



The Grossmont College World Arts and Cultures Committee aims to foster a climate of appreciation and respect for the diversity of values, ideas and cultural expressions represented by our students, staff, faculty and surrounding community. We will strive to accomplish our mission by bringing cultural events on campus reflecting the college's position in today's global society.

Grossmont College

World Arts and Cultures Committee

MINUTES

Wednesday, March 13, 2013

2:00 PM

ASGC Board Room

Members:	Shina Alagia	Thomas Fox - P	Peg Marcus
	Jeff Baker	Susan Gembrowski - P	Anita Martinez - P
	Irene Bauza	Sara Glasgow - P	Pat Palma
	Sydney Brown	Stefania Hernandez - P	Karl Sherlock - P
		Cheryl Hinton	

TOPIC	DISCUSSION	FURTHER ACTION
Introductions	Members of the committee introduced themselves.	
Additions to the Agenda	Frequently Asked Questions for Website – Karl sent committee a request for FAQs. Several members replied. Karl provided committee with FAQs. Committee members reviewed and discussed.	All Members – Review FAQs and submit answers where applicable.
Discussion and Approval of Minutes	None.	
Review of WACC Funded Events/Activities: <ul style="list-style-type: none"> A Day of Giants: Featuring Queen of the Kansas City Blues Jeannie Cheatham and Legendary Jazz Mucisian John Handy, Thursday, February 21, 2pm, Griffin Gate BYU Dance: BYU's International Folk Dance Ensemble "The Gathering," Wednesday, March 13, 10:30-11:30am, Main Quad 	Committee members reviewed past events. Found both to be well-attended and valuable to the campus community.	Susan to provide video links and photos to Karl for inclusion in website.

Pending Grant Proposals	Deaf Deaf World - Committee reviewed grant. The committee discussed lack of detail regarding SLOs, confusion on event location and snacks for volunteers. Approved less the \$40 request for snacks (Unanimous).	Sara will send grant approval letter and contact grant requesters regarding submission of SLOs and event location.
Committee Name	Karl provided the committee with sample committee names. Suggestion was made to include the word 'diversity' in the name. Committee reviewed and discussed.	All Members – Review and brainstorm potential names for next meeting.
Logo (Karl)	Committee reviewed possible logo designs. Committee explored “Golden Ratio” concept. Motion to approve new WACC logo (Anita/Thomas) Unanimous.	Karl will send new logo to Sara for use.
Fall 2013 Planning	Committee began discussion possible changes to WACC including: <ul style="list-style-type: none"> • Committee name, • Ordering promotional items, banner and tablecloth with new name/logo, • Coordinating a multicultural event to showcase WACC grants, • Tightening the dates/deadline for grant applications. 	
Upcoming Meeting(s): <ul style="list-style-type: none"> • Wed., April 17, 2013, 2pm, ASGC, Inc. Board Room • (Tentative) Wed., May 15, 2013, 2pm, ASGC, Inc. Board Room 		
Important Dates: <ul style="list-style-type: none"> • “The Anatomy of Hate: A Dialogue to Hope,” March 2013 (Time and Location, TBA) • NPR's Martha Barnette, “A Way with Words,” April 18, Room 220 (Time, TBA) • Grossmont College 17th Annual Literary Arts Festival: Poet Dunya Mikhail Reading & Book signing, April 29, 2013, Griffin Gate 		



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Grossmont College

World Arts and Cultures Committee

MINUTES

Wednesday, February 6, 2013

2:00 PM

ASGC Board Room

Members:	Shina Alagia	Esau Cortez	Peg Marcus
	Jeff Baker	Thomas Fox	Anita Martinez - P
	Irene Bauza	Susan Gembrowski - P	Pat Palma
	Sydney Brown - P	Sara Glasgow - P	Karl Sherlock - P
		Cheryl Hinton (<i>submitted votes electronically</i>)	

TOPIC	DISCUSSION	FURTHER ACTION
Introductions	Members of the committee introduced themselves.	
Additions to the Agenda	<ol style="list-style-type: none"> Review WACC Artist Contract – Committee discussed the current contract. Is it necessary? Does it comply with the college's contract process? Should we be using the Guest Instructional Provider Form? Suggested that a sample/template invoice be added to the website. Review of WACC Checklist – Karl updated the checklist and placed it online. Committee reviewed and agreed with updates. Suggested that the items be reordered chronologically. WACC Logo – Committee reviewed logo and discussed possible themes. Accessibility to WACC Website – Committee searched online and could not find a direct link to the site. Budget Review – Committee has allocated \$5,300. \$14,600 remains. 	<p>Sara will contact Tim Flood/Genie Montoya regarding contract questions.</p> <p>Sydney and Karl will review checklist and place items more intuitively.</p> <p>Karl will begin developing new logo concepts.</p> <p>Sara will contact Chris Rodgers regarding placement under campus information or student activities toolbars.</p>
Discussion and Approval of Minutes	None.	
Review of WACC Funded Events/Activities:	None	

<p>Pending Grant Proposals</p>	<ol style="list-style-type: none"> 1. Black History Month - Committee reviewed grant. Members discussed timing of the grant and expressed concern that request be received no less than 3 weeks prior to the event in the future. Approved (Unanimous). 2. Anatomy of Hate - Committee reviewed grant resubmission and additional supplemental materials. Members viewed online clip of documentary. Approved (Unanimous). 3. Kimono Model Demonstration - Committee reviewed grant. The grant application was not completed. Denied (1-4-0). Members requested: <ul style="list-style-type: none"> • <i>The estimated number of students who will participate and/or benefit from this grant.</i> • <i>The itemized summary of expenses for the activity does not match the amount requested. (I.A)</i> • <i>Has this activity received any other financial support? Please list all sources and funds. (I.B)</i> • <i>Which program SLO or SSO does this activity request? (II.B)</i> • <i>How does this activity interface with curriculum? (II.C)</i> • <i>How will WACC be acknowledged for its sponsorship of the event? (IV.B).</i> 4. “A Way with Words” - Committee reviewed grant. Approved (5-0-0). 5. Creative Capital - Committee reviewed grant. The grant application was not completed. Denied (Unanimous). Members requested: <ul style="list-style-type: none"> • <i>The estimated number of students who will participate and/or benefit from this grant.</i> • <i>The itemized summary of expenses for the activity does not match the amount requested. (I.A)</i> • <i>Has this activity received any other financial support? Please list all sources and funds. (I.B)</i> • <i>Which program SLO or SSO does this activity request? (II.B)</i> • <i>What areas of your division and/or department will be included in participating? Please be specific (III.A)</i> • <i>Additional information regarding Creative Capital.</i> 	<p>Sara will send grant approval/denial letters and contact denied grant requesters regarding resubmission of requests.</p>
<p>Miscellaneous</p>	<p>None.</p>	

<p>Upcoming Meeting(s):</p> <ul style="list-style-type: none"> • (Tentative) Wed., February 20, 2013, 2pm, ASGC, Inc. Board Room • Wed., March 20, 2013, 2pm, ASGC, Inc. Board Room • Wed., April 17, 2013, 2pm, ASGC, Inc. Board Room • (Tentative) Wed., May 15, 2013, 2pm, ASGC, Inc. Board Room 	<p>Members discussed changing the date of the February 20, 2013 meeting to Wed., February 27, 2013, 2pm, ASGC, Inc. Board Room. Unanimous.</p>	
<p>Important Dates:</p> <ul style="list-style-type: none"> • Grossmont College 17th Annual Literary Arts Festival: Poet Dunya Mikhail Reading & Book signing, April 29, 2013 		



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Grossmont College
World Arts and Cultures Committee

MINUTES
Wednesday, September 19, 2012
2:00 PM
ASGC Board Room

Members:	Shina Alagia - P	Esau Cortez - P	Peg Marcus
	Jeff Baker	Thomas Fox - P	Anita Martinez - P
	Irene Bauza	Sara Glasgow - P	Alex Neofitidis - P
	Andre Bin-Walee - P	Rick Griffin	Pat Palma - P
	Sydney Brown	Cheryl Hinton - P	Karl Sherlock

TOPIC	DISCUSSION	FURTHER ACTION
Introductions	Members of the committee introduced themselves.	
Additions to the Agenda	Reconsideration of November WACC Meeting date and time, as it would fall the day prior to Thanksgiving Break.	Sara will send a Doodle meeting request to the committee.
Discussion and Approval of Minutes	Motion to approve the Minutes of Thursday, August 30, 2012 (Anita/Alex). Unanimous.	
Budget Update/Clarification (with special guest Tim Flood, Vice President, Admin. Services)	The committee reviewed and discussed district policies and procedures with regards to acceptable use of these funds. Members asked for clarification regarding 'meals' vs. 'refreshments,' 'entertainment' and travel expenditures according to funding source.	Sara will contact Tim Flood to request his attendance at a future WACC Meeting.
Website Update	Committee reviewed website updates by Karl. Consensus was the website was very informative and the committee should encourage requestors to seek more information on the website. Committee discussed and agreed to create a WACC-specific chart of Examples of Potential Expenditures for addition to the website.	Alex agreed to create a chart of potential expenditures specific to WACC.

Sample Grant Request	Committee reviewed sample grant created by Karl. Concensus was the sample grant was very informative, easy to understand and would be a helpful tool for grant requesters to review.	
Review of WACC Funded Events/Activities: <ul style="list-style-type: none"> • Mexican Independence Day Celebr., Sept. 13, 9am-3pm, Main Quad. • Into Abstraction Artist's Talk, Sept. 13, 10:30am-12pm, Hyde Art Gallery. 	Committee members discussed participation and attendance at the events. Those that were able to attend felt they were valuable to campus cultural understanding. Pat discussed a possible food truck fundraiser as an element of the Mexican Independence Day event. Committee asked and Pat agreed to communicate to grant requesters that the request, including who would benefit from the proceeds, be included in future grant requests.	
Pending Grant Proposals	<ol style="list-style-type: none"> 1. Dia de los Meurtos - Committee reviewed grant. Members discussed options for decreasing the cost of food and Mexican hot chocolate. Approved (5-2-1). 2. Cultural Influences on Healthcare - Committee reviewed grant. Members had questions regarding the expert speakers, specifically speaker #3. WACC funds cannot be used for the dinner. Denied (unanimous). 3. Grossmont College 17th Annual Literary Arts festival: Poet Dunya Mikhail, Reading and Book-Signing - Committee reviewed grant. Members had questions regarding the amount of financial support received from other sources as listed in the request. Denied (unanimous). 	Sara will send grant approval/denial letters and contact denied grant requesters regarding resubmission of requests.
Miscellaneous	None.	
Upcoming Meeting(s): <ul style="list-style-type: none"> • Wed., October 17, 2012, 2pm, ASGC, Inc. Board Room • Wed., November 21, 2012, 2pm, ASGC, Inc. Board Room • (Tentative) Wed., December 19, 2012, 2pm, ASGC, Inc. Board Room 		
Important Dates: TBD		



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Grossmont College
World Arts and Cultures Committee

MINUTES
Thursday, August 30, 2012
2:00 PM
ASGC Board Room

Members:

- | | |
|---------------------|---------------------|
| Shina Alagia - A | Rick Griffin - P |
| Jeff Baker - P | Cheryl Hinton - P |
| Irene Bauza - P | Peg Marcus - P |
| Andre Bin-Walee - A | Anita Martinez - P |
| Sydney Brown - A | Alex Neofitidis - P |
| Esau Cortez - P | Pat Palma - P |
| Thomas Fox - P | Karl Sherlock -P |
| Sara Glasgow -P | |

TOPIC	DISCUSSION	FURTHER ACTION
Introductions	Members of the committee introduced themselves.	
Additions to the Agenda	None.	
Committee Charge	<p>Committee examined and discussed the current charge of the committee.</p> <p>Diversity, Equity and Inclusion Committee (DEI) was formed last year to build a culture of inclusivity via assessing and exploring information and diversity and making recommendations for improvement campus-wide. WACC does not review policy and DEI has no funding source. Committee reviewed DEI charge. The goal is to synch the two committees and ensure a broad exploration of diversity that supports WACC, DEI and institutional student learning outcomes.</p> <p>Committee voted unanimously to keep the charge as is.</p>	<p>To ensure cross-communication, Peg and Alex agreed to serve as representatives to DEI.</p> <p>DEI will also send a representative to WACC.</p> <p>We will plan an annual joint meeting between WACC and DEI.</p>
Budget Update	WACC has been allocated \$19,900 for the 2012-2013 fiscal year. WACC receives 'unrestricted general funds' to allocate. The committee reviewed and discussed district policies and procedures with regards to acceptable use of these funds, including the GCCCD Actual and Necessary Business Expenses and Examples of Potential Expenditures.	Committee discussed and agreed to add the Examples of Potential Expenditures chart to the website for grant requesters to review.

<p>Committee Voting Process</p>	<p>Committee reviewed and discussed rubric developed last year. Committee discussed using rubric as a tool for determining if grant has met basic procedural requirements for a request.</p> <p>Committee discussed funding all or portion of grant request. Committee agreed to only fund complete grant requests, not to fund partial grants or ‘rebuild’ grants, but to deny and offer suggestions and encourage requestor to resubmit.</p> <p>Committee discussed that all votes should be conducted via monthly meetings. Members that cannot attend a meeting may submit votes in absentia to the committee chair.</p> <p>Committee discussed creating monthly grant request deadlines, 10 days in advance of the upcoming monthly WACC meeting, to ensure the committee has enough time to review requests and requestors can better plan in advance.</p> <p>Committee discussed ‘capping’ loans at a specific amount. Following discussion, the committee decided not to ‘cap’ loan requests, but agreed to consider the ‘cost per student participant’ and to maintain a commitment to fund a wide variety of events.</p>	<p>Sara will create a chart of grant request deadlines (10 days) for future grant submissions to be added to the website.</p>
<p>Letters of Denial and Approval</p>	<p>Committee reviewed last year’s approval letter and recommended beginning the letter with a ‘thank you’ for the submittal, a clause stating that material changes to the grant would require re-submittal to the committee and strengthening the requirement that WACC shall be publicized at the event.</p> <p>Committee reviewed the approved grant checklist and agreed it should be sent with approval letters.</p> <p>Committee reviewed last year’s denial letter and recommended beginning the letter with a ‘thank you’ for the submittal, strengthening the recommendation to re-submit and including a statement encouraging requestors to seek more information on the website.</p>	<p>Alex and Karl agreed to update the approved grant checklist.</p>
<p>Pending Grant Proposals</p>	<ol style="list-style-type: none"> 1. 16 de Septiembre – A Celebration of Mexican Independence - Committee reviewed grant. Would like to see some variety with regards to this annual event, but overall felt it was a valuable to campus cultural understanding. Members discussed a possible food truck fundraiser as an element of the event, as there is not enough time to approve who would benefit from the proceeds, members agreed to vote on the grant as submitted. Approved (6-2-2). 2. Into Abstraction Artist Talks - Committee reviewed grant. Members had numerous questions regarding the number of artist participants and food budget request. Approved (8-2-0). 	<p>Members asked for clarification regarding ‘meals’ vs. ‘refreshments’ and ‘entertainment’ according to funding source. Sara will contact Tim Flood.</p> <p>Sara will send grant approval letters.</p>

Website	To be discussed at next meeting.	
Miscellaneous	None.	
Next Meeting: <ul style="list-style-type: none"> TBD 	Results of online poll indicated that majority of members were available the third Wednesday (Monthly) from 2-3pm.	The next meeting will be Wednesday, September 19, 2-3pm in the ASGC, Inc. Board Room.
Important Dates: <ul style="list-style-type: none"> TBD 		