

# Academic Senate Grossmont College

## DRAFT Minutes of the Academic Senate – March 4, 2013

Sue Gonda (President)	Joel Castellaw (Comm)	Priscilla Rogers (Inter Bus)
Jeff Lehman (VP)	Jade Solan (Comm)	Nadra Farina-Hess (Library)
Joel Castellaw (Senate Officer @ Large)	Roxanne Tuscany (Comm)	Jenny VanDenEynden (Math)
James Canady (Senate Officer @ Large)	Janet Gelb (CSIS)	Susan Working (Math)
Marion DeKoning (senate officer @large)	Ronald Norman (CSIS)	Ray Funk (Math)
Michael Lambe (P/T Senate Office large)	Kristi Kluka (Counseling)	Dan Greenheck (Math)
David Milroy (Div Sen ALC)	James Canady (Counseling)	Shawn Hicks (Math)
TBD (Div Sen CTE/WD)	Danny Martinez (Cross Cult Stud)	Evan Wirig (Media Comm)
Alan Silva (Div Sen ESBS)	Joe Orate (Culinary Arts)	Jim Papageorge (Media Comm)
Melanie Quinn (Div Sen LR)	James Foran (Culinary Arts)	Derek Cannon (Music)
Dan Greenheck (Div Sen MEEW)	David Mullen (Dance)	Fred Benedetti (Music)
Narges Heidari (Div Sen Stu Service)	Jane Nolan (DSPS)	Lisa Maloy (Nursing)
Tina Young (AOJ)	Judd Curran (Earth Sci)	Angela Ngo (Nursing)
Lance Parr (AOJ)	Mark Goodman (Earth Sci)	Christine Vicino (Occ Therapy)
Jamie Gould (ASL)	Oralee Holder (English)	Zoe Close (Phil/ Rel Studies)
Israel Cardona (Behav Sci)	Tony Ding (English)	John Scholte (Phil/Rel Studies)
Sky Chafin (Behav Sci)	Adelle Schmitt (English)	Ross Cohen (Physics)
Maria Pak (Behav Sci)	Michelle Barbeau (English)	Brian Carter (Physics, Astr. Ph Sc)
Shina Alagia (Bio Sci)	TBD (English)	Brian Jennings (Polit Economy)
Michael Golden (Bio Sci)	Chuck Passentino (ESL)	Todd Myers (Polit Economy)
Michele Perchez (Bio Sci)	Nancy Herzfeld-Pipkin (ESL)	Peggy Wells (Resp Ther)
Brian Keliher (Bus Admin)	Barbara Loveless(ESL)	Rebecca Handley (Resp Ther)
Nate Scharff (Bus Admin)	Michael Perez (EOPS)	Beth Duggan (Theatre Arts)
Linda Snider (BOT)	Sylvia Montejano (EOPS)	Craig Everett (Theatre Arts)
Barb Gillespie (BOT)	Randy Abshier (Exer Sci/Well)	Paul Turounet (Visual Arts & Humanities)
Liz Barrow (CVT)	Jim Symington (Exer Sci/Well)	
TBD (CVT)	Laura Sim (Exer Sci/Well)	Pete Schmidt (Visual Arts & Humanities) Malia Serrano
Cary Willard (Chemistry)	Kathleen Aylward	Edda Temoche-Weldele (World Lang)
Jeff Lehman (Chemistry)	Robert Henry (History)	Virginia Young (World Lang)
Angie Gish (Child Dev)	Devon Atchison (History)	Yolanda E. Guerrero (World Lang)
Claudia Flores (Child Dev)	Angela Feres (History)	Ruth Fatima Navarro (World Lang)

- I. **Call to order: 11:10 am**  
**Agenda Approved: Motion by E. Wirig, seconded by M. Lambe; passed**  
**Minutes approved: Motion by J. VandenEynden, seconded by S. Working; passed**

## II. PRESIDENT’S REPORT

### **Sue Reported the following:**

- There is a new “Student Engagement” task force to look at CSSSE data and come up with strategies for those areas where our college was lower than our cohort - then refer recommendations for those strategies to appropriate group, e.g., Planning & Resources, Institutional Effectiveness, Basic Skills Committee, etc. They are looking at short-term and long-term solutions. Some simple things to help students now, e.g., can all Bb containers have the Student Services handout so students know where to go with issues.
- Enrollment Strategies Committee – members are looking at its charge and goals to try to be more strategic, versus just managing how many classes each division can offer.
- There have been discussions in several committees about Safety training: shooter scenario, threat assessment, coordination of processes between Public Safety and various campus areas. Also addressing confusion about the phones’ emergency buttons All these things are being investigated both here at GC and District wide – stay tuned.
- Summer will be on a 4/10 schedule again from June 10 – Aug 2.
- Summer classes begin then, with 4, 6, & 8 week sessions all starting same day.
- **Districtwide Student Success Committee** (Reports to DCEC): This is the new name, changed from the “Enrollment Strategies and Student Success Task Force.” Goal – to create a framework district wide so the colleges and district can coordinate and plan for the new Student Success laws and mandates from the state, e.g., enrollment priorities, the new “Scorecard.” There are working subgroups in this committee who have been working on the following for two years:
  - (1) **the DARS update.** DARS, short for Degree Audit Reporting System, is a software tool for charting a student’s progress toward her/his degree that can be accessed online by students and counselors.
  - (2) **Implementation of Cynosure online orientation:** provides an online alternative that is engaging for the student and can be re-visited at all times as a student’s need for various types of information changes through the school year. The online programs combine video, animation, text, graphics, and animation to portray campus life, student services, and every day college processes to a new or existing student. Students can take the orientation at any time during their enrollment period. Embedded quiz questions validate content mastery and achievement of stated Student Learning Outcomes.
  - (3) **Acuplacer** – Working with English and Math to implement this assessment program (and find a way to feed placement data into Cynosure for students so orientation matches their assessment.
  - (4) **Student Ed Plan work group.** This work hasn’t started yet, but plans are to have Electronic Ed Plans that can be tracked to help students stay on task.
- **DCEC (Districtwide Coordinating Education Council):**
  - **Process to discuss Compressed Calendar:** Because this Council contains faculty, students and administrators district wide, it was an appropriate place to ask this question. It was decided that:

- A— We need Vice Presidents of Academic Affairs/Instruction first. Current “temps” have their hands full learning and taking care of college needs and accreditation coming up. (This is the position that would have to champion the effort because of knowledge about Title 5, Ed Code regs, and coordination of Instructional Operations and all instructional areas.)
- B— Then, District and AFT needs to agree on the State rules for hours and minutes for classes and a calendar; when we had this discussion in Senate about two years ago, the outcome was that no further discussion could take place until the facts are established and faculty know what they are voting for, exactly.
- C— Then, look @ other Districts who made the change to compressed and ask: What problem were you trying to fix? What was it like to implement? We know from people who went through the conversion that it completely dominated Instructional Operations to change class times, room availability, etc., also, some disciplines will not be able to change to extended class time (labs), so old and new time formats will have to be accommodated at the same time. We will also have to look at our facilities at each campus

**Once we are armed with these resources, we can then have an informed discussion about a change to a compressed calendar.**

**Re: Spring Break:** A—First we will survey students about whether they prefer it @ Easter as is, or place after week 8. B—Once we know the student perspective, we then move onto the faculty perspective and discuss at Senate. Then DCEC can get input from the rest of the district and be armed with the information to make the decision.

**FTES (Full Time Equivalent Students):** Yes, we went from turning students away to now going out to find students to come to our classes – almost over night. Classes were cancelled this semester due to low enrollment, and both colleges are under their CAP target from the State. A new districtwide marketing campaign with a task force from district and both colleges. We are now officially chasing FTES – getting students to come

- **GC and Planning & Resources Council:**

- Spring 2013 Enrollment at Census:

Both Grossmont and Cuyamaca are roughly 2.5-3% under each  
Why? Efficiency, mostly – all SDICCCA colleges added classes—our fill rates went down. With added classes for Spring – we may pick up from 90-150 FTES

-Still will be short almost 200 to match our CAP funding from the state

- Summer 2013:

Will port back to this academic year about 200 FTES from summer our CAP. Also, because we want to start next year strong, we want to have some FTES from summer (about 300 FTES) to apply to next, 2013-14 year (so we're not scrambling next spring under CAP again!). Chairs want to look at a full year when they schedule (The 2013-14 academic year is in this order – summer '13, fall, spring). We don't know if the state is going to give us restoration or growth. There was discussion about scheduling higher or lower number of classes in fall, so we're not pushing too much into spring every year? The problem in CA: we don't

know about next year's funding until this May, yet we have to schedule for fall in March. BOTTOM LINE: Need to understand that our projections have to be imperfect and roll with them.

- Faculty Staffing Committee met last week to review the Faculty Staffing Request Form based on feedback from Chairs & Coordinators.
- Dean of Planning and Institutional Effectiveness – Job Description is still not final. This work right now been the workload of some faculty with release time, the Vice Presidents, deans, and to some extent – chairs. Other institutions have this position. Why now?
  - (1) Repurposes Carrie Clay's dean position (unfilled).
  - (2) New demands from the state about accountability – scorecard, new “standards” or targets demanded by Accreditation received just in the last few months;
  - (3) Demands of tracking student success improvements & all of our college's academic, administrative and student service outcomes. Someone has to look at the big picture and be able to work with District RPIE. (New Sr Dean at DRPIE: Chris Tarman is GREAT.) All this can't be the faculty Research Liaison or the release time Chris Hill received in the past to craft the planning processes and documents. We also need to help streamline our processes so chairs and deans aren't duplicating work.

### III. COMMITTEES

#### A. Name Change: Student Success Steering Committee to “Basic Skills Committee.” Motion for the change was made and passed (to be filled in: motion by whom)

The Question was made: Should someone from this Committee sit on Planning and Resources, since this committee reports to that Council?

### IV. ACTION ITEMS

None

### V. INFORMATION ITEMS

A. **Senate Officer Elections:** Nominations are now open and will close at the next Senate meeting [ADDENDUM: because an electronic announcement did not go out, this deadline is extended until April 1.

B. **Joint College Department meetings, the hour before Flex Week Joint Senate.** The idea came up in the DCEC meeting to provide opportunities for disciplines of the two colleges to meet together during Flex week. Senators agreed they like this idea. It will be the hour before Joint Senate (9-10 AM; 10-12 is Senate). Chancellor said she'd provide food (not out of the general fund of course!) This would be useful for faculty from both colleges to: discuss curriculum needs and what the depts. are considering for changes; explore discipline-specific professional development (on or off campus); or just a chance to share ideas and get to know each other.

C. **Student of Note – Michael Perez.** Michael encouraged faculty to nominate students. **NOMINATIONS will be accepted until APRIL 1, 2013.** Currently only online submissions are being accepted.

<http://www.grossmont.edu/studentsofnote/>