

# Academic Senate Grossmont College

## Minutes of the Academic Senate – October 17, 2011

|   |  |   |                                  |   |   |
|---|--|---|----------------------------------|---|---|
| X | Sue Gonda (President)                            | X | Jade Solan (Comm)                |   | Julie Middlemas (Library)                       |
| X | Jeff Lehman (VP)                                 |   | Roxanne Tuscany (Comm)           | X | Jenny VandenEynden (Math)                       |
|   | Angela Feres (Senate Officer @ Large)            | X | Janet Gelb (CSIS)                | X | Susan Working (Math)                            |
| X | Patrice Braswell-Burris (Senate Officer @ Large) |   | Ronald Norman (CSIS)             |   | Ray Funk (Math)                                 |
| X | Malia Serrano (senate officer @large)            |   | Kristi Kluka (Counseling)        |   | Irene Palacios (Math)                           |
| X | Michael Lambe (P/T Senate Office large)          |   | Mary Rider (Counseling)          | X | Shawn Hicks (Math)                              |
|   | TBD (Div Sen ALC)                                | X | James Canady (Counseling)        | X | Evan Wirig (Media Comm)                         |
|   | TBD (Div Sen CTE/WD)                             |   | Danny Martinez (Cross Cult Stud) | X | Michael Grant (Media Comm)                      |
|   | TBD (Div Sen ESBS)                               |   | Joe Orate (Culinary Arts)        | X | Derek Cannon (Music)                            |
|   | TBD (Divisional Senator LR)                      |   | James Foran (Culinary Arts)      |   | Fred Benedetti (Music)                          |
|   | TBD (Div Sen MEEW)                               | X | David Mullen (Dance)             |   | Lisa Maloy (Nursing)                            |
|   | TBD (Div Sen Stu Service)                        |   | Jane Nolan (DSPS)                | X | Laurel Vanlandingham (Nursing)                  |
|   | P.J. Ortmeier (AOJ)                              | X | Carl Fieldon (DSPS)              |   | Joy Zuzuk (Nursing)                             |
|   | Lance Parr                                       | X | Tim Cliffe (Earth Sci)           |   | Christine Vicino (Occ Therapy)                  |
| X | Tina Young (AOJ)                                 | X | Mark Goodman (Earth Sci)         | X | June Yang (Phil/ Rel Studies)                   |
| X | Jennifer Carmean (ASL)                           | X | Oralee Holder (English)          | X | Ross Cohen (Physics)                            |
|   | Jamie Gould (ASL)                                |   | Tony Ding (English)              | X | Brian Carter (Physics, Astr. Ph Sc)             |
|   | Israel Cardona (Behav Sci)                       |   | Kirin Farquar (English)          | X | Brian Jennings (Polit Economy)                  |
| X | Sky Chafin (Behav Sci)                           |   | Sue Jensen (English)             | X | Todd Myers (Polit Economy)                      |
|   | Maria Pak (Behav Sci)                            | X | Adelle Schmitt (English)         |   | Lorenda Seibold-Phalan (Resp Ther)              |
| X | Virginia Dudley (Bio Sci)                        |   | Lisa Ledri-Aguilar (English)     |   | Rebecca Handley (Resp Ther)                     |
|   | Michael Golden (Bio Sci)                         |   | Chuck Passentino (ESL)           |   | Beth Duggan (Theatre Arts)                      |
| X | Michele Perchez (Bio Sci)                        |   | Nancy Herzfeld-Pipkin (ESL)      |   | Craig Everett (Theatre Arts)                    |
| X | Brian Keliher (Bus Admin)                        |   | Barbara Loveless(ESL)            |   | Pete Schmidt (Visual Arts & Humanities)         |
|   | Nate Scharff (Bus Admin)                         |   | Jim Tolbert (EOPS)               |   | Gareth Davies-Morris (Visual Arts & Humanities) |
|   | Linda Snider (BOT)                               | X | Sylvia Montejano (EOPS)          | X | Jennifer Bennett (Visual Arts & Humanities)     |
| X | Barb Gillespie (BOT)                             | X | Beth Kelley (Exer Sci/Well)      | X | Malia Serrano (Visual Arts & Humanities)        |
|   | Andy Biondo (CVT)                                | X | Jim Symington (Exer Sci/Well)    | X | Edda Temoche-Weldele (World Lang)               |
|   | TBD (CVT)  | X | Randy Abshier (Exer Sci/Well)    | X | Virginia Young (World Lang)                     |
|   | Cary Willard (Chemistry)                         | X | Laura Sim (Exer Sci/Well)        | X | Yolanda E. Guerrero (World Lang)                |
|   | Martin Larter (Chemistry)                        | X | Robert Henry (History)           |   | Ruth Fatima Navarro (World Lang)                |
|   | Diana Vance (Chemistry)                          |   | Devon Atchison (History)         |   |   |
| X | Angie Gish (Child Dev)                           |   | Angela Feres (History )          |   |   |
| X | Claudia Flores (Child Dev)                       | X | Priscilla Rogers (Inter Bus)     |   |   |
| X | Joel Castellaw (Comm)                            | X | Patty Morrison (Library)         |   |   |

### GUESTS:

- David Milroy, Part-Time Faculty French Department

- Alan Silva, Part-Time Faculty English Department
- Barbara Blanchard, VP Academic Affairs

**RECORDER:** Rochelle Weiser

## **I. CALL TO ORDER (11:05)**

### **A. Public Comment**

None

### **B. Approval of Agenda**

A motion was made to approve the day's agenda.

**M/S/U** Wirig/Working

### **C. Approval of Minutes from October 3, 2011.**

A motion was made to approve the minutes from October 3, 2011.

**M/S/U** Wirig/Flores

## **II. PRESIDENT'S REPORT – Sue Gonda**

- Sue reported on the Calendar Committee survey regarding Spring Break: 54% voted to keep it as it is (the week before the Easter Holiday).
- Summer Session will begin June 11, 2012.
- Return of "College Hour" to Grossmont has been in discussed by several committees, Chairs and Coordinators, ASGC, and student groups. Students are interested in reviving it for ease of club and student government meetings. It will be an upcoming agenda item for Senate discussion.
- Brief update from the AB1143 Student Success Task Force: A few of the draft recommendations are: do not tie funding to student success, create a uniform assessment process for students at all 112 California Community Colleges, and create a uniform transcript process for all 112 colleges. There is an upcoming webinar for campus leaders with more information regarding the taskforces recommendations.
- The Faculty Evaluation form is being discussed by both Cuyamaca and Grossmont's Senate Officers Committees and will return to the Senate for discussion.
- The BP/AP 4300, Instructional Field Trips and Other Student Travel forms, will be returning to the Senate after discussions with the deans and with Michael Golden.
- The Part-Time Divisional Senator Election will be available as electronic ballot later this week. Jeff reported it was a lengthy process to create the electronic ballot, as there are no existing email lists for Part-Time Faculty by Division. The Part-Time election may return to paper ballot at division meetings next year.

## **III. COMMITTEES**

### **A. Length of terms of service for Senate committees - Sue Gonda**

Non-senate committees have set term lengths (not limits) for service on the committees. This is helpful for members to know what their commitment will be when volunteering to serve on a committee. She asked members of Senate Committees to think about terms of service and the length of service that would be helpful to the committee and members. This will be an upcoming discussion for the Senate.

#### **IV. ACTION ITEMS**

##### **A. Collegewide Professional Development Committee - Mark Goodman**

Mark reviewed the recommendations for the formation of the Collegewide Professional Development Committee (CPDC).

A motion was made to put the recommendation document on the table for discussion.  
M/S Braswell-Burris/Fieldon

Discussion included:

- Changes are being made to come into compliance with Title 5, about a “flex advisory committee including faculty, students, administrators, and other interested persons meets regularly to make recommendations.” (55730) (per the Flex Calendar Form)
- Would members of the Faculty Professional Development Committee (FPDC) also attend the CPDC meetings? Yes, the seats are available on the CPDC for the members to attend or their designee. The idea is to maintain consistent ties between discussions in FPDC and those in CPDC.
- Many would like to see more support for faculty attendance at discipline specific conferences and workshops.
- Discussion regarding release time for the Coordinator position; if the pilot program is reduced or discarded Senators would like the release time to revert to the current practice - .4 release time for the Chair of the Faculty Professional Development Committee.

A motion was made to table the recommendations document for further discussion.  
M/S/P Carmean/Guerrero  
17 yes/12 no

##### **B. Division Reps for Faculty Professional Development Committee-Mark Goodman**

Unable to cover this item due to time constraints.

#### **V. INFORMATION ITEMS**

##### **A. Committee Confirmations**

Unable to cover this item due to time constraints.

Meeting Adjourned at 12:20 pm  
Next meeting is scheduled for October 31, 2011 at Griffin Gate 11:00-12:20pm

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under “Action.”

Updated 10/25/2011

### Professional Development Discussions Spring 2011

The College-wide Professional Development Committee was augmented with additional taskforce members. The members represented faculty, staff and administrators involved in the Council of Chairs, CATL, Faculty Professional Development, SLOs, Instruction, and Classified Senate.

The team identified institutions across the nation that had year-round, exceptional professional development available on campus to employees. The group identified 25 colleges in CA and across the nation to initially review website information and subsequently with follow-up telephone interviews and sharing of resources.

The team identified best practices in: Structure, offerings, annual calendar of events, incentives, automated registration and reporting, governance and the like. The team then made specific recommendations based upon discussions of the group, with the faculty professional development committee, academic senate President and classified staff Vice President.

The following recommendations were agreed upon:

1. The College-wide Professional Development Committee (CPDC) will continue to support, develop and provide activities and events that fulfill the development needs of all constituent groups. CPDC relies on each constituent group to determine their needs and programming.
2. The Faculty Professional Development (FPD) Group will continue to plan and provide for faculty professional development opportunities in collaboration with the CPDC.
3. The Academic Senate will discuss aligning the FPD committee with other senate committees in appointing membership based on divisional representation. These divisional reps will participate in the CPDC as faculty members to strengthen and more closely align the work of these two committees. This will also enable the processing of paperwork to the state in a manner that is compliant with state guidelines.
4. The CPDC will discuss increasing classified staff membership on the committee by one additional member so as to align representation with the three structural areas of the college. The position of supervisor will be reduced to one rather than two. The administrative members of the committee will have a strong understanding of and advocacy for professional development for all constituent groups including administrators.
5. The CPDC will allocate resources such that all constituent groups may have opportunities for robust professional development. The faculty allocation for flex week will be based upon a review of the four year history of spending on flex week (2007-2011). That review revealed the highest amount spent on Flex week to date was \$5600. CPDC are encouraged to use this entire amount for flex week, however, they may use any leftover funds for other professional development, consistent with college/district policies and in communication with appropriate administrators.
6. Based upon funding availability and need, access to additional funds for each constituent group may be available through CPDC to apply toward highly relevant, job-related, discipline-specific opportunities (e.g., workshops, conferences, FIGS, etc). Each constituent group will develop a work group/committee that will advance the needs of that constituent group in concert with the CPDC. The CPDC relies on each constituent group to determine the needs and programming for their professional development.
7. A pilot position staffed by a tenured faculty member will coordinate the wide array of professional development offerings for the CPDC. The coordinator will be assisted by an administrative

assistant to facilitate the logistics. The coordinator will be a faculty member on full release for the academic year and with a summer stipend to enable year-round planning and implementation.

8. The current funding for release time associated with professional development and other funds will be utilized to implement the structure, above.
9. After a **one-year** pilot period, the effectiveness of the structure and positions will be examined and improved utilizing evaluative methods and constituent feedback. **A consultation process with CPDC and its three constituent groups of faculty, staff and administrators will determine any changes needed to the structure or operation.**
10. After full discussion by collegial consultation bodies, academic and classified senates, the spring will be used as a transition period with the coordinator and assistant beginning their work in spring 2012. At that time, the efforts of CATL will be carried out through the new structure and professional development will be governed collaboratively by CPDC, FPD and work groups focused on providing exceptional professional development at GC year-round for all employees.