

**Grossmont College  
Enrollment Strategies Committee  
Meeting Summary**

**November 5, 2012**

**3:00-5:00 p.m.**

**College Conference Room**

**Present:** Agustín Albarrán, Steve Baker, Barbara Blanchard, Joel Castellaw, Sheridan DeWolf, Brian Keliher, Kristi Kluka, Lisa Maloy, Shirley Pereira, Marsha Raybourn, Mike Reese, Paul Turounet, Susan Working,

**Absent:** Jeff Baker, Sue Gonda, Oralee Holder, Debbie Yaddow

**Recorder:** Linda Daley

1) Welcome

Barbara welcomed everyone to the meeting and stated that at our last meeting we went over data and discussed what steps to take after the election.

2) Data for strategic enrollment management

Shirley presented the additional data she has been working on:

Attachment 1 provided the headcounts for degrees and certificates for 2010-2011 and 2011-2012.

Attachment 2 provided data about class closure rates that was provided by Laith. Shirley stated that the list did not include single classes and that for the fall, 2012 semester we offered 1,376 sections and 1,169 were filled.

Attachment 3 listed the roadblocks by department. Shirley said that she has discovered that BIO- 152 needs to be added to Respiratory Therapy. A revised document will be distributed.

Attachment 4 compared FTEF from fall 2011 to fall 2012 and spring 2012 to spring 2013 by department.

Attachment 5 listed all of our courses offered and indicated if they were included in the top 10 degrees awarded, the top 5 certificates or the top 12 majors.

Attachment 6 compared the 2008-2009 academic year to 2012-2013. Shirley pointed out that the difference is -325.04 FTEF, a reduction of -32.35%.

Attachments 7 and 8 provided placements rates for English, math and ESL for fall 2011 and fall 2012.

Barb said this information can be used by department chairs for course scheduling decisions within the department as well as by this committee on a college wide basis. She asked Joel to share this information with the department chairs.

- 3) Discussion of FTEF allocations for Spring 2013 if Prop 30 passes
  - based on your discussions with the constituency that you represent
  - allocations to divisions (distributed last meeting)

If Proposition 30 passes, we expect to add approximately 188 additional sections. The allocations will go to the divisions and classes may be added to the spring and summer 2013 semesters. Barbara cautioned that any summer classes that are added will need to have a census date of no later than June 30. Classes with irregular meeting times will have to be completed by June 30. The group discussed the challenges we will face finding rooms for the additional classes and it was decided that Instructional Operations will not be able to take calls from faculty requesting rooms for classes. It was decided that Marsha's office will run a report that will provide room availability and Marsha will decide how to allocate the classrooms to each division. As soon as the election results are known, Barb and Marsha will send out an email setting out the process so that everyone is clear.

- 4) Discussion of FTEF allocations for Spring 2013 if Prop 30 fails
  - possible additional reductions from state due to revenues not meeting expectations

Barb shared that the news from the state is that revenue is down and the worst case has become worse. Sacramento is saying the schools will take the brunt of budget cuts.

- 5) FTEF allocations for the 2013-14 year
  - FTES Taskforce will determine goal based on election results (done typically in January).
  - We will determine strategic additions or strategic reductions based on the outcome of Prop 30.
- 6) Next meeting
  - 1st Monday of month at 3:00pm seems to work
  - The conflicts this month were due to DSP&BC moving that meeting up from the 2nd Monday due to Monday holiday next week.

The meeting adjourned at 4:34pm.