

Academic Senate Grossmont College

Monday, September 30, 2013
11:00am – 12:20pm in Griffin Gate

I. CALL TO ORDER

- A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*
- B. Approval of Agenda
- C. Approval of Minutes of September 16, 2013

II. PRESIDENT’S REPORT 15 minutes

Updates from the College and District

III. COMMITTEES 5 minutes

- A. Approval of new committee members (ATTACHMENT A)

IV. ACTION ITEMS 10 minutes

- A. Transparent process for appointing faculty to hiring committees
ATTACHMENT B – Sue Gonda

V. INFORMATION ITEMS* 40 minutes

- A. Academic Calendar proposal: Spring Break at Week 9 (Proposed by the Calendar Committee and the Districtwide Coordinating Educational Committee)
- B. Reports – Dialing 911 in the classrooms (Jeff Lehman); feedback for the Room Standards Task Force (Gonda, members of the Task Force)

NOTE: Next Meeting of Senate is October 7 in ROOM 34-150

*The Academic Senate may move information items to action upon a 2/3 vote.

{Section 5. Quorum

“A simple majority of Senators including Senator designees recognized by the Chair at the openings of meetings shall constitute a quorum. Senator positions not filled by departments will not be included in quorum determination.” Average number of senators attending the first three Senate meetings, Fall, 2011: 54}

ATTACHMENT A – Committees 9-30-2013

New Committee Members for Confirmation

PROGRAM REVIEW: Christi Vicino (Allied Health), Robin Sepulveda (at large)

CURRICULUM: Priscilla Rogers and Natalie Ray (CTE), Paul Vincent (ALC)

FACILITIES: Liz Barrow (Allied Health)

FACULTY STAFFING: Joan Ahrens (ESBS)

TTLIC: Pete Schmidt (ALC), Nate Scharff (CTE), Dave Dillon (Counseling)

FACULTY PROFESSIONAL DEVELOPMENT: Peter Brooks (Allied Health), Qais Sako (ESBS)

ATTACHMENT B – Action Item 9/30/2013

PROCESS FOR PLACING FACULTY ON COLLEGE-WIDE HIRING COMMITTEES

Draft: 9/30/2013

It is the purview of the Academic Senate to approve and place faculty on hiring committees. When the hiring committee is for a departmental position – faculty or staff – the chair of that committee will consult with the department chair, and inform the Academic Senate president of departmental faculty with the expertise and availability to serve on the committee. The Senate president follows up with any necessary communications for approval.

When the position serves the entire college or district, such as administrators, classified staff, or a faculty member performing college-wide duties, then the process is as follows:

1. The hiring committee chair notifies the Academic Senate president of the need for a certain number of faculty.
2. The Senate president will send out a communication to all faculty of the need, as follows:

Faculty members are needed for the screening committee for (position title). By (date), please provide me with a brief statement indicating your availability to participate and your awareness of the time and commitment required of hiring committee members. Your statement should include your interest in and knowledge of the position as well as whether or not you currently report to the position or work directly and frequently with the position.
3. If more than one person volunteers, then the hiring committee chairs provide feedback to the Senate Officers via the Senate President about the most qualified individual for the committee.