

Academic Senate Grossmont College

Minutes of the Academic Senate – May 3, 2010

MEETING ATTENDANCE:

X	Chris Hill (President)		Diane Mayne-Stafford (CSIS)	X	Dan Clauss/Karen Caires (Exer Sci/Well)
X	P.J. Ortmeier (AOJ)	X	Ronald Norman (CSIS)		Larry Larsen (Exer Sci/Well)
X	David Mehlhoff for Lance Parr (AOJ)	X	Bonnie Schmiege (Counseling)		Antonio Crespo (Foreign Lang)
X	Tina Young (AOJ)		Mary Rider (Counseling)		Virginia Young (Foreign Lang)
X	Jennifer Carmean (ASL)		Cruz Cerda (Counseling)	X	Robert Henry (History)
	Jamie Gould (ASL)		Danny Martinez (Cross Cult Stud)	X	Devon Atchison (History-Sen Officer)
	Jim Wilsterman (Art)		Joe Orate (Culinary Arts)		Angela Feres (History)
	Gareth Davies-Morris (Art)		James Foran (Culinary Arts)	X	Priscilla Rogers (Inter Bus)
X	Jennifer Bennett (Art)		Kathy Meyer (Dance) -Fall	X	Patty Morrison (Library)
X	Malia Serrano (Art)	X	David Mullen (Dance) - Spring	X	Julie Middlemas (Library)
X	Israel Cardona (Behav Sci)	X	George Gastil (P/T Senate Officer @large)	X	Jenny VandenEynden (Math)
X	Gregg Robinson (Behav Sci)	X	David Milroy (Divisional Senator AHLGC)	X	Susan Working (Math)
	Rebekah Wanic (Behav Sci)		Eric Lund (Divisional Senator CTE/WD)	X	Ray Funk (Math)
	Richard Unis (Behav Sci)		Kirin Farquar (Divisional Senator ESBS)	X	Arturo Millan (Math)
	Virginia Dudley (Bio Sci)		Carla Sotelo (Divisional Senator LR)	X	Shawn Hicks (Math)
X	Michael Golden (Bio Sci)		Lee Johnson (Divisional Senator)	X	Evan Wirig (Media Comm)
X	Michele Perchez (Bio Sci)	X	Jane Nolan (DSPS)		William Snead (Media Comm)
	Brian Keliher (Bus Admin)		Carl Fielden (DSPS)		Derek Cannon (Music)
	Nate Scharff (Bus Admin)	X	Gary Jacobson (Earth Sci)		Paul Kurokawa (Music)
	Linda Snider (BOT)		Judd Curran (Earth Sci)		Steve Baker (Music)
	Barb Gillespie (BOT)	X	Oralee Holder (English)		Joy Zozuk (Nursing)Diane Hellar
	Andy Biondo (CVT)	X	Adelle Schmitt (English)		Diane Gottschalk (Nursing)
X	Don Ridgway (CVT)		Joan Ahrens (English)	X	Sharon Sykora (Nursing)
	Jeff Lehman(Chemistry-Senate Officer)		Lisa Ledri-Aguilar (English)	X	Christine Vicino (Occ Therapy)
X	Cary Willard (Chemistry)	X	Sue Jensen (English)	X	June Yang (Phil/ Rel Studies)
X	Martin Larter (Chemistry)	X	Chuck Passentino (ESL)		Bill Hoaglin (Phil/ Rel Studies)
X	Diana Vance (Chemistry)		Nancy Herzfeld-Pipkin (ESL)		Ross Cohen (Physics)
X	Sheridan DeWolf (Child Dev)	X	Barbara Loveless(ESL)		Stephanie Plante (Physics, Astr. Ph Sc)
X	Claudia Flores (Child Dev)	X	Jim Tolbert (EOPS)	X	Shahrokh Shahrokhi (Polit Economy)
X	Joel Castellaw (Comm)		Sylvia Montejano (EOPS)	X	Scott McGann (Polit Economy)
X	Jade Solan (Comm)		Laura Sim (Exer Sci/Well-Sen Officer)	X	Lorenda Seibold-Phalan (Resp Ther)
	Victoria Curran (Comm)		Jamie Ivers		Barry Winn (Resp Ther)
X	Janet Gelb (CSIS)	X	Jim Symington (Exer Sci/Well)	x	Craig Everett (Theatre Arts)
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GUESTS:

- Sue Gonda, Acting Dean - English, Social & Behavioral Sciences

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:05)

A. Public Comment

Adelle Schmitt:

Adelle began by explaining one of her students had lost her 7-year old daughter unexpectedly when she was hit by a car. Adelle gave a little of the student's background and how she was struggling to get her education and provide for her children. Adelle was hoping for some suggestions on how she could make the information available to people to raise funds for her to offset funeral costs and help her return to school. Many offered to speak with Adelle after the meeting regarding the situation; it was also suggested that an e-mail could be sent to faculty with Adelle as a contact for more information on how to donate. It was agreed that an e-mail could be sent out.

B. Approval of Agenda

A motion was made to approve the day's agenda with the following change: addition of the Accreditation Mid-term Report to the Information items.

M/S/U Wirig/Morrison

C. Approval of Minutes from April 19, 2010

A motion was made to approve the minutes from April 19, 2010.

M/S/U Morrison/VandenEynden

II. PRESIDENT'S REPORT

A. Accreditation Mid-term Report

Chris began by reviewing the 2007 site visit by the Accreditation Commission. She then reviewed the list of recommendations that were made by the commission. She explained that the upcoming mid-term report would include all the recommendations that were made as well as the Grossmont College (GC) responses to them. Discussion occurred regarding the SLO evaluation process and whether or not when assessing SLOs an evaluation would be "linked" to an individual faculty member based on the SLO. Chris explained that at various SLO retreats it was emphasized that the SLO evaluation language in the accreditation standards is related to participation by faculty in the SLO assessment process. It was noted that this was an issue both the Senate and AFT would be monitoring closely. Chris reviewed the remaining recommendations and encouraged the Senators to go to the Employee Intranet, www.gcccd.edu/intranet, to further review the mid-term report in preparation for the next meeting. She noted the report would be coming to the Senate for endorsement and was due to the Commission in October.

B. Senate bylaws regarding committees

Chris began by noting that at the Senate Officers Committee (SOC) meeting a discussion occurred regarding committees and how they are dealt with in the bylaws. The Senate by-laws currently list only the names of the standing committees (and those need to be corrected). Chris noted that there have been suggestions on providing more information on the committees in the by-laws and for term lengths and/or limits for service on committees. She also noted that it would help strengthen the connection of the committees to the Senate by developing regular reporting cycles. She mentioned that the SOC could develop some suggested language and bring it to the Senate in the fall for consideration. Such changes to the by-laws could include correcting current committee names, adding and removing committees, listing committee charges, listing the criteria for selecting committee members, listing the process for choosing committee chairs. Chris noted that any changes would require a majority vote in the Senate.

A discussion regarding term limits followed. Some comments were: senators liked having the selection criteria available as it would create transparency in the process; different term lengths for the different committees may be needed; they liked the idea of having new faculty involved in committees as it creates opportunity for them to see the process as well as fresh ideas for the committee; liked term length as opposed to term limits. Many felt that term limits would hinder some of the committees whose members might require multiple years to get up to speed (i.e. Curriculum Committee). It was mentioned that for continuity on the committee, perhaps a "vice chair" could shadow the committee chair for a year prior to the chair stepping down. Chris asked that if senators had more comments or input to please contact her.

C. Announcements

Chris noted for the committee reports neither Steve nor Martin had arrived, so the agenda would move to the Action Items.

III. COMMITTEE REPORTS

A. Faculty Professional Development Committee

No report given due to time constraints. This item will return at the next meeting.

B. Program Review Committee

Chris introduced Steve Davis, Chair of the Program Review Committee. Steve began by explaining that the committee had been working on the Program Review Handbook. Steve then reviewed the process the committee took in reworking the handbook. Steve noted that there were a few new questions added to the student survey. He explained that the data needed for the program review process can be accessed on the GCCCD intranet and the reports are downloadable to excel for use. Steve noted that there are people available to help analyze the data; please contact him and he can help or refer to other faculty who can. A discussion occurred regarding timelines for the departments and their Program Reviews; Steve noted a website would be available that would have when each department is due and who the Program Review contact is for the department. Steve noted that the Program Review process is being integrated with the annual and six-year department plans; this should allow for an easy reporting process of moving the information from one document to the next. Steve then explained that the Program Review Committee was working on a pilot program for a Faculty survey regarding their department. He explained that the committee would like to see the survey used to motivate discussion within the departments, not to be used in evaluating the departments or the chairs/coordinators. Discussion occurred regarding splitting the survey between full time and part-time faculty; Steve noted that the committee felt that keeping all the results together makes the results anonymous, further encouraging discussion. It was suggested that perhaps the departments could make that determination. It was noted that Program Review is a self study to evaluate how the departments are doing and the survey can be a helpful part of that.

IV. ACTION ITEMS

A. Joint Academic Senates Letter to Editor

Chris began by noting there had been a letter to the Editor of the Union Tribune from Chancellor Miles and the presidents from both Cuyamaca and Grossmont College. Chris explained that Beth Smith had drafted a letter that could be sent from the AS Presidents from the colleges throughout the county. Chris explained that other senates had seen and approved the letter. She then asked for a motion to put the letter on the table for consideration for endorsement and opened discussion. No discussion occurred and Chris then called for the question for endorsement by the Academic Senate of the letter.

M/S/U Atchison/Milroy

V. INFORMATION ITEMS

A. Distinguished Faculty Process

Chris began by reviewing the new process for selecting Distinguished Faculty. She explained the process was new and still being reviewed and streamlined. A discussion occurred regarding the timing of sending the names to the deans and receiving the packet to be filled out; it was noted it would be very helpful to have the forms available on the internet and include an area to contact the Dean. Chris then noted that ADSOC would be discussing the entire awards process and the need to review it. Chris noted that an "Awards" page is available on the "Faculty/Staff" link on the college website. There were suggestions on additional information that could be included on this page, such as past recipients and a schedule of the awards cycle.

B. Accreditation Mid-Term Report

Chris noted this item will be available for review on the Intranet soon.

Meeting Adjourned at 12:20 pm
Next meeting is scheduled for May 17, 2010.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."