

Emergency Plan for Rolling Blackouts.

1. Parameters-

- Safety is our number one priority.
- Power may be out 60 to 120 minutes.
- The emergency generator will provide minimal lighting in the gym, some science labs and on the sidewalks.

Daytime Emergency Procedures/Information

1. Generally, during the daytime hours, classes are expected to proceed as scheduled and student and college services are also expected to be conducted with as little interruption as possible.
2. Whenever possible, stay in the classroom or service area and continue your class on the regular time schedule.

It may be advisable to have a plan for an alternative educational or service/delivery activity if your regular activities are not able to be continued under the reduced lighting and climate control or the lack of electrical power for equipment.

We need to continue our educational schedule so as not to disrupt the education of the students or shorten their instructional time.

Computer and other labs may be inoperative during these periods and alternative activities may be a challenge. As a last alternative, class can be dismissed and students released. Classes should wait 30 minutes to make sure it is a rolling blackout and not just a temporary interruption.

When significant instructional time is lost due to the cancellation of class meetings, some need to reschedule class meetings may exist so that objectives of a course outline are accomplished. Decisions in this regard should be made in consultation between the dean, department chair or coordinator and the faculty member.

3. If the weather is good classes may be moved to the outside areas on campus.

4. Emergency communications to and from campus can be sent and received through campus security.
5. There is no emergency lighting in the restrooms though some have enough windows that natural light may be sufficient for their use if the blackout is during the day.

Nighttime Emergency Procedures

1. If the blackout starts at:
 - 4:00 p.m. - then classes that begin at 6:00 p.m. & 7:00 p.m. will be held and evening services will be open.
 - 5:00 p.m. - then classes that begin at 7:00 p.m. will be held and evening services will be open.
 - 6:00 p.m. - then classes that begins at 7:00 p.m. will be held starting between 7:00 and 8:00 p.m. whenever the power comes on. Evening services will re-open when power comes on and will continue to regular closing times.
 - After 6:00 p.m. – then classes will be cancelled and evening services will be closed.

The evening administrator will be available to guide the decision making process and to assist in closing/locking rooms and evacuating the campus.

If blackout lasts longer than 60 to 120 minutes, class-starting times may need to be adjusted or classes cancelled.

There will be emergency lighting on the walkways.

If classes are cancelled, students, faculty and student services staff are encouraged to leave the campus as soon as classes/office are secured. Faculty and staff should check out with the evening administration. Operations staff and security will remain on campus to complete their duties when the power returns.

2. When it is determined that we are having a rolling blackout and it will last to the end of the class period, the class should be cancelled. When significant instructional time is lost due to the cancellation of class meetings, some need

to reschedule class meetings may exist so that objectives of a course outline are accomplished. Decisions in this regard should be made in consultation between the dean, department chair or coordinator and the faculty member.

3. If we are having a rolling blackout between 5:00 and 8:00 p.m., campus security (police or Public Safety) will post an emergency vehicle at the main entrance at Grossmont Colleg Drive and at Highwood to inform those entering the campus of our plans and procedures.

Evening staff, faculty and students are encouraged to carry flashlights.