

**MINUTES OF THE ACADEMIC SENATE**  
**Grossmont College**  
**Monday, August 29, 2016 Griffin Gate, 11:00 – 12:20**

**Attendance:** Tate Hurvitz, Jeff Lehman, Beth Kelley, Pearl Lopez, Cary Willard, David Milroy, Ken Ard, Terry Reilly, Alan Silva, Jessica Woods, Tina Young, Michael Stewart, Sharon LeSure, Jennifer Carmean, Brian Carter, Gregg Robinson, Isreal Cardona-Gerena, Lara Braff, Michele Perchez, Brian Keliher, Liz Barrow, Diana Vance, Angie Gish, Robin Sepulveda, Denise Schulmeyer, Joel Castellaw, Janet Gelb, Clifton Quin, Renee Tuller, Sue Gonda, Kathy Meyer, Patrice Braswell, Mark Goodman, Judd Curran, Oralee Holder, Barbara Loveless, Randy Abshier, Schorsch Kaffenberger, Priscilla Rodgers, Jessica Owens, Julie Middlemas, Susan Working, Nemie Capacia, Domenia Oliveri, Lisa Maloy, Christi Vincino, Amanda Robbins, Zoe Close, Peggy Wells, Marion DeKoning,

**Guests:** Dave Dillion, Sarah Moore,

**Recorder:** Jacqui Valdivia

**I. Call to Order 11:04 am**

A. Public Comment

None

B. Motion to approve the Agenda

1. M/S Beth Kelley/ David Milroy

Motion Passed

C. Approval of Minutes from August 29, 2016

M/S Beth Kelley/Gregg Robinson

Motion Passed.

**II. Informational Items**

A. Adult Education Consortium – Ute Maschke

We have a great opportunity as the consortium is currently receiving an abundance of funds to support students. The East Region Adult Educational Consortium was created with the idea that we can consolidate resources and establish new relationships across the region between Grossmont-Cuyamaca Community College District, Mountain Empire Unified School District, and Grossmont Adult Education. The consortiums needed to include an adult school and a college district. There are five main objectives of the consortium which is mandated by the state.

- Facilitate smooth transitions from adult school into community colleges
- Address gaps in services to all the community predominantly the refugee community
- Accelerate learning across programs and institutions
- Foster professional development across institutions
- Leveraging structures across the region

This consortium first started in 2013, and started planning into 2014 and received funding by AB 86 Planning Grant. The actual Adult school was founded in 1946 by the need to reintroduce world war II vets back into the workforce. This gave them opportunities to earn their GED or high school diploma. This organization quickly expanded as the need increased. There are now many locations (see Slide 3 &4)

There are 7 program areas that were presented (See Slide 12) These programs are designed to help adults especially the refugee population to learn some basic skills, learn career technical education, and offer pre apprenticeship training.

The programs they are providing are also helping to transition students into the community college and create an educational map to their goals. They also have established relationships with the regional business community in order to develop new employment opportunities.

With many of the same goals as Grossmont for workforce training, AEBG would like to increase engagement with Grossmont and Cuyamaca to help all students get the training they need to enter the workforce and be successful. AEBG has a lot to learn from the community colleges and would like to align with faculty with curriculum, programs and other training as there is currently funding to do so. AEBG would like to set some goals with the community college, and work together to achieve those goals.

AEBG is able to use the funding as they see fit as long as only 5% goes to administrators and 95% goes to student success. This will be measured by the 6 measures of effectiveness (See Slide 14)

This information was presented to AS in order to have future conversations about how this will tie into the workforce development that we are currently working on..

### **III. President's Report (Tate Hurvitz)**

#### **A. Academic Calendar**

The academic calendar committee has recently met and the conversation was about exploring and compressed calendar, with continued dialogue with the AS. They are not yet ready to move forward with a compressed calendar. They are moving forward with a two year calendar which in the past did not work very well. There are putting this two year calendar together with the stipulation that the committee will meet in one year to make sure it is still working well.

The calendar was created to align with the start dates with the city college district. Also, the summer school start dates are after high school graduations dates, and we will have a slightly longer interim intersession again (4 weeks).. There was also talk of moving the registration up beyond the one month it was moved last year. There were a lot of difficult changes that had to be made to make this happen so the registration will not be moved up any further than one month. This

will also not be moved anymore because of the prospect of the compress calendar.

Currently we are aligned for the upcoming year with the region for spring break. We will not have the information to know if we are aligned in the 2018-2019 year, but we will still be trying to align.

#### B. Canvas

Training for Canvas is going to begin. A call went out to all departments asking for 10 volunteers to receive training starting in October and in turn will be trainers for the Canvas - as well as serving as our test-rollout in the spring. The Kick off meeting will be October 4<sup>th</sup>, and the training will start a week after that for the 10 volunteers. Going forward there will be several trainings being offered in the spring, and then it will be phased in over summer, fall and spring of 2018. Blackboard will be with us until spring 2018 and then will be discontinued.

#### C. Sabbatical Leave

It is that time of year to attend the Sabbatical Leave workshops if you intend to apply for Sabbatical leave. There are two workshops here at Grossmont; one today September 19 at 5pm, and one on Thursday, September 22 at 12pm. If you have never attended a workshop and intent on applying it is a requirement that you attend a workshop. If you have already attended a workshop, you are not required to attend another one. If it has been more than a year it is recommended that you attend as some of the language has changed.

#### D. One Theme Project

The film screening for the One Theme Water Project in Griffin Gate and was attended by over 150 students who participated in the viewing and the post viewing discussion. The Water Fair portion is happening on November 8<sup>th</sup> and 9<sup>th</sup>. If faculty would like their students to participate in this project please send them to the web site <http://www.grossmont.edu/water/> and contact Joan Ahrens. This is well suited to do engagement work with students that is also incorporating this into academic work.

There is some discussion to switch to a new theme for next year. One theme that has come up is Food, and issues around food which lends itself to all sorts of conversations across the disciplines like social justice and equity. This is just one opportunity being discussed. For more information about this please visit the website.

### **IV. COMMITTEES**

#### A. Professional Development: New "Request for Funding Form - Cindi Harris

The request for travel funds through the Professional Development Office has been a difficult process. There are usually several forms that are not easy to find.

We are working on a new that would conceivably be the only form that would be needed in order to request funds for travel. The form will have a cover sheet with instructions of the whole process. So this would include the Professional Development form and the district's request for travel/off campus activity form and then attach documentation of the cost involved regarding the conference including lodging, transportation, and conference information including registration fees.

There is also a conference attendance request for professional development hours. Some departments are utilizing this and some are not. If the departments are using this, it will be included in this document.

There is also an explanation of the signature process which is lengthy. Because it is a long process, these forms should be filled out well in advance of the conference being attended. On average it is taking 4-6 weeks to go through the whole approval process.

To be reimbursing for travel from the faculty professional development fund you will need:

- A report on conference attendance. *This is currently online, but will be removed in a month. It will be a new google form that is more basic. This will give us more data on who is going to what conference to see the impact so that more funding can be requested and more funding can be dispensed.*
- Travel Expense Claim form
- A copy of the approved request for off campus activity
- A copy of the approved funding request
- Receipts (Hotel, Transportation, Parking)

So just one coversheet and the Travel Request which is simple. Just a short description of what you are requesting.

If you want to get credit for professional development hours, you do need an additional form.

Once the vetting process is complete, we will be posting the document on the professional development site. We will then send out an email telling people to apply for funding as there is money available.

**Meeting adjourned at 12:11 pm.**

**Next Meeting:** October 3, 2016