

Academic Senate Grossmont College

Minutes of the Academic Senate – November 7, 2011

X	Sue Gonda (President)	X	Jade Solan (Comm)		Julie Middlemas (Library)
X	Jeff Lehman (VP)		Roxanne Tuscany (Comm)	X	Jenny VandenEynden (Math)
X	Angela Feres (Senate Officer @ Large)	X	Janet Gelb (CSIS)	X	Susan Working (Math)
	Patrice Braswell-Burris (Senate Officer @ Large)		Ronald Norman (CSIS)	X	Ray Funk (Math)
X	Malia Serrano (senate officer @large)		Kristi Kluka (Counseling)Bonnie Schmiege		Irene Palacios (Math)
X	Michael Lambe (P/T Senate Office large)		Mary Rider (Counseling)	X	Shawn Hicks (Math)
	TBD (Div Sen ALC)		James Canady (Counseling)	X	Evan Wirig (Media Comm)
	TBD (Div Sen CTE/WD)		Danny Martinez (Cross Cult Stud)	X	Michael Grant (Media Comm)
	TBD (Div Sen ESBS)		Joe Orate (Culinary Arts)		Derek Cannon (Music)
	TBD (Divisional Senator LR)		James Foran (Culinary Arts)		Fred Benedetti (Music)
	TBD (Div Sen MEEW)		David Mullen (Dance)		Lisa Maloy (Nursing)
	TBD (Div Sen Stu Service)	X	Jane Nolan (DSPS)	X	Laurel Vanlandingham (Nursing)
	P.J. Ortmeier (AOJ)	X	Carl Fielden (DSPS)		Joy Zuzuk (Nursing)
	Lance Parr		Tim Cliffe (Earth Sci)		Christine Vicino (Occ Therapy)
X	Tina Young (AOJ)	X	Mark Goodman (Earth Sci)	X	June Yang (Phil/ Rel Studies)
X	Jennifer Carmean (ASL)	X	Oralee Holder (English)	X	Ross Cohen (Physics)
	Jamie Gould (ASL)	X	Tony Ding (English)		Brian Carter (Physics, Astr. Ph Sc)
	Israel Cardona (Behav Sci)		Kirin Farquar (English)	X	Brian Jennings (Polit Economy)
X	Sky Chafin (Behav Sci)	X	Sue Jensen (English)	X	Todd Myers (Polit Economy)
	Maria Pak (Behav Sci)		Adelle Schmitt (English)	X	Lorenda Seibold-Phalan (Resp Ther)
X	Virginia Dudley (Bio Sci)		Lisa Ledri-Aguilar (English)		Rebecca Handley (Resp Ther)
	Michael Golden (Bio Sci)		Chuck Passentino (ESL)		Beth Duggan (Theatre Arts)
X	Michele Perchez (Bio Sci)	X	Nancy Herzfeld-Pipkin (ESL)		Craig Everett (Theatre Arts)
X	Brian Keliher (Bus Admin)	X	Barbara Loveless(ESL)		Pete Schmidt (Visual Arts & Humanities)
	Nate Scharff (Bus Admin)		Jim Tolbert (EOPS)		Gareth Davies-Morris (Visual Arts & Humanities)
	Linda Snider (BOT)		Sylvia Montejano (EOPS)	X	Jennifer Bennett (Visual Arts & Humanities)
	Barb Gillespie (BOT)	X	Beth Kelley (Exer Sci/Well)	X	Malia Serrano (Visual Arts & Humanities)
	Andy Biondo (CVT)	X	Jim Symington (Exer Sci/Well)		Edda Temoche-Weldele (World Lang)
	TBD (CVT)		Randy Abshier (Exer Sci/Well)	X	Virginia Young (World Lang)
	Cary Willard (Chemistry)	X	Laura Sim (Exer Sci/Well)		Yolanda E. Guerrero (World Lang)
	Martin Larter (Chemistry)	X	Robert Henry (History)		Ruth Fatima Navarro (World Lang)
	Diana Vance (Chemistry)		Devon Atchison (History)		
X	Angie Gish (Child Dev)	X	Angela Feres (History)		
X	Claudia Flores (Child Dev)	X	Priscilla Rogers (Inter Bus)		
X	Joel Castellaw (Comm)	X	Patty Morrison (Library)		

GUESTS:

- David Milroy, Part-Time Faculty French Department

- Alan Silva, Part-Time Faculty English Department
- Barbara Blanchard, VP Academic Affairs
- Janet Castanos, Dean English, Social and Behavioral Sciences
- Rob Fargo, Faculty Behavioral Science

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:10)

A. Public Comment

Angie Gish

Angie wanted the Senators to be aware of the Child Development Center's food bank, operated year round to serve students with children. Many students with families have needs that the Child Development Center provides. She reported that the food bank is running low and the Child Development Center is having a food drive to restock the shelves. Please watch for the e-mail announcement for the food drive and share the information with students or organizations who are looking for a community service project. In addition to the food drive, the EOPS department will have a fundraiser to purchase turkey dinners for students. Angie noted that gift cards, non-perishable food items and personal items (especially diapers) are all appreciated.

Todd Myers

Todd shared his thoughts about the creation of the Professional Development Coordinator position. He expressed concern regarding the amount of money that will be spent on the salary for the position; money he felt could be utilized by individual faculty members towards professional development. Todd expressed he would advocate for faculty to continue to control their own professional development with autonomy and freedom of choice, pursuing excellence and skills as smart professionals, with the ability to make great decisions without a committee structure and to empower themselves by working within their own community of faculty members.

B. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U Wirig/Morrison

C. Approval of Minutes from October 31, 2011.

A motion was made to approve the minutes from October 31, 2011.

M/S/U Feres/Flores

II. PRESIDENT'S REPORT – Sue Gonda

- Sue reported she attended the Academic Senate for California Community Colleges (ASCCC) Fall Plenary Session over the weekend and would be reporting on the Resolutions and discussions at the next Senate meeting. She noted there were many Resolutions in response to the Student Success Taskforce Recommendations and on the issue of limits on course repeatability. The main way to deal with repeatability is through course curriculum; creating a sequence of proficiency levels.

III. COMMITTEES

A. Professional Relations Committee-Scott Barr

Scott explained the purpose of the Professional Relations Committee: a forum in which faculty, staff and administrators can meet to work out their differences in a mediated environment that is collegial, safe and confidential. The committee members all have mediation experience and resolution conflict training and are a great resource for faculty, staff and administration. Scott stressed that the services offered by the committee are voluntary as well as confidential. The committee would like to change their name to the Collegial Mediation Committee, as more reflective of what the committee provides: mediation between parties to resolve differences.

B. Life Coaching-Scott Barr

Scott reported on the Life Coaching Program that is available to at-risk student populations through the Student Services Department. He noted the program is free to students and consists of 19 life coaches made up of individuals from Cuyamaca, Grossmont (many retired faculty) and the local community. The coaches participate monthly meetings to collaborate on student issues and for training and information on services available to students. They meet with students once a week for coaching sessions. Coaches receive a small stipend of \$10.00 per hour, but has found those involved continue to do it because they enjoy working with the students; he has seen a very low turnover in the coaches. Scott noted the success of the program; students are attempting more and completing more courses. The program serves about 100 students per semester and is looking to expand to Veterans and other student populations that are identified as at-risk. Expansion of the program is driven by available funding; currently the program costs around \$52,000.00 (\$26,000 from the General Fund and \$26,000 from Basic Skills funding.).

IV. ACTION ITEMS

None

V. INFORMATION ITEMS

A. Tech Plan, “Best Practices for Online Teaching” and “Regular and Effective Contact Policy”- Kerry Kilber, Angela Feres & Janet Gelb

Kerry introduced herself and Angela Feres as co-chairs of the Technology for Teaching and Learning Committee (TTLC) and Janet Gelb, chair of the Distance Ed Subcommittee. The subcommittee had been charged to create the Best Practices document. Kerry reviewed the process that was used in the document’s creation and then reviewed both that the document and “Best Practices for Online Teaching,” which is coming for information to the next Senate meeting. The “Best Practices” document is a resource for those currently teaching online or who wish to teach online; it is not a certification process. She noted areas included in the document:

- What “online” encompasses: online, hybrid, use of online in face-to-face courses
- Principles of effective online teaching
- Faculty support and training: online pedagogy, online administration and use of the systems
- Guidelines for online teaching, includes the “Regular and Effective Contact Policy for Distance Education” (coming for Action for approval at the next Senate)
- Resource list: contacts, online library resources, online internet etiquette and strategies for online academic integrity
- Appendices: samples of orientation messages, directions for submitting assignments to Blackboard

The “Best Practices for Online Teaching” and Technology Plan are being reviewed by the various constituency groups on campus. Discussion occurred regarding the future of online courses at GC: would GC move to more online courses, diminishing the importance of face to face contact with students? No. Regarding the move by publishing companies to create whole units of online course packs: Kerry is not in favor of the course packs to substitute for the instructor, rather they are only online resources for faculty who choose to teach online or have components of online resources in their courses. It was suggested that faculty would like **to have a discussion forum for resources available and to share ideas** and exchange information; Chris Rodgers is working on creating a site for this exchange. An area of concern for online courses is student mentoring. **It was suggested to have a Flexweek activity titled “How do we mentor students in online classes?”**

Senators should review the “Regular and Effective Contact Policy for Distance Education” for action at the next meeting.

Kerry reviewed some of the changes being made to the Tech Plan: new format--a single document, with a goal of making the planning process easier. Contact Kerry about your annual Action Plans so she can stay informed on technology planning campuswide. The goal is to have a final draft of the Tech Plan in December. The TTLC will have an annual review of the document in order to stay current and adapt to changes.

Kerry noted that items such as lab rollovers, scheduled computer replacements, hardware, software and infrastructure items are included in the Tech Plan; Chairs would not necessarily need to include these items in their department Action Plan requests, but rather reference the Tech Plan and communicate with Kerry any tech needs that may need to be incorporated into the campuswide tech plan or be included in the Department Tech Plan.

Janet reviewed the importance of the “Regular and Effective Contact Policy for Distance Education.”

B. Evaluation Form Revised Draft-Sue Gonda

Sue reviewed the revised draft of the Peer/Manager Instructor Evaluation, most importantly the removal of the numerical scoring for each item evaluated.

C. Resolution on Part-Time Assignments-Part-Time Faculty Committee

Please review this revised version (previously presented last Spring in Senate), and it will be discussed for Action at the next meeting.

Meeting Adjourned at 12:15 pm

Next meeting is scheduled for November 21, 2011 at Griffin Gate 11:00-12:20pm

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under “Action.”