

**MINUTES OF THE ACADEMIC SENATE**  
**Grossmont College**  
**Monday, April 6, 2015 in Griffin Gate, 11:05 – 12:10**

**Attendance:** Randy Abshier, Joan Ahrens, Shina Alagia, Liz Barrow, Patrice Braswell, James Canady, Derek Cannon, Jennifer Carmean, Brian Carter, Joel Castellaw, Zoe Close, Ross Cohen, Judd Curran, Gareth Davies-Morris, Marion de Koning, Nadra Farina-Hess, Claudia Flores, Janet Gelb, Sue Gonda, Oralee Holder, Tate Hurvitz, Cheryl Kerns-Campbell, Michael Lambe, Helen Liesberg, Pearl Lopez, Barbara Loveless, Lisa Maloy, David Milroy, David Mullen, Todd Myers, John Oakes, Michele Perchez, Shirley Pereira, Terry Reilly, Gregg Robinson, Priscilla Rogers, John Scholte, Denise Schulmeyer, Scott Therkalsen, Renee Tuller, Peggy Wells, Cary Willard, Jessica Woods, Susan Working, Memorie Yasuda, Tina Young.  
**Guests:** Sara Glasgow, Sarah Moore, Beth Smith. **Recorder:** Tyler Dranguet.

**I. Call to Order**

A. Public Comment – Beth Smith & Sara Glasgow

The College's Curriculum Fiesta will take place on May 1<sup>st</sup> from 8:00-3:00pm in Griffin Gate. Creative brainstorming about certificates will be discussed and members of the community will be speaking about job skills that current job applicants are lacking. The College hopes to utilize this information to better prepare students as they enter the workforce. Students can receive certificates for a compilation of courses that may be a part of a major or that combine GE courses for employable skills. For more information on the Curriculum Fiesta, please contact Beth Smith or Sara Glasgow.

B. Approval of Agenda

M/S/U Working/Pereira

C. Approval of Minutes from March 16 & March 30

M/S/U Working/Pereira

**II. President's Report – Sue Gonda**

A. CCSSE Testing

CCSSE testing begins this week. Sixty-five sections will be surveyed and all faculty who will be involved have been notified via email and personal phone calls. Faculty chairs noted that their department would benefit from also notifying chairs whose sections are affected, especially in light of part-time faculty members who may not check their GCCCD emails regularly. **Faculty members are also urged to complete the CCFSSSE faculty survey that was sent out on April 6<sup>th</sup>.**

B. Senate Officer Elections – Tyler Dranguet

Nominations for the Academic Senate Officers election closed on March 30<sup>th</sup>. Candidates include Jeff Lehman for Vice President; Dave Dillon, Beth Kelley, Marion de Koning, Pearl Lopez, and Cary Willard for Full-Time Senate Officer at Large; David Milroy and Brett Winkelhake for Part-Time Senate Officer at Large. Candidate statements are due on Friday, April 10 and will be posted to the Academic Senate website until election ballots are sent out. Questions regarding the election may be directed to Election Committee members Gareth Davies-Morris and John Oakes or the Academic Senate Assistant Tyler Dranguet.

C. Online Evaluations Training on April 27 & May 4

The next Council of Chairs and Coordinators (CCC) meeting has been moved to April 27<sup>th</sup>. This meeting, along with the following week's Academic Senate meeting, will be used for a very important two-part training on how to evaluate online courses. These trainings provide an opportunity for chairs, coordinators and senators to learn more about the online environment and best practices for online teaching. It is important for anyone who evaluates faculty to be properly trained on what to look for when evaluating an online course.

It is important to note that this training is not about how to teach online courses; rather it is to learn about the components of a well-designed online format for purposes of evaluation. Instructor training for

teaching online will take place during the Faculty Summer Institute and during FLEX week of the Fall Semester.

The College's recent initiatives for online learning stem from the College's current student success rates for online courses and student feedback suggesting that students feel isolated in the online learning environment with little communication or collaboration in their courses. The College's goal is to create a more supportive online teaching environment, especially to comply with the new Contract and to create an improved learning environment for students. We are also working on an online readiness and preparedness test for students to understand whether online courses are right for them. We hope to have an online readiness test ready for students in Fall 2015.

### III. Committees

#### A. Les Lawrence for Emeritus Rank

Les Lawrence has been approved for Emeritus from the Rank Committee and will receive it from the Governing Board in May.

#### B. One-Time Grandfathering of Achievements for Adjunct Rank Applicants

Should there be a one-time grandfathering of contributions of adjunct faculty older than five years for purposes of academic rank? Both full-time and adjunct rank applications specifically ask for contributions within the last five years only. But because adjunct rank is new, some who made significant contributions to the College more than five years ago cannot count them toward rank no matter how relevant. Senators had a very positive response to this idea, stating that it was very logical to acknowledge faculty members' previous work. A suggestion was made that this grandfathering occur either for two years or during both next fall and spring semesters. Adjunct faculty who only work one semester a year would have adequate opportunity to apply for rank using all their contributions to Grossmont over the years. It was also suggested that a petition process might be added for individuals who miss the grandfathering period.

### IV. Action Items – Sue Gonda

#### A. Board Policy (BP) 4030 "Academic Freedom"

This item has been left unchanged since last presented in Academic Senate.

Motion to approve BP 4030.

M/S/U de Koning/Willard

#### B. Proposed Administrative Procedure (AP) 4110: Honorary Degree

While the Chancellor has always had the authority to grant honorary degrees, no procedure has been in place to formally include the Academic Senate. Honorary degrees will not have discipline emphasis. Under this proposed AP, anyone would be able to start the process of awarding an honorary degree since it is ultimately the Governing Board who approves and awards the degree. There was confusion about the process and the Chancellor as recipient of nominations for the degree. Sue will check with Cuyamaca College and the Chancellor to see if rewording is possible. [ADDENDUM: The clarification was already on page 2 and is coming back to Senate for review.]

### Upcoming Events:

Senate Election Ballots Sent Out Via Email Week of April 20

College Planning Forum—Friday, April 17

Senate Election Voting Deadline -- Friday, May 1

Meeting adjourned at 12:10pm.

Next Meeting: Monday, April 20, 2015 in [38B-342](#).