

Academic Senate Grossmont College

Minutes of the Academic Senate – March 15, 2010

MEETING ATTENDANCE:

X	Chris Hill (President)	X	Diane Mayne-Stafford (CSIS)	X	Dan Clauss/Karen Caires (Exer Sci/Well)
	P.J. Ortmeier (AOJ)	X	Ronald Norman (CSIS)		Larry Larsen (Exer Sci/Well)
	Lance Parr (AOJ)	X	Bonnie Schmiege (Counseling)		Antonio Crespo (Foreign Lang)
X	Tina Young (AOJ)		Mary Rider (Counseling)		Virginia Young (Foreign Lang)
X	Jennifer Carmean (ASL)	X	Cruz Cerda (Counseling)	X	Robert Henry (History)
	Jamie Gould (ASL)		Danny Martinez (Cross Cult Stud)	X	Devon Atchison (History-Sen Officer)
	Jim Wilsterman (Art)		Joe Orate (Culinary Arts)		Angela Feres (History)
	Gareth Davies-Morris (Art)		James Foran (Culinary Arts)	X	Priscilla Rogers (Inter Bus)
X	Jennifer Bennett (Art)		Kathy Meyer (Dance) -Fall	X	Patty Morrison (Library)
X	Malia Serrano (Art)	X	David Mullen (Dance) - Spring	X	Julie Middlemas (Library)
X	Israel Cardona (Behav Sci)		George Gastil (P/T Senate Officer @large)	X	Jenny VandenEynden (Math)
X	Gregg Robinson (Behav Sci)	X	David Milroy (Divisional Senator AHLGC)	X	Susan Working (Math)
	Rebekah Wanic (Behav Sci)		Eric Lund (Divisional Senator CTE/WD)	X	Ray Funk (Math)
	Richard Unis (Behav Sci)		Kirin Farquar (Divisional Senator ESBS)	X	Arturo Millan (Math)
X	Virginia Dudley (Bio Sci)		Carla Sotelo (Divisional Senator LR)		Shawn Hicks (Math)
X	Michael Golden (Bio Sci)	X	Lee Johnson (Divisional Senator)	X	Evan Wirig (Media Comm)
X	Michele Perchez (Bio Sci)	X	Jane Nolan (DSPS)		William Snead (Media Comm)
X	Brian Keliher (Bus Admin)	X	Carl Fielden (DSPS)		Derek Cannon (Music)
	Nate Scharff (Bus Admin)	X	Gary Jacobson (Earth Sci)		Paul Kurokawa (Music)
X	Linda Snider (BOT)		Judd Curran (Earth Sci)		Steve Baker (Music)
X	Barb Gillespie (BOT)	X	Oralee Holder (English)		Joy Zozuk (Nursing)Diane Hellar
	Andy Biondo (CVT)	X	Adelle Schmitt (English)	X	Diane Gottschalk (Nursing)
X	Don Ridgway (CVT)		Joan Ahrens (English)		Sharon Sykora (Nursing)
X	Jeff Lehman (Chemistry-Senate Officer)		Lisa Ledri-Aguilar (English)		Christine Vicino (Occ Therapy)
	Cary Willard (Chemistry)	X	Sue Jensen (English)	X	June Yang (Phil/ Rel Studies)
	Martin Larter (Chemistry)	X	Chuck Passentino (ESL)		Bill Hoaglin (Phil/ Rel Studies)
X	Diana Vance (Chemistry)		Nancy Herzfeld-Pipkin (ESL)		Ross Cohen (Physics)
	Sheridan DeWolf (Child Dev)	X	Barbara Loveless(ESL)	X	Stephanie Plante (Physics, Astr. Ph Sc)
X	Claudia Flores (Child Dev)	X	Jim Tolbert (EOPS)	X	Shahrokh Shahrokhi (Polit Economy)
	Joel Castellaw (Comm)		Sylvia Montejano (EOPS)	X	Scott McGann (Polit Economy)
X	Jade Solan (Comm)	X	Laura Sim (Exer Sci/Well-Sen Officer)	X	Lorenda Seibold-Phalan (Resp Ther)
	Victoria Curran (Comm)	X	Jamie Ivers		Barry Winn (Resp Ther)
X	Janet Gelb (CSIS)	X	Jim Symington (Exer Sci/Well)	x	Craig Everett (Theatre Arts)
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GUESTS:

- Janet Castanos, Acting VP Academic Affairs
- Sue Gonda, Acting Dean English, Social and Behavioral Sciences
- Beth Smith, Math Department Faculty; Treasurer, ASCCC

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:05)

A. Public Comment

None

B. Approval of Agenda

A motion was made to approve the day's agenda with the addition of the following Information Items; *BP/AP4300 Student Travel, Part-Time Faculty Resolution, and Governing Board Resolution.*

M/S/U Robinson/Fielden

C. Approval of Minutes from March 1, 2010

A motion was made to approve the minutes with corrections from the March 1, 2010.
M/S/U Perchez/Wirig

II. PRESIDENT'S REPORT

A. Announcements

Chris announced Jennifer Bennett as the newly elected temporary Senate Officer.

B. Off-campus activity form

Chris began by clarifying that she would be reviewing the *Off-Campus Activity form* not the faculty *Off Campus Request form*. She reviewed that many faculty offer field trips in conjunction with their classes and when doing so an *Off-Campus Activity form* needs to be filled out; this allows deans and college staff to know where faculty and students are. Chris then reviewed the form and the information contained on the form. One item mentioned was the *Student Field Trip Waiver form*, Chris stressed the importance of this form and the need for each student participating in an off-campus activity to fill it out. She also noted that faculty members do need to have a copy of that form with them during the off-campus activity and a copy should be on file with their department dean. Chris clarified that faculty could fill out one *Off-Campus Activity form* for all trips in a given semester by listing all dates and that multiple dates could be listed on the *Student Field Trip Waiver form*, but stressed every student should have one. It was noted that if the dates change for a particular field trip, an e-mail to the department dean noting the change would probably suffice. Chris clarified that this was a presentation for information purposes and any questions or concerns regarding the content of the form should be addressed to the department dean. A discussion then followed regarding Faculty liability regarding off campus activities. Some items mentioned were - what should be done for field trip opportunities that arise spontaneously; what is the liability for giving directions (past practice is that faculty should not provide directions only the address); faculty liability when it is a required field trip, but not instructor led. Chris closed by noting she would find out more information regarding the questions asked.

C. Distinguished Faculty process

Chris began by reviewing the current process by which Distinguished Faculty nominees are chosen. She then reported that the Senate Officers Committee is proposing a change to this process for this year; any faculty member can initiate nomination of any tenured full-time faculty member by sending the name, along with two supporting statements from two additional faculty members to the division dean. Chris then reviewed the revised process and the nomination form. Departments can still nominate someone, but this allows for more nominations. It was noted that a Part-Time faculty could fulfill the areas as well and Chris responded that, at this time the current guidelines are still in place, but that is something that could be discussed.

D. GE/ISLO MAPPING

Chris began by explaining that the Accrediting Commission asked GC to report on three levels of Student Learning Outcomes - Course Level SLOs, Program Level SLOs and General Education SLOs. GC is currently doing the first two and has completed Institutional SLOs. What was discovered is that many ISLOs "line up" or overlap with General Education (GE) areas (i.e. they are often trying to accomplish the same things). Devon has created an easy way to map the connections to facilitate the assessment of SLOs in GE. Devon presented and reviewed the GE/ISLO mapping document. She then reviewed the document and asked faculty to keep in mind whether or not they address instruction in a given area in their course. If an ISLO is not

addressed in the course, the box will be left blank. If a course SLO addresses an ISLO, an "S" would be entered in the box. If you focus on a particular ISLO in your course, but don't have a specific SLO to address it, you would enter an "F". Devon noted there will be items that are taught in the GE courses but not represented on the document; for now the focus is just on what is being asked for in the GE SLOs. Devon has the Mapping document ready to go and will send it to Oralea to be forwarded to Chairs and Coordinators. It is the hope that the document could be completed by the end of the spring semester.

E. ACADEMIC INTEGRITY PROCESS

Chris began by reviewing the previous discussions regarding academic integrity, the cheating matrix, and the Task Force discussions. Chris indicated that the Senate can provide general guidelines for faculty on what sanctions can be assessed for cheating. Beth Smith noted that Student Services is asking for consistency for students when dealing with cheating. Chris asked that senators answer one question, "Do they want more prescriptive levels to use in determining the severity of cheating"? Chris then opened the discussion. Some of the items that mentioned were; faculty would like final purview; they are uncomfortable with codified approach; some faculty would like an institutional honor code; some would like a list of options, but not for them to be codified or prescriptive (i.e. it would be helpful to have levels documented-but left up to faculty to decide). Chris asked that for the next discussion the Task Force bring forward definitions of cheating and the possible options for dealing with cheating.

Chris then asked a second question, "At what point to you want incidences of cheating to be reported out"? Chris clarified reporting instances of cheating would not be used for faculty to find out if a student is cheating in other classes, but would be used by Student Services to track whether or not a student is cheating campus-wide and to counsel students. Senators suggested that – the choice to report remain up to individual instructors; we encourage faculty to report instances; if not reporting is not standardized, a student will graduate by cheating; if an honor code is instituted, there would need to be some type of reporting in order to uphold the honor code; there should be institutional support for faculty that reports cheaters. They also expressed concern that the burden of proof regarding cheating will sit with the instructors. Chris noted she would take the information back to the Senate Officers as well as pass it to the Integrity Cheating Task Force.

III. COMMITTEE REPORTS

None

IV. ACTION ITEMS

A. BP/AP 3900-Political Activity

Chris presented the modified BP/AP 3900 regarding Political Activity. She noted the changes that were made to the items making them acceptable to the AFT. A motion was made to approve BP/AP 3900.

M/S/U Robinson/Wirig

V. INFORMATION ITEMS

Chris asked that Senators please share the information items with their constituents so the items could be discussed and voted on at the next meeting.

A. Committee Appointments

Chris noted the committees that would have appointments as well as the two new committees that were formed. This item will return as an action item at the next meeting.

B. College Ethics Statement

Chris noted that this item will be in line with the discussions regarding cheating and the honor code. This item will return as an action item at the next meeting.

C. BP/AP 4300 Student Travel

Chris noted that some of the information covered in the AP/BP deals with Instructional Field Trips and some of it deals with travel for the Student Senate. This item will return as an action item at the next meeting.

D. Part-Time Faculty Resolution

Chris will have a final draft of this item for next meeting; she noted the next step is for this resolution is for the Senate to vote on whether or not to bring it forward to the state senate spring plenary session. This item will return as an action item at the next meeting.

E. Governing Board Resolution

Chris noted this resolution has already been passed by the Grossmont-Cuyamaca CCC Governing Board, but the Senate would vote on whether or not they would like to endorse the resolution. This item will return as an action item at the next meeting.

Meeting Adjourned at 12:15pm
Next meeting is scheduled for April 5, 2010.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."