

**GROSSMONT COLLEGE
Classified Senate**

Thursday, July 25, 2019

1:15 p.m. – 2:30 p.m.

ASGC Board Room

NOTES

Classified Senate Code of Ethics: The Senate recognizes its responsibility and obligation to the classified membership. It serves and is committed to conducting its business with honesty, integrity, and professionalism to achieve the established mission and vision as described in the Senate Constitution. To that end, Senate is committed to accountability and transparency.

The Senate Code of Ethics applies to all employees of the Classified Senate. Classified Senate members share the fundamental responsibility to always act with integrity and in a manner that reflects the best interests of the Grossmont College Senate and its membership. Executive Board members of the Senate shall conform their conduct to the following Standards of Ethics:

Equitable access to participatory governance for all classified employees • Advocating for all classified employees with impartiality • Make every effort to ensure the stance taken at the site, or District wide, consensus of the majority of the Senate Executive Board • Professionalism that builds confidence and trust in both the classified leadership and classified membership that serve this District

EXECUTIVE OFFICERS	SENATORS	SENATORS
<input checked="" type="checkbox"/> Cindy Emerson-President	<input type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Kirstyn Wagner
<input checked="" type="checkbox"/> Elaine Adlam-Vice President	<input checked="" type="checkbox"/> Colleen Parsons	<input checked="" type="checkbox"/> Michele Martens
<input checked="" type="checkbox"/> Iiana Garcia-Secretary	<input checked="" type="checkbox"/> Diana Barajas	<input checked="" type="checkbox"/> Nadia Almaguer
<input checked="" type="checkbox"/> Dana Mints-Treasurer	<input checked="" type="checkbox"/> Graylin Clavelle	<input checked="" type="checkbox"/> Pat Murray
GUESTS	<input type="checkbox"/> Indira Saldana-Warren	<input checked="" type="checkbox"/> Rochelle Weiser
Shardai Zargoza	<input type="checkbox"/> Keith Turner	<input checked="" type="checkbox"/> Ryan Cline
Alexis Lytle	<input type="checkbox"/> James Cho	<input checked="" type="checkbox"/> Vaunette Allen

ROUTINE BUSINESS	
1. Welcome/Crowd Breaker/Oath of Office	Meeting called to order by at 1:15PM by Cindy Emerson. 4 new Senators signed their Oath of office
2. Human Resources Advisory Committee – Cindy Hall	The last meeting was cancelled, the committee is reviewing the charge of the committee. Is also changing from a talk down structure to talk up where input is requested to go back up into the top. Strengths were identified, i.e.: organizers, communicators. HR Advisory committee Senate representative is Cindy Hall, CSEA representative is Caroline Althaus
3. Benefits Committee – Cindy Hall	There is a review of Health care plans: United Health and Kaiser. Common Chronic Conditions: Musculoskeletal conditions, Diabetes, asthma, depressions disorders A doctor advised small changes early on that can make significant impact later on. The link to the Benefit Committee information can be found on: https://intranet.gcccd.edu/benefits-committee/default.html Reactivated the employee perks, i.e.: tickets at work, phone plan discounts. Some input was submitted from the CSEA survey that was used for negotiations to provide input on the benefits. The 5 buckets workshop was really beneficial.

4. Classified Schools Employees Week Recap- Cindy Hall	CSEA requesting feedback from the Classified School Employees Week. Overall positive feedback was the inclusivity of all CSEA staff and the collaboration between the different daily activities coordinated by different campus components (i.e.:CSEA, Classified Senate, District) CSEA conference coming up 7/28 - 8/02, where CSEA will be voting on resolutions for CSEA.
5. Public Comment	
6. Additions/Deletions to Agenda	Items #6,7, and 8 moved to #2,3,4
1. Approve 07/10/2019 Meeting Notes	Elaine made a motion to approved minutes from 7/10 meeting. Minutes were approved: 15 yes, no Nay, no abstained

NEW BUSINESS	
5. Communication Plan a) Email introduction to Classified Professionals-Graylin & Michele b) 1:1 c) Department Meetings d) Classified Senate Meetings e) ?	Discussion was had regarding communicating out to Senate and classified staff. Graylin drafted an email he sent out to classified staff in the A.R.C., athletics and EOPS/CARE. A list was created with all the classified staff, and what building they are located in, this will help to create a communication plan. The Beliefs statement is an example of the items that we would want to send thru our communication plan to receive feedback from classified staff. Communication Plan should: contact actual Classified staff only, ensure we individually don't go rogue, should not feel like spam, can use remind app, and create canvas container to store documents. Keith Turner volunteered to help with some of the social media tools to get something set up. Discussion was had about the question if this something a communication committee should be leading?

COMMITTEE REPORTS	
6. Human Resources Advisory Committee – Cindy Hall	Moved to item #2
7. Benefits Committee – Cindy Hall	Moved to item #3
8. Classified Schools Employees Week Recap- Cindy Hall	Moved to item #4

**GROSSMONT COLLEGE
Classified Senate**

DISCUSSION	
9. Equity Belief Statement-Dana Mints, Shardai Zaragoza, Diana Barajas	Tabled to next meeting to allocate more time to solely concentrate on this topic.
10. MOU	Tabled to next meeting because of time.

INFORMATONAL	
11. Professional Development Opportunities – Rochelle Weiser-Ryan Cline	<p>Professional Development Advisory Group should be created from the Caring Campus Group. This should be moved from an Advisory Group to an Operational capacity so that it offers some flexibility as far as participation is concerned.</p> <p>Classified Equity Institute 8/5/19-8/8/19 12:30-5Pm, Lunch will be provided. This Institute will go into the historical context of equity and into deep conversation regarding equity.</p> <p>HR Roundtable invited the Caring Campus to present at the roundtable on 12/20/19. Campus Connect 7/30/19 Bld 70 2:30-3:30</p> <p>PD Funds available for Classified Staff and Faculty to apply to attend conferences and training, up to \$500 available.</p>

FOLLOW-UP (5 minutes)		
Who	Item	Timeline

Meeting Adjourned at 2:30 pm by Cindy Emerson

NEXT MEETING: Friday, August 16, 2019 the ASGC Board Room between 1:00 pm and 2:30 pm