

**CCC Minutes**  
September 10, 2018  
Bld36 Room 345A

Start Time: 11:03 am

**Welcome Introduction and Charge**

Went around room did introductions.

Lots of Changes going on.

- Governance reorg.
- New Annual Unit Plan
- Accreditation Cycle
- New funding formula not solely relying on FTS anymore.
- Construction around campus.
- New VP's and New chairs. Bill McGreevy, Mike Reese. Joan Aherns new dean of Arts.
- Charge of Chairs and Coordinators was reviewed.

**Department Spotlight: Schedule for 18/19**

**Scheduled out this year**

October Kathy Meyers

November - Gabrielle Gosselin

February - Diana Vance

March – Shirley Pereira

April Tina Young

May Marion De Koning

**Curriculum Changes/Deadlines/Processes – Jeff Waller**

Modification of Major or MOM. Waiver or Substitution forms with Evaluators and Counselors. Associate Degrees for Transfer. Website <http://c-id.net/tmc> Unofficial Notes

C-id

21 to become 26 ADTs.

Blanket Modification of Majors

Course Outlines

Deadlines for curriculum.; Sept 14 deadline

See PDF information from Jeff.

Curriculum Committee asked to have a standing report at CCC each Fall, and possibly each semester.

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### **Library Instruction Program: Felicia Kalker**

Basics of Library Instruction Class to help understand how to use the library. Introduce students to using sources. Databases, scholarly materials

LUCI Library tutorial online tutorial.

New learning outcome information literacy

Not just introduction to library resources, but also can customize the sessions fact checking techniques. Have modules for Canvas. Library in Canvas. Literacy Page in Canvas. Where you can view the modules and use them. Link to slides.

### **Chair Updates**

Faculty Staffing Process \$50 million to hire full time faculty. Remind faculty to fill out form and have it in by Friday September 14, 2018. Form coming out to complete more data. Only real change this year is that they have added weight to planning. Talk to Scott Therklens, co-chair of the Faculty-Staffing committee, for more information.

### **Budget, Enrollment and SEM**

New formula for funding. Not solely based on FTES anymore. February will be when we are given the real numbers. General consensus is good for this year. The funding seems to be up according to the simulation models. Currently we are proceeding with a flat funding. We have a very health reserve as well.

Strategic enrollment management – IEPI take a holistic look at how we do enrollment strategies. How we can benefit and use this for our future classes. Coach assigned. Enrollment strategies will eventually turn into SEM. There are seats available on this committee meetings are on first and third Mondays. Work through your deans if you would like to be on the committee.

### **IEC Dept Representatives**

Need one representative from CCC to sit on the Institutional Excellence Council. Any volunteers? Contact Judd for more information. Council meets the 3<sup>rd</sup> Friday of each month, 11:00 am to 12:30 pm in the ASGC board room. For the 2018/19 year, the schedule is:

Oct 12, Nov 16, Dec 21, Feb 8, Mar 15, Apr 19, May 17

### **ESC Dept Chair Vacancies**

The Enrollment Strategies Committee composition includes 2 faculty chair positions from each division. We have several vacancies that need to be filled. Please consider volunteering to be on this important committee. The meetings are normally the 1<sup>st</sup> and 3<sup>rd</sup> Mondays from 3:30 pm to 5:00 pm in Griffin Gate. The specific Fall 2018 schedule is as follows...

Oct 15, Oct 29, Nov 19, Dec 10.

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Vacancies include:

Allied Health and Nursing: Need 1

English, Social, and Behavioral Sciences: Need 1

MNSESW: Need 2

ALC: Need 2

Counseling: Need 1

LTRC: Need 1

Contact Judd or your dean if you are interested in volunteering.

### **CCC and Government ReOrg**

Where does CCC fit into the new governance re-org. In the history of this counsel there is some confusion to whether CCC is part of the Academic Senate. There are parts of CCC that do fall under 10+1, but there are other jobs that fall under the operational side of the house. As a committee we need to talk about where CCC fits in the new governance structure going forward. We can consider to morph into a different body or we could stay as we are. We will talk again in future meeting about this. So, think about it and plan to bring your suggestions for a robust conversation in the future.

### **New Annual Unit Plan Process**

Mike Reese will be coming in October to talk about how we are reporting into and resources we need moving forward. We used Tracdat and SLO Reporting. 2 years ago it fell off the radar and the reporting has gone downhill. We need to ramp up our reporting, and we need an new Annual Unit Plan. Professional development website SLO Workshop 9/21/2018

### **SLO Results Reporting**

Our program SLO results reporting is dismal, around 30% of programs with active reporting happening. We need to fix this, and quick. There are lots of resources available to help chairs get up-to-speed on what needs to be done. And, hopefully, we will have a new Annual Unit Plan process approved this semester that will provide the tools we need to organize and systematize the process.

**Adjourn: 12:25 pm**

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**Attendance**

<b>Tina Young</b>	<b>X</b>	<b>Sue Gonda</b>	<b>X</b>	<b>Lisa Maloy</b>	
<b>Barbara Loveless</b>	<b>X</b>	<b>James Foran</b>		<b>Christi Vicino</b>	
<b>Jamie Shatwell</b>		<b>Dave Mullen</b>		<b>Zoe Close</b>	<b>X</b>
<b>Peggy Wells</b>		<b>Mark Goodman</b>		<b>Joe Braunwarth</b>	<b>X</b>
<b>Patrice Braswell</b>	<b>X</b>	<b>Judd Curran</b>	<b>X</b>	<b>Peggy Wells</b>	<b>X</b>
<b>Brian Carter</b>	<b>X</b>	<b>Oralee Holder</b>		<b>Jennifer Carmean</b>	
<b>Israel Cardona</b>	<b>X</b>	<b>Helen Liesberg</b>		<b>Beth Duggan</b>	
<b>Shina Alagia</b>		<b>Pearl Lopez</b>		<b>Sarah Moore</b>	
<b>Craig Milgrim</b>		<b>Randy Abshier</b>	<b>X</b>	<b>Jennifer Bennett</b>	<b>X</b>
<b>Brian Keliher</b>	<b>X</b>	<b>Cheryl Kerns-Campbell</b>		<b>Paul Vincent</b>	
<b>Mark Presnall</b>	<b>X</b>	<b>Jim Symington</b>		<b>Astrid Ronke</b>	
<b>Barb Gillespie</b>		<b>Angela Feres</b>		<b>Amanda Robbins</b>	<b>X</b>
<b>Gabrielle Gosselin</b>		<b>Priscilla Rogers</b>			
<b>Liz Barrow</b>	<b>X</b>	<b>Julie Middlemas</b>		<b>Tate Hurvitz</b>	<b>X</b>
<b>Diana Vance</b>	<b>X</b>	<b>Jessica Owens</b>		<b>Joan Aherns</b>	<b>X</b>
<b>Angie Gish</b>		<b>Nemie Capacia</b>			
<b>Robin Sepulveda</b>		<b>Shirley Pereira</b>	<b>X</b>		
<b>Joel Castellaw</b>		<b>Evan Wirig</b>			
<b>Clifton Quinn</b>	<b>X</b>	<b>Derek Cannon</b>		<b>Jacqui Valdivia - Recorder</b>	<b>X</b>
<b>James Canady</b>					