

## **MINUTES OF THE ACADEMIC SENATE**

### **Grossmont College**

**Monday, November 7, 2016 Griffin Gate, 11:00 – 12:20**

**Attendance:** Tate Hurvitz, Beth Kelley, Cary Willard, David Milroy, Ken Ard, Terry Reilly, Alan Silva, Jessica Woods, Brian Carter, Brodney Fitzgerald, Israel Cardona-Gerena, Gregg Robinson, Lara Braff, Brian Keliher, Linda Snider, Liz Barrow, Diana Vance, Angie Gish, Robin Sepulveda, Joel Castellaw, Denise Schulmeyer, Clifton Quinn, Renee Tuller, James Canady Sue Gonda, Kathy Meyer, Mark Goodman, Judd Curran, Oralee Holder, Angela Feres, Schorsch Kaffenberger, Pricilla Rogers, Jessica Owens, Felicia Kalker, Julie Middlemas, Shirley Pereira, Nemie Capacia, Raymond Funk, Susan Working, Dominica Oliveri, Lisa Maloy, Christi Vincino, Zoe Close, Peggy Wells, Beth Duggan, Brian Rickel, Marion DeKoning

**Guests:** Irene Palacios, Dave Dillon, Stephanie Decker, Sarah Moore, Karolia Macias

**Recorder:** Jacqui Valdivia

#### **I. Call to Order 11:06 am**

##### **A. Public Comment**

1. Construction Issues – The construction that is currently taking place is causing a lot of disruptive noise during class time and office hours. Requests have been made to build a wall to help with noise, but have been refused. This is a working condition to be addressed by the union but is also a senate issue as it does affect learning and teaching conditions.
2. Emergency Issues - There have been two faculty members that have had to ask a student to leave and the student refused. Both faculty were forced to call security to have them removed which took 20-30 min for a security officer to arrive. The question was raised who does the faculty call if they have a problem. The math department during their meeting called the non-emergency number and it went to voicemail. After some discussion, the current instruction is to call 911 if you have an issue until a resolution can be addressed. Please submit dates and times of incidents to Jeff Lehman so that he can talk to the safety committee. This will be put on the agenda for next AS meeting.

##### **B. Motion to approve the Agenda**

M/S Marion DeKoning/ Pricilla Rogers  
Motion Passed

##### **C. Approval of Minutes from October 17, 2016**

M/S Pricilla Rogers /Marion DeKoning

Motion Passed.

## I. Informational Items

### A. Online Class Max Resolution

Upon the recommendation of our Distance Ed Committee, we have a new draft of a resolution about online class maxes.

*Be it resolved that the Academic Senate of Grossmont College support the recommendation of the Distance Education Committee that, in order to address significant educational concerns, the contractual class maximum for online classes be reduced from 50 to 35 students, with the proviso that the size of a specific class may be increased up to 50 upon agreement of the instructor of record, the department chair and the appropriate administrator.*

There was some discussion at our last meeting of why we would reduce class size when we are trying to increase FTES. There is a relationship there but it is not a one to one relationship in that you can still serve as many students as you would but it will cost more to do so because you will have to hire more instructors to serve the same number of students.

A question was asked of how the number of 35 students was chosen. The research pointed to 35 as the ideal number of students to give them the kind of attention they need without them being lost. This also keeps the instructor job from being too labor intensive.

## II. President's Report (Tate Hurvitz)

### A. Strategic Planning Update

In looking at the year one implementation plan and the different parts of outreach, engagement, and retention what part do we play as faculty to help push these plans forward. Tate has put together a worksheet that shows the strategic goals and faculty roles in each of the different areas. This will hopefully help with some action items that we can do as faculty and not be just recipients of information. (see Attachment Strategic goals faculty Roles). Please offer any thoughts/suggestions to Tate Hurvitz.

### B. Job Fair

Adjunct hiring job fair event on November 19, 2016. There is already over

100 applicants signed up for this event. If you know of anyone that would be looking for a position tell them to look into this event. There is a link to the site. <http://www.grossmont.edu/news/2016/11/09-adjunct-faculty-job-fair.aspx> There is still need for participation in each of the departments so that the departments are covered in all areas of the process. A question was raised to whether the candidates will be screened and will have the minimum qualification. We want to make sure that both candidates and faculty have a good experience.

**C. ECEA**

Not enough time

**D. Enrollment Update**

Not enough time

**III. COMMITTEES**

**A. Title V Update – Sydney Brown**

The Title V is a grant that was given to Grossmont to improve outreach, engagement, and retention to Latino and low income students.

There are 5 components to the plan.

*The Team was introduced, see slide*

**- Hispanic Student Family and community outreach**

Partnered with SSSP and general counseling and did face to face interviews with over 300 students, and we are doing research on Hispanic students for recruitment and retention.

**- Strengthening Outreach, Strengthening Placement and Assessment**

Did 2 math boot camps, 2 English boot camps which we did a post assessment and students moved up a least 1 level or 2 levels. We are looking into other ways improve this assessment even moving it to the high school level. We have also designed a new math and English GPS, it is currently being vetted but we plan to have it out before the end of the semester. We did a mini Dare to Prepare campaign which we will be scaling up so that students are more prepared for the assessment test and in turn do not take extra courses they don't need. The California Common Assessment Initiative is delayed right now so we will continue

to use Acuplacer for another two years.

**- Accelerated Math and English Courses**

We have piloted these courses and are adding more courses. We had a focus group with our pilots. We had concerns about our embedded tutors. We are working on a better tutor manual, and training. We are partnering with SDSU and are creating a teacher apprenticeship and put in embedded tutors and having them work with our faculty and it has been successful thus far.

**- Connections to the College Community and First Year Experience**

We have created a peer mentoring group and will rolling it out in the spring. We are talking to EOPS to create the peer mentor program. We did a focus group and students are helping to create a peer mentor program. We did a retreat for inter disciplinary group of faculty, counselors, and administrators to brainstorm the “First Year Experience” We are hoping to be inclusive of more students in the future. We did a pathway symposium and integrated some of those ideas.

**- Professional Development**

We are working on Professional Development with the “Were all in In Campaign”. We are offering special inter cultural workshops to look at what the experience of the Latino community, and assumptions we make. This is helping us to explore ways to be more effective in the classroom and our with campus resources.

All of these components are being implementing and in hopes to reach our Hispanic community who otherwise might not see themselves as college material.

**B. Elections for Academic President – Jeff Lehman**

Per the senate bylaws and constitution the Presidents serves a two-year term, and the election is to be held at the end of fall term at the first part of the presidents 2<sup>nd</sup> term. Jeff asked for volunteers to form an election committee of two or three members who will gather nominations and run the election with Jeff’s help.

Volunteers were Renee Tuller, Oralee Holder and Liz Barrow. They will be collecting the nominations up until Monday November 21, 2016. If there is more than one person running there will be an opportunity for written statements from candidates, due on November 28<sup>st</sup>, 2016. Balloting will commence after that and will close on December 2<sup>nd</sup>. The winner will be announce During the Senate Meeting on December 5, 2016.

**Meeting adjourned at 12:22 pm.**

**Next Meeting:** November 21, 2016