

Disruptive Behavior

Resource Guide

FACULTY GUIDE TO ADDRESSING DISRUPTIVE BEHAVIOR IN CLASS



**KNOW
THE
CODE**

Helpful Tips:

Include a statement in your syllabus concerning what is considered disruptive behavior and not allowed in your class.

Set clear behavioral expectations at the start of the semester.

Address any concerns immediately.

Resources:

Family Educational Rights & Privacy Act (FERPA)

<http://1.usa.gov/1rr3YxW>

Campus & Parking Services

619-644-7654 or x7654

GCCCD Sheriff Non-Emergency Line

858-565-5200 or x7800

In Case of Emergency

9-1-1

GROSSMONT
COLLEGE



Office of Student Affairs
Building 60, Room 204
Phone: 619-644-7600
Web: <https://grossmont.edu/campus-life/student-affairs>

1

Discuss the Disruptive Behavior with the Student

Notify the student that the behavior is disruptive to instruction and not allowed. To avoid further escalation of disruptive behavior and protect privacy rights (FERPA), it is preferred this discussion be conducted during a class break, after class, or during office hours. The primary purpose of the conversation should be to address the specific instances of disruptive behavior, set clear behavioral expectations for your class, and provide any resources necessary. This conversation will serve as a verbal warning.

2

Issue a Verbal/Written Warning

If the disruptive behavior continues, as in Step 1, address the behavior with the student. Let the student know you are now issuing a verbal/written warning that the disruptive behavior must stop. Following the discussion, provide the student with a written warning. The written warning may be in the form of an email and should provide a basic summary of the conversations from Steps 1 and 2.

3

Removal from Class by Instructor

An instructor may remove, for good cause, any student from his/her class for up to two class sessions (the day the incident occurred as well as the next class period). Please contact the Office of Student Affairs for the *Removal from Class by Instructor* template letter and guidance. The template letter will assist you in clearly defining the disruptive behavior and notifying your Department Chair, Instructional Dean, and Office of Student Affairs. The student will be required to meet with your Department Chair or Instructional Dean prior to returning to class. (*Education Code 76032*)