

Academic Senate Grossmont College

Minutes of the Academic Senate – April 4, 2011

X	Sue Gonda (President)	X	Jade Solan (Comm)		Edda Temoche-Weldele (Foreign Lang)
X	Jeff Lehman (VP)		Victoria Curran (Comm)	X	Robert Henry (History)
X	Laura Sim (Senate Officer @ Large)		Janet Gelb (CSIS)	X	Devon Atchison (History)
X	Jennifer Carmean (Senate Officer @ Large)		Ronald Norman (CSIS)		Angela Feres (History)
X	Devon Atchison (senate officer @large)	X	Bonnie Schmiede (Counseling)		Priscilla Rogers (Inter Bus)
X	Michael Lambe (P/T Senate Office large)	X	Mary Rider (Counseling)	X	Patty Morrison (Library)
X	David Milroy (Div Sen ALC)		Cruz Cerda (Counseling)		Julie Middlemas (Library)
	TBD (Div Sen CTE/WD)		Danny Martinez (Cross Cult Stud)	X	Jenny VandenEynden (Math)
	Kirin Farquar (Div Sen ESBS)		Joe Orate (Culinary Arts)	X	Susan Working (Math)
	TBD (Divisional Senator LR)		James Foran (Culinary Arts)		Ray Funk (Math)
X	Mike Lambe (Div Sen MEEW)		Kathy Meyer (Dance) -Fall		Irene Palacios (Math)
X	Narges Heidari (Div Sen Stu Service)	X	David Mullen (Dance) - Spring	X	Shawn Hicks (Math)
	P.J. Ortmeier (AOJ)	X	Jane Nolan (DSPS)		Evan Wirig (Media Comm)
	Lance Parr	X	Patrice Braswell-Burris (DSPS)	X	William Snead (Media Comm)
	Tina Young (AOJ)	X	Tim Cliffe (Earth Sci)		Derek Cannon (Music)
X	Jennifer Carmean (ASL)	X	Mark Goodman (Earth Sci)		Paul Kurokawa (Music)
	Jamie Gould (ASL)		Oralee Holder (English)		Steve Baker (Music)
X	Israel Cardona (Behav Sci)		Tony Ding (English)		Joy Zozuk (Nursing) Diane Hellar
X	Gregg Robinson (Behav Sci)		Kirin Farquar (English)	X	Diane Gottschalk (Nursing)
X	Rob Fargo (Behav Sci)		Sue Jensen (English)		Sharon Sykora (Nursing)
X	Virginia Dudley (Bio Sci)	X	Adelle Schmitt (English)		Christine Vicino (Occ Therapy)
X	Michael Golden (Bio Sci)		Lisa Ledri-Aguilar (English)	X	June Yang (Phil/ Rel Studies)
	Michele Perchez (Bio Sci)	X	Chuck Passentino (ESL)		Ross Cohen (Physics)
X	Brian Keliher (Bus Admin)		Nancy Herzfeld-Pipkin (ESL)		Stephanie Plante (Physics, Astr. Ph Sc)
	Nate Scharff (Bus Admin)		Barbara Loveless(ESL)	X	Shahrokh Shahrokh (Polit Economy)
	Linda Snider (BOT)		Jim Tolbert (EOPS)	X	Scott McGann (Polit Economy)
	Barb Gillespie (BOT)	X	Sylvia Montejano (EOPS)		Lorenda Seibold-Phalan (Resp Ther)
X	Andy Biondo (CVT)		Beth Kelley (Exer Sci/Well)		Rebecca Handley (Resp Ther)
	Don Ridgway (CVT)	X	Jim Symington (Exer Sci/Well)		Beth Duggan (Theatre Arts)

	Cary Willard (Chemistry)		Randy Abshier (Exer Sci/Well)	X	Craig Everett (Theatre Arts)
	Martin Larter (Chemistry)		Larry Larsen (Exer Sci/Well)		Pete Schmidt (Visual Arts & Humanities)
X	Diana Vance (Chemistry)	X	Yolanda E. Guerrero (Foreign Lang)		Gareth Davies-Morris (Visual Arts & Humanities)
X	Angie Gish (Child Dev)		Virginia Young (Foreign Lang)	X	Jennifer Bennett (Visual Arts & Humanities)
X	Claudia Flores (Child Dev)		Paul Vincent (Foreign Lang)		Malia Serrano (Visual Arts & Humanities)
	Roxanne Tuscany (Comm)				

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:05)

A. Public Comment

David Mullen:

David announced the Grossmont College Dance Department would be presenting a dance concert April 14-16, 2011 at the Kroc Center. The concert would include live music presented by local artists and composers. Pre-sale tickets are available to faculty and staff for \$8.00. David asked that anyone interested please contact him.

B. Approval of Agenda

Motion to approve the day's agenda with the following change: Information Item "B" would be moved to the next meeting as Wendy Stewart was out sick.
M/S/U Nolan/Dudley

C. Approval of Minutes from March 21, 2011.

Sue asked to postpone approval of the March 21, 2011 minutes as the attendance was not included. Rochelle will add the attendance, and they will return for approval at the next meeting.

II. PRESIDENT'S REPORT

A. Budget, scheduling and communication--discussion: Sue used this time as an opportunity for discussion of any comments, questions, or concerns that faculty might have regarding the current budget situation, enrollment strategies and section cuts. Several items were discussed;

- **Removal of soft-block Prerequisites:** Are departments required to have hard block by fall? Answer: No. Work is still ongoing and departments will change over as they are ready. A form for department Chairs is being developed to state how they want their "soft blocks" to change: (1) remove the prerequisite (will also require a form for the Curriculum Committee); (2) change to recommended prep (will also require a form for the Curriculum Committee); or (3) switch to a hard block. If a hard block is to be used then the department will be asked for the process they would like for a "challenge process" if students believe they meet the requirement. Audition/tryouts processes will also be created using the hard blocks.

- **Is GCCCD making more/deeper section cuts than other area schools? If so why?** Barb Blanchard noted that most area schools are making a 15% cut to sections like GCCCD is doing.
- **Why is it so important not to go over Cap when the teacher salary remains the same either way?** For each extra student served it impacts other areas of the college: Student Services, Learning resources, maintenance, supplies, copies, bookstore, etc.... For each student over cap the college is essentially providing services for free. Barb noted that there are ongoing discussions with Departments and Deans to work together on class sizes and placement into classrooms that are not over the class maximum to help alleviate the pressure to take as many students as will fit. Barb also explained that it is very important to remain within those caps during this fiscal time to help plan the budget for each year. In addition, the funding numbers provided by the State are constantly changing; at least we can have consistency in the number of students GC is serving each semester for budget planning.
- **Supply Cuts:** Cuts will be needed in areas that are not directly instructional. Tim Flood will be working on the areas and will be making presentations regarding what will need to be cut.
- **What is the actual cost of each additional student:** Barb noted that it's not her area of expertise, but it's difficult to put an actual number on it. By cutting sections they are able to reduce fixed instructional costs.
- **Enrollment Strategies:** Progress has been made about transparency in reporting section cuts in various departments; the information will soon be available on the Employee Intranet. It was noted that "**stand alone**" **courses** (classes that are not currently part of a program or degree) need to be looked at, moved into programs or degrees, or possibly be dropped. Currently there is no room in the schedule to have courses that don't serve students in areas of certificate programs, basic skills, degrees, or transfer. Sue noted departments should be working on those now and have them ready to send to the Curriculum Committee in the fall.
- **What else is being done to reduce costs?** Tim Flood presented a "Budget Forum" the previous Thursday. At the Forum Tim shared that GCCCD would be going to their scenario "B" to shape the budget. Information will continue to emerge as to other cuts and reductions as the district works on the details for plan "B".
- **Cutting Sections: Are departments looking at cutting overload sections vs. sections taught by Part Time Faculty (possibly their only income source)?** After some discussion, it was agreed that this is an important discussion for Chairs and Coordinators as well as the Deans. Sue is referring the matter to Oralee for the CCC agenda. It was noted there is not language in the contract that addresses this issue.
- **When did GCCCD decide to move to scenario "B" and why?** The decision was made at a recent District Strategic Planning and Budget meeting. Barb explained that the numbers from the State have been reduced, so the numbers for budgeting in the District keep changing. The "workload reductions" (section cuts) required may change again, but that the District Committee feels that they will be able to make it through with a 15% section reduction. There was a request for administration (college or district) to send a college wide e-mail to facilitate communication ASAP when these decisions are made.
- **When will the GC look at how programs are being impacted by the cuts—look at the college as a whole and make more strategic cuts?** Enrollment Strategies is aware that they need to begin looking at data to do this. Sue reported that when they began to meet, it was agreed that there was only time to do across-the-board cuts for the fall schedule; but discussions about strategies could begin with the Spring schedule. However, then Chairs and Coordinators requested to look at their whole year (summer, fall and spring) schedules to spread out across-the-board cuts throughout the year. This changed the plan for strategies for spring. All agreed that the situation does need to be evaluated and to make sure students are continuing to

progress through programs. It was also noted that GC needs evaluate current priority registration, in order to be able to serve the students coming out of high school.
(POSTSCRIPT: The Districtwide Coordinating Educational Council asked the two colleges to create a district task force for priority enrollment recommendations.)

III. COMMITTEE REPORTS

None

IV. ACTION ITEMS

A. AP/BP 4300: Instructional Field Trips and Other Student Travel

Motion was made to put AP/BP 4300 on the table for discussion.
M/S Carmean/Atchison

Michael Golden made a motion to add the following to AP 4300 as the second bullet: "For all regularly scheduled field trips the Syllabus provides proper notification to the appropriate administrator."

M/S Golden/Dudley

David Milroy made a friendly amendment to the motion to say: ".....the Syllabus serves as prior notification to the appropriate administrator."

The second bullet would read:

"For all regularly scheduled field trips the Syllabus serves as prior notification to the appropriate administrator."

M/S/U Milroy/Serrano

A motion was made to make the following changes to BP 4300:

- In the first paragraph ".....shall establish procedures that authorize **instructors to notify administration of field trips and authorize college administration to approve student travel.....**"
- In the third paragraph: "...any staff member of this District who **does not provide notification** and takes students...."

M/S/P Dudley/Atchison

1 no, 1 abstention

B. Resolution to explore the 18-unit major-Bonnie Schmiede

Bonnie explained that this Resolution asks for a Task Force to be created to study the usefulness of a requirement for an 18-unit major or area of emphasis (versus 9 units or another number of units agreed upon by the discipline faculty) and potentially change Title 5. The point is to have the number of units for an area of emphasis based on the needs or requirements for transfer when they are a transfer degree, but discipline faculty would decide what the appropriate number of units would be. Bonnie reiterated that the Resolution was just asking for a Task Force to study the current requirements.

Bonnie made the motion to support the statewide Senate Resolution 9.15-Study of the 18-Unit Major/Area of Emphasis Requirement for an Associate Degree.

M/S/U Schmiede/Rider

(POSTSCRIPT: This resolution passed at the Statewide Plenary Session in April.)

V. INFORMATION ITEMS

A. Senate Officers Elections:

Unable to cover this item due to time constraints. (POSTSCRIPT: On Monday April 4, 2011 an e-mail was sent to all faculty with a link for voting. The election will be open until Friday April 15, 2011 at 12:00pm.

B. Questions about student absences, final exams, and Admissions and Records Research requests: Wendy Stewart,

This item was postponed until the next meeting.

C. Discussion: placement of Spring Break in future Spring Semesters: Sue Gonda

Unable to cover this item due to time constraints.

Meeting Adjourned at 12:20 pm

Next meeting is Scheduled for May 2, 2011 Griffin Gate 11:00-12:20pm

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."