives); Ross Cohen, Dennis Collins(Physics, Astronomy & Physical Sciences); Bill Cummings, Todd Meyers(Political Economy) Craig Everett, Beth Mallet-Anderson(Theatre Arts).

RECORDER: Martha Garcia

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under “Action.”

I. PRESIDENT’S REPORT

A. Call to order

Cathy Harvey called the meeting to order at 11:10 a.m.

B. Approval of Agenda

The agenda was approved with the following amendments:

Item “E” Honor’s Experience Update and item “F” SDSU Transfer Information Update were added to the President’s Report.

M/S/U Smith/Chernofsky

C. Approval of Minutes

The minutes of the October 21, 2002, meeting were approved as submitted.

M/S/U Berger/Kirby

D. Plenary Session Report

Cathy Harvey attended the 2002 Fall Plenary Session that took place from October 31 through November 2, 2002. She shared her experiences during the session highlighting the following breakout sessions:

- New Accreditation Standards
- Transfer and Articulation Institutionalization
- Link of Faculty Evaluation to Faculty Development Programs

E. Spring '03 Joint Senate Meeting

The Spring 2003 Joint Senate meeting will take place on Thursday, January 23, 2003. Cathy met with Pat Setzer and considered the following two items as points of discussion during the meeting:

- Dual Admissions and Continued SDSU Updates
- Diversity practices at various California community colleges

Cathy asked senators to contact her with suggestions regarding other issues that pertain to both campuses that might be subject to discussion at the Joint Senate meeting.

F. Honor's Experience

Israel Cardona is considering inviting an Honor's Program Coordinator from another community college to come to the senate to respond to questions. Further, a motion will be developed for senators to vote on that supports the implementation of an "Honor's Experience" at Grossmont College.

G. SDSU Transfer Information Update

Mary Rider and Bonnie Schmiege informed senators of several changes made to the SDSU transfer requirements. SDSU will no longer admit student transfers during the spring. Mary and Bonnie will send faculty detailed and updated information regarding transfer changes.

II. ACTION ITEMS

A. Board Policy 2432

A copy of the newly adopted BP2432 was attached to the agenda. Cathy presented the policy on an overhead for senator's review. The policy was approved as presented.

M/S/U Wertlieb/Chernofsy

III. INFORMATION ITEMS

A. College Savings Task Force

Presented by Jerry Buckley

Jerry presented updated information related to options for a possible 3% budget reduction. He also presented a chart delineating the process to implement a 5% or 10% budget reduction, should that become necessary.

After discussion, Cathy proposed that Dr. Suarez be invited to an Academic Senate meeting to respond to senator's concerns regarding budget cuts.

B. Incomplete Grades

Presented by Beth Smith & Sylvia Montejano

Beth presented the "I" *Grade (Incomplete)* description as printed in the *Grossmont College Catalog*. She also presented an Incomplete Grades procedure that was developed and approved by the Academic Senate in March 2000. This information is included on the reverse side of the Grossmont College Incomplete Grade Contract, but had never been placed in the *Grossmont College Catalog*. Senators discussed the importance of having the information in the catalog, and an informal vote showed that the majority of senators would like to see more information in the catalog.

C. Policy Review

Presented by Cathy Harvey

Cathy presented BP 3710 as approved by the Academic Senate on October 15, 2001. Concurrently, she presented the same policy (BP3710) in a revised form as it will be presented to the Governing Board for approval at the November 19 Board Meeting. She asked senators to compare both drafts and review the changes. The revised BP 3710 will be presented as an action item in a subsequent Academic Senate meeting. For senators' information, BP 5016, which was formerly assigned as BP4250, was attached to the agenda. This policy was transferred from chapter four to chapter five of the Governing Board Policy Manual.

IV. COMMITTEE REPORTS

A. Staff Development Committee Presented by Judy Zander

Judy explained that Staff Development funds for this year have been drastically reduced. The Faculty Development Committee has developed a new set of guidelines for the expenditure of the existing funds. Judy distributed a handout detailing Staff Development fund balances, expenditure priorities, and funds spending process.

The meeting adjourned at 12:20 p.m.