

GROSSMONT COLLEGE
Planning & Institutional Effectiveness (PIEC) Committee
Friday, August 23, 2019
9:00 a.m. – 10:20 a.m.
ASGC Board Room
AGENDA

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college’s mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATE STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input type="checkbox"/> Catherine Webb	<input type="checkbox"/> Blanca Valdez	<input type="checkbox"/> Mike Reese
<input type="checkbox"/> Jocelyn Pacheco-Fonseca	<input type="checkbox"/> Vacant	<input type="checkbox"/> Marsha Gable
	<input type="checkbox"/> Vacant	<input type="checkbox"/> Bill McGreevy
		<input type="checkbox"/> Victoria Christine Rodriguez
		<input type="checkbox"/> Joyce Fries
		<input type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input type="checkbox"/> Lara Braff	<input type="checkbox"/> Nadia Almaguer	<input type="checkbox"/> Joan Ahrens
<input type="checkbox"/> Yohanny Corona-Batalona	<input type="checkbox"/> Alexis Lytle	<input type="checkbox"/> Courtney Williams
<input type="checkbox"/> Tiffany Glen-Hall		<input type="checkbox"/> Heriberto Vasquez

EX-OFFICIO	RECORDER
<input type="checkbox"/> Lida Rafia	<input type="checkbox"/> Cindy Emerson
<input type="checkbox"/> Bonnie Ripley	
<input type="checkbox"/> Christine Vicino	

ROUTINE BUSINESS	
1. Welcome and Introductions	
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve 05/17/19 Meeting Notes	
5. Annual Review of Norms	

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS	
6. Local Vision for Success Goals – Equity component	Update from Catherine on the final targets for the equity component of the Vision goals
7. Progress on Annual Unit Plan Calendar & Template	Report from the AUP Workgroup (Joan, Bill, Tiffany, Natalie & Catherine)

NEW BUSINESS ITEMS

8. Establishing working guidelines for new & revised KPIs	Last semester we discussed the need to recommend a new set of KPIs that does not rely on the (now retired) Student Success Scorecard. What working principles should guide us as we establish a useful, timely, and meaningful set of KPIs?
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COMMITTEE/CONSTITUENCY REPORTS

9. Reports from other college governance committees and constituency groups, as needed	
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FOR CONSENSUS

10.	
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FOR FOLLOW-UP AT NEXT MEETING

Who	Item	Timeline

11. WORK AHEAD

NEXT MEETING: Friday, September 20, 2019 between 11:00 – 12:30 in the ASGC Board Room

***Planning & Institutional Effectiveness Committee
Norms***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- Thumb up- all the way in; Thumb middle- can live with it; Thumb down-want to keep talking about additional solutions.
- Quick check (weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- Give ourselves passing time at the end of meetings.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.