

Academic Senate

Grossmont College

Minutes of the Meeting – April 16, 2007

PRESENT: Beth Smith (President); Bonnie Schmiege (Vice President); Jennifer Carmean (Senate Officer at Large); Victoria Howitt (Senate Officer at Large); P.J.Ortmeier, Tina Young (Administration of Justice); Jennifer Carmean (ASL); (Art); Gregg Robinson (Behavioral Sciences); Michelle Perchez (Biological Sciences); Judith Zander, Evan Enowitz (Business Administration); Linda Snider, Mark Pressnall (Business Office Technology); Don Ridgway (Cardiovascular Technology); Tom Olmstead, Jeff Lehman (Chemistry); Amy Obegi (Child Development); Joel Castellaw, Sheri Guseman (Communication); Janet Gelb (Computer Science); Mary Rider, Debbie Lim (Counseling); (Culinary Arts); Jane Nolan, Scott Barr (Disabled Student Services); David Mullen (Dance); Chris Hill, Judd Curran (Earth Sciences); Gary Phillips, Tony Ding, Micah Jendian, Adelle Schmitt (English); Pat Bennett, Barbara Loveless (ESL); Sylvia Montejano, Pearl Lopez (EOPS); Jim Symington (Exercise Science and Wellness); Paul Vincent (Foreign Language); Sue Gonda, Devon Atchison (History); Priscilla Rogers (International Business); Pat Morrison (Library); Peg Hovde, Corey Manchester, Shirley Pereira, Jeff Waller (Math); William Snead (Media Communications); (Music); (Nursing); (Occupational Therapy); (PartTime Representatives); Zoe Close, Bill Hoaglin (Philosophy, Humanities & Religious Studies); Ross Cohen (Physics, Astronomy, & Physical Sciences); Robert Gordon, Brian Jennings (Political Economy); (Respiratory Therapy); (Theatre Arts).

ABSENT: (President); (Vice President); (Senate Officer at Large); (Senate Officer at Large); Lance Parr, (Administration of Justice); (ASL); Jim Wilsterman, Suda House, Paul Turounet (Art); Israel Cardona, Teresa Jacob (Behavioral Sciences); Virginia Dudley, Michael Golden (Biological Sciences); Nate Scharff (Business Administration); (Business Office Technology); Rick Kirby (Cardiovascular Technology); (Chemistry); Mary Courtney (Child Development); (Communication); Diane Mayne-Stafford (Computer Science); Tom Gamboa, James Foran (Cross Cultural Studies); James Canady (Counseling); Joe Orate, James Foran (Culinary Arts); (Dance); (Disabled Student Services); (Earth Sciences); Joan Ahrens, Julie Cardenas, (English); Nancy Herzfeld-Pipkin (ESL); (EOPS); Laura Burger, Karen Caires, Larry Larsen (Exercise Science and Wellness); (Foreign Language); (History); (International Business); (LRC); Jenny Vanden Eynden (Math); Evan Wirig (Media Communications); Steve Baker, Fred Benedetti, Derek Cannon (Music); Tom Oertel (Nursing); Christine Vicino (Occupational Therapy); David Milroy, Raul Sandelin (Part Time Representatives); (Philosophy, Humanities & Religious Studies); (Physics, Astronomy, & Physical Sciences); (Political Economy); Lorenda Seibold-Phalan (Respiratory Therapy); Craig Everett, Beth Duggan (Theatre Arts).

GUESTS: Tina Pitt – Grossmont College, Interim Vice President Academic Affairs

Marsha Raybourn – Grossmont College, Supervisor, Instructional Operations

Laura Stein – Intern

June Yang – Grossmont College, Faculty

RECORDER: Tasa Campos

I. CALL TO ORDER

A. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U Atchison/Olmstead

Approval of Minutes from March 19, 2007

A motion was made to approve the March 19, 2007 meeting minutes.

William Snead noted he was in attendance at the meeting but was showing absent. Beth reminded everyone to please sign in to help keep attendance in order.

M/S/U Obegi/Schmiege

II. PRESIDENT'S REPORT

Tina Pitt, Grossmont College Interim Vice President, Academic Affairs introduced intern, Laura Stein who was shadowing her at this time.

Report from Board Workshop on Collegial Consultation

Beth reported on the Board Workshop on Collegial Consultation that had been held on Tuesday, March 27th. Ten faculty from Grossmont attended the workshop. She stated the meeting was useful but not technical assistance. The workshop reviewed Title 5 regulations, Education Code and the role of collegial consultation. The meeting was informative. The Chancellor suggested a possible development of a District Senate. The group discussed the workshop and the possibility of joint and district senate meetings.

Election

Beth reminded everyone the ballots for the current Academic Senate election had been distributed. Please remind both full time and part time faculty in your departments to vote. The election will close on Friday, April 20 at 12:00 p.m.

Last Senate Meeting

Beth reported three more Academic Senate meetings are schedule for the remainder semester, April 30, May 7, and May 21. The May 21 meeting is during finals week and Beth needed input on whether to cancel the meeting or move forward with the schedule. The next two meetings will run back to back. The Senate may need to schedule an additional meeting in order to vote on Accreditation and a quorum will be needed in order to vote. The group discussed other possible meeting dates. No final decision was made.

Senate Appointments to Hiring Committees

Beth reviewed the process of faculty members being appointed to hiring committees. She reviewed an overhead copy of the Title 5 regulations. All faculty appointed to committees need to be approved by the Academic Senate and not hand picked. Currently, there have been some situations to where this

process is not being followed. The group discussed the proper process. Administrators' assistance is needed in order to keep the process running accordingly. A faculty member from the Math, Natural Sciences & Exercise Science division is needed to sit on the Vice President, Academic Affairs Hiring Committee. The first faculty member had to drop out. The committee will start interviewing candidates this Monday. Please contact Beth if interested.

The group discussed problems with other committees on campus, especially the task forces set up to work on the new buildings.

III. COMMITTEE REPORTS

Curriculum Committee (packet going to the board, changing internal date for curriculum, GE vs. Curriculum Committee tasks) – Attachment #1

Chris Hill gave a Power Point presentation of the Grossmont College Curriculum Committee. She reported the Curriculum Committee was running on full membership this year and many tasks were completed. Both Chris and Tina Pitt commended Marsha Raybourn and the Instructional Operations staff on all the hard work and extra time they have been committing to the curriculum issues. The Curriculum Committee has completed the following:

A total of 211 pieces.

78 new courses.

110 course modifications

33 deletions.

1 degree addition.

15 degree modification.

1 certificate of proficiency.

The committee is continuing ongoing discussions regarding the following:

Distance Learning courses with Title 5 regulation.

299 courses and transferability.

Transfer degrees and Title 5 compliance.

Chris also discussed the reorganizing of the Curriculum Committee structure and possible changes.

The group then moved to reviewed agenda Attachment #1 containing information on the proposal proposing a return to an internal Grossmont College deadline for faculty to submit curriculum proposals closer to the end of the spring semester instead of the current September date. Chris and the group discussed reasons behind the suggested change.

Chris then reported on the GE Committee issue and whether or not the committee is still needed. The Curriculum Committee has been handling most GE issues. The group discussed reasons as to why the GE Committee stopped functioning and other options and processes. It was suggested a GE Task Force be developed and implement next year to take a look at the issue.

IV. ACTION ITEMS

None.

V. INFORMATION ITEMS

Update to Senate By-Laws – Attachment #2

Beth reviewed agenda Attachment #2. The attachment contained the Senate By-Laws and the suggested changes that had been reviewed at the last senate meeting. The Senate Officers had not received any concerns or suggestions regarding the changes since the last meeting. Beth and the group read through each of the proposed changes individually. The group discussed Section 2. Election of Officers, #5, in some depth. Concern was expressed regarding the duties of the Nomination/Elections Committee listed in the wording. The group agreed to wait on the changing of the wording until the New Election Rules were reviewed. A cleaned up version of the by-laws will be distributed with the agenda for the next meeting.

Recommendation for Adding Public Comment – Attachment #3

Beth shared the Senate Officers had received no feedback on the public comment recommendations discussed at the last Senate meeting. The group discussed the benefits of having public comments at the beginning of the meeting compared to the end of the meeting. The length of time per speaker was discussed. The consensus was that a section of time be set aside for public comment at the beginning of the meetings. A cleaned version of the recommendation will return at the next Senate meeting as an Action Item.

Senate Election Rules for Future Elections – Attachment #4

Beth briefly reviewed the Attachment #4 on Senate Election Rules for Future Elections. Please review the rules with your departments. The item will return at the next Senate meeting.

Faculty Earning Academic Rank

The following list of faculty earning Academic Rank was reviewed:

Associate Professor

Joel Castellaw

Antonio Crespo, Ph.D.

Anthony P. Ding

Mark A. Goodman

Ruth Fatima Konopka

Tina L. Perez

Qais Sako, Ph.D.

Jennifer Vanden Eynden

Professor

Linda Mitchell

Thomas Oertel

Thomas Olmstead, Ph.D.

William Snead

Richard D. Vessel, Ph. D.

This information will return as an Action Item at the next meeting.

District Institutional Planning & Research Committee – Attachment #5

The group briefly reviewed Attachment #5 reflecting information on the Institutional Planning and Research Committee. The information included the charge, chair, composition, and meeting schedule of the committee. Beth stated this is one of the first benefits from the Board Workshop on Collegial Consultation.

VI. OTHER

Meeting adjourned at 12:25p.m.

***The next meeting will be on April 30th in the Griffin Gate.**

BS:tmc