

G. Additional Responsibilities if assigned an intercollegiate athletic class through the Department of Exercise Science and Wellness.

- *1. Actively identify and recruit qualified students to participate in the intercollegiate athletic program.
- *2. Set and maintain standards for team discipline while fielding a competitive level team. Ensure all program participants comply with the state athletic constitution.
- *3. Assist in the selection and supervision of assistant coaches.
- *4. Conduct home athletic events as well as supervise team travel to off-campus competitions. Be responsible for all regular and post season activities/competitions.
- *5. Stay abreast of contemporary sport coaching techniques, strategies and rule changes for the sport assigned.
- *6. Assist students in maintaining eligibility and facilitate their participation in the academic support program.
- *7. Provide information regarding the program in general, including scores and statistics, to the press, the campus and the community at large.
- *8. Work with the Athletic Director in the development of the sport schedule and budget.
- *9. Participate in fund-raising activities.
- *10. Adhere to all college and district procedures regarding aspects of purchasing, money handling, travel requests, vehicle use, driving requirements, and other fiscal or travel related issues..
- *11. Actively work to reduce any injury or liability to students and others, including keeping authorities apprised of the condition of practice facilities; work directly with the Athletic Trainers and work collaboratively with the grounds and maintenance personnel.
- *12. Meet all coaching responsibilities as outlined in each college's Coaches' Handbook.
- *13. Display positive coaching ethics and conduct in professional relationships on campus and with the public.