

# Academic Senate Grossmont College

## Minutes of the Academic Senate – December 5, 2011

X	Sue Gonda (President)	X	Jade Solan (Comm)	X	Patty Morrison (Library)
X	Jeff Lehman (VP)		Roxanne Tuscany (Comm)		Julie Middlemas (Library)
	Angela Feres (Senate Officer @ Large)	X	Janet Gelb (CSIS)	X	Jenny VandenEynden (Math)
X	Patrice Braswell-Burris (Senate Officer @ Large)		Ronald Norman (CSIS)	X	Susan Working (Math)
X	Malia Serrano (senate officer @large)	X	Kristi Kluka (Counseling)Bonnie Schmiede	X	Ray Funk (Math)
X	Michael Lambe (P/T Senate Office large)		Mary Rider (Counseling)	X	Irene Palacios (Math)
X	David Milroy (Div Sen ALC)	X	James Canady (Counseling)	X	Shawn Hicks (Math)
	Jacqueline Richards (Div Sen CTE/WD)		Danny Martinez (Cross Cult Stud)		Evan Wirig (Media Comm)
X	Kirin Farquar(Div Sen ESBS)		Joe Orate (Culinary Arts)	X	Michael Grant (Media Comm)
X	Melanie Quinn (Div Sen LR)		James Foran (Culinary Arts)		Derek Cannon (Music)
X	Michael Orr(Div Sen MEEW)	X	David Mullen (Dance)		Fred Benedetti (Music)
	Narges Heidari (Div Sen Stu Service)		Jane Nolan (DSPS)		Lisa Maloy (Nursing)
	P.J. Ortmeier (AOJ)	X	Carl Fielden (DSPS)	X	Laurel Vanlandingham (Nursing)
	Lance Parr	X	Tim Cliffe (Earth Sci)		Joy Zuzuk (Nursing)
	Tina Young (AOJ)	X	Mark Goodman (Earth Sci)		Christine Vicino (Occ Therapy)
X	Jennifer Carmean (ASL)	X	Oralee Holder (English)	X	June Yang (Phil/ Rel Studies)
	Jamie Gould (ASL)		Tony Ding (English)	X	Ross Cohen (Physics)
	Israel Cardona (Behav Sci)	X	Kirin Farquar (English)	X	Brian Carter (Physics, Astr. Ph Sc)
X	Sky Chafin (Behav Sci)	X	Sue Jensen (English)	X	Brian Jennings (Polit Economy)
X	Maria Pak (Behav Sci)		Adelle Schmitt (English)	X	Todd Myers (Polit Economy)
X	Virginia Dudley (Bio Sci)		Lisa Ledri-Aguilar (English)		Lorenda Seibold-Phalan (Resp Ther)
X	Michael Golden (Bio Sci)		Chuck Passentino (ESL)		Rebecca Handley (Resp Ther)
X	Michele Perchez (Bio Sci)		Nancy Herzfeld-Pipkin (ESL)	X	Beth Duggan (Theatre Arts)
X	Brian Keliher (Bus Admin)		Barbara Loveless(ESL)		Craig Everett (Theatre Arts)
	Nate Scharff (Bus Admin)		Jim Tolbert (EOPS)		Pete Schmidt (Visual Arts & Humanities)
	Linda Snider (BOT)	X	Sylvia Montejano (EOPS)		Gareth Davies-Morris (Visual Arts & Humanities)
	Barb Gillespie (BOT)		Beth Kelley (Exer Sci/Well)	X	Jennifer Bennett (Visual Arts & Humanities)
	Andy Biondo (CVT)	X	Jim Symington (Exer Sci/Well)	X	Malia Serrano (Visual Arts & Humanities)
	TBD (CVT)	X	Randy Abshier (Exer Sci/Well)		Edda Temoche-Weldele (World Lang)
X	Martin Larter (Chemistry)	X	Laura Sim (Exer Sci/Well)		Virginia Young (World Lang)
	Diana Vance (Chemistry)	X	Robert Henry (History)	X	Yolanda E. Guerrero (World Lang)
	Angie Gish (Child Dev)		Devon Atchison (History)		Ruth Fatima Navarro (World Lang)
X	Claudia Flores (Child Dev)		Angela Feres (History )		
X	Joel Castellaw (Comm)	X	Priscilla Rogers (Inter Bus)		

### GUESTS:

- Barbara Blanchard, VP Academic Affairs

- Janet Castanos, Dean English, Social and Behavioral Sciences
- Kerry Kilber, Dean, Learning & Technology Resources
- Sheridan DeWolf, Interim Dean Career and Tech Ed/Workforce

**RECORDER:** Rochelle Weiser

## **I. CALL TO ORDER (11:05)**

### **A. Public Comment**

Ray Funk: Ray commented on the quality of Sodexo's food and wondered how they continue to win awards; many are dissatisfied with the quality of food. It was noted that comment cards are available in the Cafeteria and a GC Survey had gone out regarding the quality of the food offered. Sue would inquire to see if the survey could be sent out again. **Postscript: Have you checked out the NEW food court?? Great healthy choices!**

### **B. Approval of Agenda**

A motion was made to approve the day's agenda with a change to the allotted times; Presidents report 20 minutes and the Action items 40 minutes.

**M/S/U** Morrison/Dudley

### **C. Approval of Minutes from December 5, 2011.**

A motion was made to approve the minutes from December 5, 2011.

**M/S/U** Morrison/Canady

## **II. PRESIDENT'S REPORT – Sue Gonda**

- Sue reported on the new regulation regarding repeatability: students will only be allowed to attempt a course 3 times. Once it goes into effect, it will be retroactive, so students who attempted a class twice and got either a D, F, or W would only have one more chance in the District to take the class. Sue noted the Title V language is posted on the Senate webpage. Students will be made aware of the change at the time they register for classes. Sue wanted the Senators to be aware of the new information so they can help students.
- Sue reported on the changes the Districtwide Coordinating Education Council (DCEC) made to priority registration. Sue then reviewed the changes; new priority would be given to students nearing completion of degrees or programs; incoming high school graduates (Fall 2012); and first time fully matriculated students. (With Vets, EOPS, and DSPS remaining at the top of the list.) The new changes would take effect Summer /Fall 2012. It was suggested that perhaps there could also be a maximum on the number of courses students could sign up for. **Postscript: enrollment priorities attached**
- Sue reported on a new Board Policy that allows for service animals to accompany disabled students on campus and in classrooms. This policy includes service dogs as well as miniature horses.
- Sue reported that the District is working on coordinating "Catalog Rights" for students who attend both GC and Cuyamaca.
- DCEC recommended approval for the District (Board) to increase the Health Services fee from \$14 to \$18 for students. GCCCD currently has the lowest fees in the San Diego/Imperial County Community College Association (SDICCCA) and currently is the only one that grants Board of Governors (BOG) waivers for category B students. Sue noted that with the budget cuts GCCCD has been unable to provide the health services that students need; the fee increase would go directly to health services.
- Jim Mahler has asked the faculty to consider taking the week off at Thanksgiving. Determining whether or not to add the break is a pedagogical decision and therefore falls

under the purview of the Senate. Sue asked the Senators to discuss it with their constituents and an opportunity for discussion would appear on the Senate Agenda at a later date.

- Regarding the e-mail from Sunny Cooke on course maximums: Faculty is being urged to adhere to the max listed on Webadvisor. If you have questions, see the contract language **(attached)**. Sue explained that course maximums were determined several years back and were pedagogical decisions based on what is best for the course being taught. Sue noted that course maximums and classroom maximums might be different, but classroom maximums need to be adhered to due to fire codes. Sue noted that the administration is asking that faculty follow the course maximum or the classroom maximum whichever is less in order to meet FTES goals and adhere to fire codes. One suggestion was that instructors only be given 5 add codes and asked faculty for their input. The body overwhelmingly rejected this idea, and Sue said she would report that back. Adhering to the course maximums are important so that we are not faced with more reductions in the future. Sue noted that any changes to course maximums would need to go through the Curriculum Committee and then to the Union for negotiation.
- Sue reported Angela Feres would no longer be able to serve as a Senate Officer and anyone interested to please contact Sue.
- Sue reported Denise Schulmeyer had submitted her application for Professional Development Coordinator and an e-mail announcement would be coming out soon.

### III. COMMITTEES

None

### IV. ACTION ITEMS

#### A. Resolution on Part-Time Assignments-Mike Lambe

A motion was made to put the Resolution on the table for discussion.

M/S Guerrero/Fielden

Much discussion occurred regarding the Resolution. Some items that emerged from the discussion were;

- The job as a chair is not to consider financial needs of the individuals (full time or part-time) but rather what is best for their department.
- Many chairs voiced they already have discussions within their departments regarding assignments and ask for input on what assignments faculty would like.
- The resolves are departures from past practice.
- The intent of the resolution is to raise awareness of part-time faculty, their unique situation (not being permanent) on campus, and their contribution to the campus.
- The resolution could make full time faculty uncomfortable exercising their contractual right to overload; both full time and part-time faculty have financial needs that need to be met.
- It was noted AFT is working on Part-Time protections to be negotiated.
- Many felt the resolution was an opportunity to show support for Part-Time faculty and the legal part would come with contract negotiations.
- Many felt their departments already carry out the goals of the resolution and that supporting the resolution would be a good thing; many felt they didn't need a resolution to do their best for part-time faculty
- With the Resolution Part-time faculty is asking to raise awareness on overload courses and the impact it has on part-time faculty.

Sue called for the question; Resolution failed.

**B. Best Practices for Online Teaching-Angela Feres, Janet Gelb, Kerry Kilber**  
Unable to cover this item due to time constraints.

**C. Evaluation Form, Revised- Sue Gonda**  
Unable to cover this item due to time constraints.

**V. INFORMATION ITEMS**

**A. BP/AP Field Trips**

**B. Charge for the Academic Senate's part-Time Faculty Committee**

**C. State Senate Resolution: Part-Time Area Seats on the Executive Committee**

Unable to cover the above items due to time constraints

Meeting Adjourned at 12:15 pm

Next meeting is scheduled for December 5, 2011 at Griffin Gate 11:00-12:20pm

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

**GCCCD ENROLLMENT PRIORITIES**  
**Enrollment Priorities- Summer 2012**

- ✖Group 1: Veterans, EOPS, DSPS, & Foster Youth (*with 45-70 degree-applicable GCCCD units; no unit limit for Veterans/Foster Youth*)
- ✖Group 2: Continuing Students with 45-70 degree-applicable units)
- ✖Group 3: Open Enrollment [*Sorted: a) Continuing students with less than 45 or more than 70 degree-applicable units, b) New students sorted by application date, c) Everyone else*]

**GCCCD New Enrollment Priorities- Fall 2012**

- Group 1: Veterans, EOPS, DSPS, & Foster Youth
- Group 2: Continuing Students with 45-70 degree applicable units
- Group 3: First-Time High School students & Other First-Time students who have fully matriculated
- Group 4: Continuing Students with 12 or more units but not more than 44.5 degree applicable units
- Group 5: Continuing Students with .5-11.5 units
- Group 6: Open enrollment

## **Contract Language about Class Maximums:**

### **7.12.4      Class Maximums**

**7.12.4.1.**      Class maximums shall be subject to negotiation.

**7.12.4.2.**      United Faculty and the District agree that on any given day, class size shall not exceed the posted classroom maximums.      Further, the Large Class Compensation shall be paid only on classroom maximums.

**7.12.4.3.**      The purpose of establishing course maximums is efficient use of classrooms while giving consideration to educational concerns and constraints.      Class maximums for cooperative work experience, community service learning, internships, clinicals, extra curricular teams, and/or performance classes, not subject to number 6 below, are not necessarily related to a specific classroom.      Enrollment maximums for such courses shall be established upon mutual agreement of the Instructor, Department Chair/Program Coordinator, and appropriate Dean and approval of the Vice President.      Such agreements are subject to collective bargaining review.

#### **7.12.4.3.1.**

1.      Set general lecture course maximums at fifty (50) students or at room size whichever is lower.
2.      Set large lecture course maximums (over 50) on agreement of appropriate administrator and instructor.
3.      Set mathematics and literature course maximums at forty-five (45) students or at room size whichever is lower.
4.      Set English and other composition course maximums at thirty-five (35) students or at room size whichever is lower.
5.      Set ESL course maximums at twenty-five (25) students.
6.      Set laboratory section maximums to the number of stations in the room as defined by facilities and/or equipment.      (Except when new programs are being established or facilities reconfigured.)
7.      Set lecture class maximums with concomitant laboratory set to the number of laboratory room stations with the exception of combined lecture courses which break into multiple lab sections.
8.      Set Speech course maximums at thirty (30) students.
9.      Set foreign language, including ASL, course maximums at:

30 for 120s

30 for 121s  
30 for 220s  
25 for 221s  
20 for 250s  
20 for 251s

**7.12.5.** United Faculty and the District agree that on any given day, class size shall not exceed the posted classroom maximums. Further, the Large Class Compensation shall be paid only on classroom maximums.