

Academic Senate Grossmont College

Minutes of the Academic Senate – May 17, 2010

MEETING ATTENDANCE:

X	Chris Hill (President)	X	Diane Mayne-Stafford (CSIS)		Dan Clauss/Karen Caires (Exer Sci/Well)
	P.J. Ortmeier (AOJ)		Ronald Norman (CSIS)		Larry Larsen (Exer Sci/Well)
	David Mehlhoff for Lance Parr (AOJ)	X	Bonnie Schmiege (Counseling)		Antonio Crespo (Foreign Lang)
X	Tina Young (AOJ)	X	Mary Rider (Counseling)	X	Virginia Young (Foreign Lang)
X	Jennifer Carmean (ASL)		Cruz Cerda (Counseling)	X	Robert Henry (History)
	Jamie Gould (ASL)	X	Danny Martinez (Cross Cult Stud)	X	Devon Atchison (History-Sen Officer)
	Jim Wilsterman (Art)		Joe Orate (Culinary Arts)		Angela Feres (History)
	Gareth Davies-Morris (Art)		James Foran (Culinary Arts)	X	Priscilla Rogers (Inter Bus)
X	Jennifer Bennett (Art)		Kathy Meyer (Dance) -Fall	X	Patty Morrison (Library)
	Malia Serrano (Art)	X	David Mullen (Dance) - Spring	X	Julie Middlemas (Library)
	Israel Cardona (Behav Sci)	X	George Gastil (P/T Senate Officer @large)	X	Jenny VandenEynden (Math)
X	Gregg Robinson (Behav Sci)		David Milroy (Divisional Senator AHLGC)	X	Susan Working (Math)
	Rebekah Wanic (Behav Sci)		Eric Lund (Divisional Senator CTE/WD)	X	Ray Funk (Math)
	Richard Unis (Behav Sci)	X	Kirin Farquar (Divisional Senator ESBS)	X	Arturo Millan (Math)
X	Virginia Dudley (Bio Sci)		Carla Sotelo (Divisional Senator LR)	X	Shawn Hicks (Math)
X	Michael Golden (Bio Sci)		Lee Johnson (Divisional Senator)	X	Evan Wirig (Media Comm)
X	Michele Perchez (Bio Sci)	X	Jane Nolan (DSPS)		William Snead (Media Comm)
X	Brian Keliher (Bus Admin)		Carl Fielden (DSPS)		Derek Cannon (Music)
	Nate Scharff (Bus Admin)	X	Gary Jacobson (Earth Sci)		Paul Kurokawa (Music)
X	Linda Snider (BOT)		Judd Curran (Earth Sci)		Steve Baker (Music)
	Barb Gillespie (BOT)	X	Oralee Holder (English)		Joy Zozuk (Nursing)/Diane Hellar
	Andy Biondo (CVT)	X	Adelle Schmitt (English)	X	Diane Gottschalk (Nursing)
	Don Ridgway (CVT)		Joan Ahrens (English)		Sharon Sykora (Nursing)
	Jeff Lehman (Chemistry-Senate Officer)		Lisa Ledri-Aguilar (English)		Christine Vicino (Occ Therapy)
	Cary Willard (Chemistry)		Sue Jensen (English)	X	June Yang (Phil/ Rel Studies)
	Martin Larter (Chemistry)	X	Chuck Passentino (ESL)		Bill Hoaglin (Phil/ Rel Studies)
X	Diana Vance (Chemistry)		Nancy Herzfeld-Pipkin (ESL)		Ross Cohen (Physics)
X	Sheridan DeWolf (Child Dev)	X	Barbara Loveless (ESL)		Stephanie Plante (Physics, Astr. Ph Sc)
X	Claudia Flores (Child Dev)		Jim Tolbert (EOPS)	X	Shahrokh Shahrokhi (Polit Economy)
	Joel Castellaw (Comm)		Sylvia Montejano (EOPS)	X	Scott McGann (Polit Economy)
X	Jade Solan (Comm)		Laura Sim (Exer Sci/Well-Sen Officer)		Lorenda Seibold-Phalan (Resp Ther)
	Victoria Curran (Comm)		Jamie Ivers		Barry Winn (Resp Ther)
X	Janet Gelb (CSIS)		Jim Symington (Exer Sci/Well)	x	Craig Everett (Theatre Arts)
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GUESTS:

- Sue Gonda, Acting Dean - English, Social & Behavioral Sciences

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:05)

A. Public Comment

Sheridan DeWolf had contacted Chris regarding speaking during the Public Comment portion of the meeting, but was not yet in attendance. Due to the importance of the topic a motion was made to add Sheridan and her presentation as an information item to the day's agenda.
M/S/U Robinson/Gastil

B. Approval of Agenda

A motion was made to approve the day's agenda with the following change: addition of Sheridan DeWolf to the Information items.
M/S/U Wirig/Perchez

C. Approval of Minutes from May 3, 2010

A motion was made to approve the minutes from May 3, 2010.
M/S/U Atchison/Bennett

II. PRESIDENT'S REPORT

A. Announcements

Chris began by reporting changes the Commencement Committee would like to make to the Commencement ceremony. The committee would like to have the faculty members participating in Commencement to line the walk way of the recession to the reception area; this will allow students to greet the faculty as well as direct students to the reception area. All agreed that this should be fine.

B. Part-time Faculty Committee Recognition

Chris reviewed the composition of the Part-time Faculty Committee and then introduced George Gastil, Committee chair and Part-Time Senate Officer-at-Large. George noted he would like to honor the members of the committee for their service. George announced elections would take place during the fall flex week at the department meetings and asked the senators to please encourage Part-time faculty to participate. George then presented the committee members present with a certificate in recognition of their service. George noted he hoped he would continue to see Part-time faculty participation in the Academic Senate grow.

Chris noted that the elections would take place in the fall at the Division meetings and that the members elected would not only serve on the Academic Senate Part-Time Issues Committee but would also serve as Part-Time senators as well.

Chris also wanted to recognize Beth Smith would be finishing her time as Tenure Review Coordinator and Linda Snider has been appointed to the position. Chris also thanked Jennifer Bennett for her service as a temporary Senate Officer and presented her with a certificate of recognition.

Chris announced Lorenda Seibold-Phalan was recovering well from her surgery. She wanted Chris to extend her thanks for all the support she has received at GC. Chris noted Lorenda will continue her efforts to build a support network for those affected by cancer on campus.

Chris then presented an overview of the recent District Services reorganization. Chris reviewed some of the reasons for the reorganization; to refocus on services and accountability, reduce senior management and streamline the operations, generate a budget savings, improve service to employees, and improve the information available to employees. Chris noted that the restructure would save the District around \$500,000.00.

C. Planning and Resources Council Update-Shirley Pereira

Shirley reported on the Governor's revised May budget; there is still a \$19.1 billion shortfall, federal funds for CA did not materialize, and the Cal Works program is due to be cut. Shirley noted the Governor is proposing a 2.2% enrollment growth; but at this time GC is still over CAP and will still have to cut classes in the fall. Shirley reported that the Planning and Resources Council is being very conservative with the budget. She also noted that currently there is a hiring freeze at the District and both campuses reporting on the current vacancies and the positions to be filled (4 classified positions and 6 supervisory positions). She noted the positions to be filled were critical needs related to accreditation or health and safety issues. She reported that the Council had once again set aside \$300,000.00 for strategic planning activities for next year. It

was agreed that all would like to have the budget information available on the intranet. Some discussion followed regarding the upcoming items on the June and November ballots that will impact the colleges. It was noted that the numbers presented were informational and that the budget situation is constantly changing. Shirley reported that a survey would be sent to faculty for their input on how they feel the budget and planning process is going and she noted the Council would like input.

III. COMMITTEE REPORTS

Chris noted that the committee reports would be given out of the order on the Agenda due to senators' availability.

A. Faculty Professional Development Committee

No report given due to time constraints.

B. Technology for Teaching and Learning/ DE Subcommittee-Angela Feres, Janet Gelb

Chris noted Angela was unable to attend the meeting, so TTLC would report in the fall, but Janet was in attendance and would give the DE Subcommittee report. Janet noted that the subcommittee was late in getting started and had only met in the last couple of weeks. She reported the committee was made up of members of the TTLC committee, faculty that were teaching online courses, and anyone interested in teaching online courses. One item the committee dealt with was the certification of online instructors, the other was the upcoming update to BlackBoard 9. Janet encouraged senators to attend the Blackboard 9 workshops, as the current program and Blackboard 9 are quite different. Janet noted that Blackboard 8 would be shut down on June 3 for the update to Blackboard 9 and that the system may be down for 72 hours. She encouraged faculty to have a backup of their "container" as well as the semester grades saved. She noted that in the fall TTLC and the DE subcommittee hoped to have available a "virtual community" that would allow input from DE instructors and faculty members interested in technology. Janet reported some of the upcoming projects for TTLC; survey/suggestions for the training CATL offers, training on website content and 508 compliance, and a new online product "Elluminate" that would allow online office hours for faculty and students to be able to chat.

C. Curriculum Committee-Sue Gonda

Sue began by reporting that the committee had decided that Student Services would house, update, and maintain the new General Studies and Universities Studies Degrees. Sue reported Student Services would be working on the procedures and guidelines for doing so and would report to the Curriculum Committee. Sue noted another important issue the committee dealt with was the new coding for Basic Skills courses. Sue explained prior to the new coding system there was no way to track how basic skills students were improving; traditional methods of tracking a college's success was in the number of students it graduated. The coding process allows a college to track basic skills students from their entry level skills and follow them through to college level coursework; giving the college a way to gauge their success. Sue then reported several courses were presented to the committee for approval to be taught as distance education courses (some mentioned were biology, child development, CSIS, VOP, philosophy, and respiratory therapy). Sue noted that Distance education is affecting courses campus wide as a wide variety of courses were approved. She also noted that the State is changing the process colleges go through to set up prerequisites, allowing for the use of content review to establish cross-disciplinary prerequisites. Sue reported that once the process is implemented at the State there would be discussions college-wide regarding pre-requisites and what changes to make.

D. General Education (GE) Task Force-Jeff Lehman

Jeff began by reporting the task force had met 5-6 times and had started off their work by reviewing the Grossmont GE package as relative to other colleges. He explained that the Diversity Subcommittee had done a presentation for the task force regarding including a diversity component in the GE package. Another area the task force looked at was Information Competency, its impact on higher learning and the possible inclusion in the GE Package. Jeff reported that the task force would like to see GC develop a philosophy regarding what General Education is; then work towards what should be included in the GE Package. It was noted that a GE philosophy that was simple and agreed upon would be a great tool for counseling to use when guiding students in the need to take general education courses.

ACTION ITEMS

A. Accreditation Mid-Term Report (www.grossmont.edu/intranet)

Chris began by thanking those that participated in reviewing the Mid-Term Report and giving their input. Chris noted that all but one of the Recommendations had been covered in previous Follow-up Reports. She then reviewed Recommendation #4 and Grossmont College's (GC) responses. Chris then asked for a motion to endorse the Accreditation Mid-Term Report.

M/S/U Gastil/DeWolf

B. BP/AP 4300-Instructional Field Trips and Other Student Travel

Chris began by reviewing BP/AP 4300; Chris explained that the BP had always been in place, but did not deal with "other" student travel i.e. travel for award ceremonies, student government, etc...and that the changes made to the Board Policy would now cover those areas. The Administrative Procedure then listed the various documents/release forms that were to be used and the procedures that needed to be completed prior to students traveling. Chris noted that concerns had been raised regarding the various forms and documents and the legal liability/responsibility of faculty. Chris then explained that in further reviewing the AP that perhaps the procedures and guidelines for faculty should not be addressed in the AP but in the faculty handbook. Discussion then followed regarding instructor liability and areas that do not appear to be addressed in any of the documents; many concerns were raised regarding legal questions that need to be answered regarding faculty liability. It was noted that the current release/liability forms had been through the GC legal department review and had been in use at GC for many years. If questions remained then a discussion needed to take place; but in the meantime the current forms were in place and did not affect the BP and AP, which reflected current practice. Much discussion followed regarding the liability concern; the meeting was then interrupted by the fire alarm and the meeting was adjourned. Discussion on this topic will resume in the fall.

C. Distinguished Faculty Process

There was no time to cover this item due to time constraints.

IV. INFORMATION ITEMS

A. Sheridan DeWolf

There was no time to cover this item due to time constraints.

Meeting Adjourned at 12:15 pm
Next meeting is scheduled for Fall 2010.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."