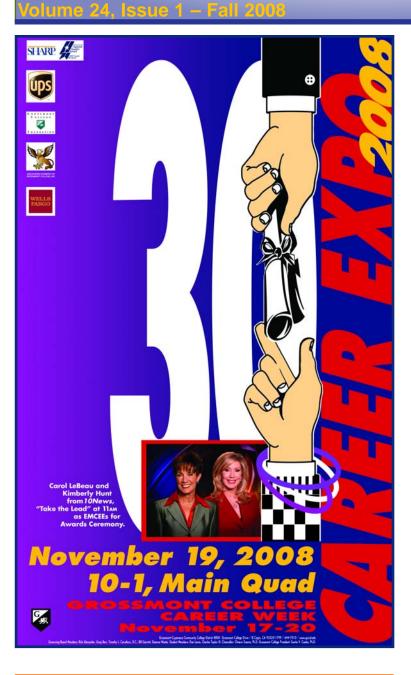
# The Career Chronicle

Grossmont College Career Center/Student Job Placement





*"Pursuing your life's work requires CONSTANT CREATIVITY because the paths will not always be obvious or easy to follow."* 

- Kevin Carroll, "Find and Sustain Your Life's Work"

## Career EXPO '08 Job Fair

Join us Wednesday, November 19th, from 10 a.m. to 1 p.m., as Grossmont College students, staff, faculty and the San Diego community come together in the Main Quad to celebrate 30 Years of Career EXPO and Career Week!

The theme this year, **"Take The** Lead," inspires students to take charge of their career plan and life experience!

A special Anniversary & Awards Celebration is scheduled for 11 a.m. which features **Carol LeBeau** and **Kimberly Hunt** from *10News* as Emcees for the ceremonies. The festivities include a cake cutting ceremony in honor of this milestone. Local elected officials have also been invited to attend the ceremony and share a few words of welcome to those in attendance.

The job fair is a great opportunity to speak with local employers about career opportunities with their companies. For a sneak preview of employers attending this year's event, see Page 2. Despite current economic trends, many employers will be interviewing and possibly hiring on the spot!

Career EXPO 2008 has been made possible through generous contributions by our **Presenting Sponsors**, The Associated Students of Grossmont College, Inc. (ASGC, Inc.), Grossmont College Foundation, Sharp HealthCare, UPS, Wells Fargo, and other Supporting Sponsors.

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"If We Can't Have It ALL, What Can We Have?"









Grossmont College Celebrates **30** Years of EXPO





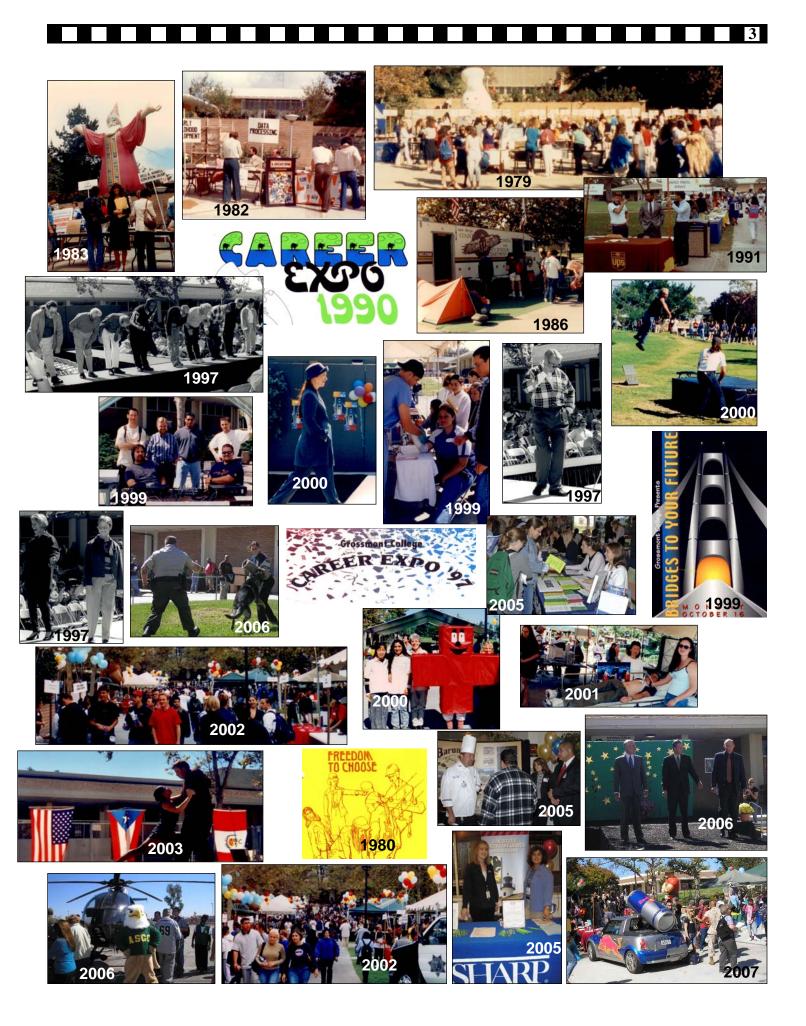
### **Sneak Preview of Some** Employers Scheduled to Attend EXPO 2008

AFLAC

AGC Apprenticeship **Alvarado Hospital American Medical Response** Babies R Us Cajon Valley Union School District **CA Highway Patrol** Childcare Careers, LLC City of San Diego County of San Diego **Downey Savings** Grossmont-Cuyamaca Community College District Harmonium. Inc. Helix Water District **Heritage Senior Care** Jack in the Box Kaiser Permanente Lincoln Financial Media City of Los Angeles Fire Department Navy Region SW Nursezone.com/American Mobile Healthcare

#### Padre Dam MWD

Paychex, Inc. Sammy's Woodfired Pizza San Diego Blood Bank San Diego Fire Department San Miguel Fire Department San Diego County Probation Dept. San Diego County Sheriff's Dept. San Diego Harbor Police San Diego Police Department **Sharp HealthCare** Social Security Administration Sunset Parking Service Town & Country Resort Union Bank UPS U.S. Marine Corps UCSD (Housing, Dining, Hospitality) UCSD **UCSD Medical Center** Wells Fargo Highlights Denote Event Sponsors



## How to Prepare for a Job Fair?

The key to making a positive impression at any networking event is to **DO YOUR HOMEWORK!** The following steps will assist you in preparing for CAREER EXPO 2008:

#### Step 1. Do Your Research & Plan Ahead

• Decide which employers you want to talk to at the fair ahead of time and research these organizations. Develop intelligent questions so you can speak to representatives in attendance.

#### Step 2. Update & Prepare Your Marketing Materials

- Most employers recommend that you have a targeted and updated resume at the event so bring one!
- A targeted resume allows you to provide key career and contact information including job objective and unique selling skills to people you meet in social and professional situations.

#### Step 3. Business Etiquette

- Making a good impression also includes following the rules of *Business Etiquette*, *so*-
  - Dress in business attire; Do not monopolize a recruiter's time.
  - Greet representatives with a firm handshake. Express interest in their company.

#### Step 4. Be Prepared To Approach Employers

• Prepare a 30-second script (samples in Career Center) to introduce yourself to recruiters. Practice

with a friend, but try not to sound too rehearsed – just remember key points. For example:

- Remember, employers expect you to walk up and introduce yourself.
- Communicate the skills you would bring to a company using your experience as evidence.
- Ask questions.

#### Step 5. Resumes & Applications

- Bring approximately 25 copies of your resume.
- Completing Applications It works best to have a *"Mock Application"* prepared so you can copy address, dates, etc.

#### Step 6. Thank Employers

- Employers are taking time out of their busy schedules to attend the fair and answer questions to provide you information about employment so be sure to "*Thank*" *them for their time!*
- Ask for a business card so you can follow-up with a THANK YOU Card after the job fair.

#### Step 7. Getting The Job/Not Getting The Job

- If you get a job at the job fair Congratulations! Be sure to tell us about it!
- If you are not looking for work or didn't get the job, we can assist you with job search in the Career Center and Student Employment Services.

<b>Career Week Events – November 17-20</b>			
Event	Date	Time	Place
• How to Navigate a Job Fair Interview Dynamics/Dress for Success	Monday, 11/17	9 a.m10 a.m.	Main Quad
Resume & Cover Letter	Monday, 11/17	9 a.m10 a.m.	Main Quad
• Tapping America's Potential/Success After 50	Monday, 11/17	9 a.m10 a.m.	GC Career Center, Rm. 627
• How to Navigate a Job Fair Interview Dynamics/Dress for Success	Monday, 11/17	10 a.m11 a.m.	Main Quad
<ul> <li>Salary Negotiation</li> </ul>	Monday, 11/17	11 a.mNoon	GC Career Center, Rm. 627
Resume & Cover Letter	Monday, 11/17	Noon-1 p.m.	GC Career Center, Rm. 627
Interview Bloopers	Tuesday, 11/18	11 a.m2:15 p.m.	GC Career Center, Rm. 627
• <b>Open House</b> Road Trip Nation • Games • Food • Fun	Thursday, 11/20	10 a.mNoon	GC Career Center, Rm. 627



"The Career Chronicle" is edited and coordinated by Nancy Davis, Student Development Services Supervisor Cindy Hall, Career Center Specialist Pamela Abuka, Student Employment Specialist Design Element Contributions by: Anton Radiev and Chaturika Udugama Career Center and Student Job Placement Staff Creative Services Staff Comments or questions may be directed to the Career Center, Room 627 (619-644-7614) or Student Employment Services, Room 626 (619-644-7611)

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