

# Meeting Minutes of the Academic Senate

Grossmont College

9/18/2017

11:00 AM – 12:20 PM

## I CALL TO ORDER: 11:07 am

- A. **Public Comment** | Just a reminder, we cannot start a meeting until we at least have a Quorum, so please try to be on time so that we do have to have the designated amount of senators to begin.
- B. Motion to approve the Agenda 1st MARION DEKONING 2nd SHIRLEY PEREIRA  
(with an amendment) see below
- C. Approval of Minutes 1st NEMIE CAPACIA 2nd MARION DEKONING

## II. PRESIDENTS REPORT

### A. GUIDED PATHWAYS-

IEPI a statewide professional development organization, have been hosting workshops which is a prerequisite for any money that we receive for Guided Pathways in the future. Grossmont has sent several individuals to workshops in October. There will be a follow-up/debriefing meeting in early November. There will be much more talk of this going forward. It is a major element in the State Chancellor's "Vision" for the system and it is consistent with our strategic plan and ATD work.

### B. BUDGET TASK FORCE

Currently they are going through by spending categories and looking for the "low hanging fruit." They are currently on tutoring and decided they needed more information before they can move forward with decision making. This is because, while the task force is only looking at general fund budget - tutoring has received funding from multiple other sources which need to be understood in order to make a responsible recommendation. Next meeting is on November 9, 2017. One category -and largest category - that has not been examined yet is the instructional budget. The task force has not yet had any conversation about the instructional budget. Questions were asked regarding what would be the nature of the recommendations regarding instruction - and when they might be implemented. There was a concern expressed that the task force recommendations might trump the work of deans and chairs. It was reiterated that no discussion of instruction has yet taken place - so many of these questions could not be addressed. These questions were noted and will be passed on to the task force (and others, as appropriate).

The task force is currently a bit behind on our timeline, but mostly this is because they want to make sure we have all the information in the budgeting process. They are still on track to come to recommendations by the end of the term

Finally, the body was reminded that the Budget Task Force is not a decision-making entity, but a recommending entity.

### C. ACCREDITATION

We are two years out from accreditation. This is when the college begins working diligently to get ready for this process. They will be asking for volunteers to serve on workgroups on the standards. At recent ISER report workshops, it has been made clear by ACCJC representatives that this will be a shorter report, but a very evidence-driven report.

### III. ACTION ITEMS

- A. none

### VI. COMMITTEES REPORTS

### V. INFORMATIONAL ITEMS

A. *\* Amendment to Agenda*

MOBIL APPRENTICESHIP LAB – Javier Ayala  
was not able to be here so this will be discussing in our next meeting (Nov. 6).

B. **PART-TIME FACULTY HANDBOOK-** Richard Unis *Part Time Faculty Chair*

The Part-Time Faculty Committee is beginning to work on a PTF Handbook. They are using the existing, general Faculty Handbook that has not been updated since 2012. PTFC is in the very beginning process of this handbook, beginning with the Table of Contents and know there will be many things that need to be added or reworded.

The table of contents was reviewed in some detail - and organizational and resource suggestions were offered.

The Part Time Faculty would ask that our senators look over the table of contents and see if they can contribute to the work by offering any suggestions for addition and/or reorganization.

Please See Attached PT Faculty Handbook Table of Contents, and offer any comments that you can to Richard Unis. [Richard.Unis@gcccd.edu](mailto:Richard.Unis@gcccd.edu)

Tate noted the excellent work of the Part-Time Faculty Committee and noted that there were department representative vacancies. He encouraged chairs to reach out to see if there were faculty interested in participating.

C. **SENATE COMMITTEES RE-ORG DRAFT**

Please see Attachment

The Senate Officers have examined out current structure and needs - and have engaged in a review of the Senate structures at colleges across the region. The following are the preliminary insights/suggestions from the Senate Officers Committee. We are awaiting feedback from our IEPI Governance consultation before moving forward on finalizing recommendations.

**Changes are**

**Instructional Computing Committee** is no longer operating.

**Professional Relations Committee** this committee used to be functioning, but over the last several years has stopped being used. Last semester it was brought back as Collegial Mediation Committee and approved by the Academic Senate. We are still working on identifying mediations training funds for committee members.

**CCC** this is currently under discussion as to whether, in fact, it is acutally a committee of the senate. It appears to have been misplaced on the official organizational chart some years ago. We will consider its appropriate place in the new organizaitonal structure moving forward.

**Educational Development and Innovation Committee** is no longer functioning

***New Committee Workforce and Community Relations-*** There is currently no place for a faculty consultation regarding the various efforts coming from our community partnerships with GUHSD, the East Area Adult Consortium and/or our Strong Workforce partners. Many of these conversations have elements that relate directly to the 10 + 1..

***New Diversity Equity and Inclusion-*** we had this committee, as a free-standing committee at the college, but it was disbanded. The new committee will work on similar projects as they pertain to teaching and learning.

***New Advancement and Awards-*** We found a number of senates around the region were doing this - which for us is a consolidation of things we have individually at this time. This committee will take all the different processes of advancement awards and put them in this one committee that will meet once a month. This will include: Tenure Review, Faculty Awards (such as Distinguished Faculty), Academic Rank. We may also have them serve as election committees for the Academic Senate.

***New Distance Education-*** This is a subcommittee of the Technology for Teaching and Learning (TTLC). However, Distance Education is not just about online technology but rather online teaching and student learning which falls in our purview. However, TTLC is a committee of Planning and Resources. In past the TTLC has had a regular reporting of information to the Senate but it is not a direct committee of the Senate. It was suggested that this was not always the case - and that it had originally been designed differently. This led to a discussion about the pitfalls of our current Charge and Composition Review process, which leaves much of the decision-making to the individual committees. The result is sometimes unintended creep away from the original, overall organizational intent of the governance system.

**ATTENDEES**

<b>SENATE OFFICERS</b>		<b>DIVISIONAL SENATORS</b>		<b>DIVISIONAL SENATORS</b>	
TATE HURVITZ	X	DIANA VANCE	X	SCHORSCH KAFFENBERGER	X
STEVE DAVIS	X	JESSICA WOODS	X	PRICILLA RODGERS	X
BETH KELLEY	X	MARTIN LARTER	X	JESSICA OWNES	X
PEARL LOPEZ	X	ANGIE GISH	X	JULIE MIDDLEMAS	
LIZ BARROW	X	ROBIN SEPULVEDA		FELICIA KALKER	X
RICHARD UNIS	X	JOEL CASTELLAW		NEMIE CAPACIA	X
<b>DIVISIONAL SENATORS</b>		DENISE SCHULMEYER		RAYMOND FUNK	
PT: KEN ARD	X	ROXANNE TUSCANY	X	SHIRLEY PEREIRA	X
PT: TERRY REILLY	X	JANET GELB	X	MIKE LINES	
PT: TIFFANY GLENN_HALL	X	CLIFTON QUINN	X	EVAN WIRIG	
		ANDRE ANDERSEN		JEANETTE CALO	
TINA YOUNG	X	STEPHANIE DECKER	X	DEREK CANNON	
MICHAEL STEWART		DAVE DILLON		LISA MALOY	
SHARON LeSURE	X	SARAH MOORE	X	CHRISTI VICINO	
JAMIE SHATWELL		M. DENISE ACEVES	X	AMANDA ROBBINS	X
JENNIFER CARMEAN	X	JAMES CANANY		ZOE CLOSE	
PATRICE BRASWELL		SUE GONDA	X	JOHN SCHOLTE	
BRIAN CARTER	X	JAMES FORAN		SCOTT MCGANN	
BRODNEY FITZGERALD	X	KATHY MEYER	X	JOE BRAUNWARTH	X
PHILIP BLANCO		MARK GOODMAN	X	PEGGY WELLS	X
ISABEL CARDONA-GERENA		JUDD CURRAN	X	CAREY FLORES	X
GREGG ROBINSON	X	ORALEE HOLDER	X	BETH DUGGAN	
LARA BRAFF	X	JOAN AHRENS		BRIAN RICKEL	
MARIA PAK	X	SARAH MARTIN	X	MARION DeKONING	X
JANETTE DIAZ	X	HELEN LIESBERG	X	PAUL VINCENT	
SHINA ALAGIA		BARBARA LOVELESS		CLAIR LIU	
CRAIG MILGRIM		JIM SYMINGTON		VIRGINIA YOUNG	
MICHELE PERCHEZ	X	RANDY ABSHIER	X	<b>RECORDER</b>	
BRIAN KELIHER		CHERYL KERNS-CAMPBELL		Jacqui Valdivia	X
BARB GILLESPIE		ANGELA FERES			
LINDA SNIDER		BONNIE HARRIS			
<b>GUESTS</b>					