

# Academic Senate Grossmont College

## Minutes of the Academic Senate – October 18, 2010

X	Chris Hill (President)		Joe Orate (Culinary Arts)		Edda Temoche-Weldele (Foreign Lang)
	P.J. Ortmeier (AOJ)		James Foran (Culinary Arts)	X	Robert Henry (History)
	Lance Parr (AOJ)	X	Kathy Meyer (Dance) -Fall	X	Devon Atchison (History-Sen Officer)
X	Tina Young (AOJ)		David Mullen (Dance) - Spring	X	Angela Feres (History )
X	Jennifer Carmean (ASL)		TBD (P/T Senate Officer @large)	X	Priscilla Rogers (Inter Bus)
	Jamie Gould (ASL)	X	David Milroy (Divisional Senator AHLGC)	X	Patty Morrison (Library)
X	Israel Cardona (Behav Sci)	X	Ann Bryan (Divisional Senator CTE/WD)	X	Julie Middlemas (Library)
X	Gregg Robinson (Behav Sci)		TBD (Divisional Senator ESBS)	X	Jenny VandenEynden (Math)
X	Rob Fargo		TBD (Divisional Senator LR)	X	Susan Working (Math)
	Virginia Dudley (Bio Sci)	X	Mike Lambe (Divisional Senator)	X	Ray Funk (Math)
X	Michael Golden (Bio Sci)	X	Jane Nolan (DSPS)		Irene Palacios (Math)
X	Michele Perchez (Bio Sci)	X	Patrice Braswell-Burris (DSPS)	X	Shawn Hicks (Math)
X	Brian Keliher (Bus Admin)	X	Tim Cliffe (Earth Sci)	X	Evan Wirig (Media Comm)
	Nate Scharff (Bus Admin)		Judd Curran (Earth Sci)	X	William Snead (Media Comm)
X	Linda Snider (BOT)	X	Oralee Holder (English)		Derek Cannon (Music)
	Barb Gillespie (BOT)	X	Tony Ding (English)		Paul Kurokawa (Music)
	Andy Biondo (CVT)		Christopher Farquar (English)		Steve Baker (Music)
	Don Ridgway (CVT)	X	Sue Jensen (English)		Joy Zozuk (Nursing)Diane Hellar
X	Jeff Lehman(Chemistry-Senate Officer)	X	Adelle Schmitt (English)	X	Diane Gottschalk (Nursing)
	Cary Willard (Chemistry)	X	Lisa Ledri-Aguilar (English)		Sharon Sykora (Nursing)
	Martin Larter (Chemistry)		Michelle Tucker (English)		Christine Vicino (Occ Therapy)
X	Diana Vance (Chemistry)	X	Chuck Passentino (ESL)		June Yang (Phil/ Rel Studies)
	Angie Gish (Child Dev)		Nancy Herzfeld-Pipkin (ESL)		Ross Cohen (Physics)
X	Claudia Flores (Child Dev)	X	Barbara Loveless(ESL)		Stephanie Plante (Physics, Astr. Ph.Sc)
	Joel Castellaw (Comm)		Jim Tolbert (EOPS)	X	Shahrokh Shahrokh (Polit Economy)
X	Jade Solan (Comm)	X	Sylvia Montejano (EOPS)	X	Todd Myers (Polit Economy)
	Victoria Curran (Comm)	X	Laura Sim (Exer Sci/Well-Sen Officer_		Lorenda Seibold-Phalan (Resp Ther)
X	Janet Gelb (CSIS)	X	Beth Kelley (Exer Sci/Well)		Rebecca Handley (Resp Ther)
	Clif Quinn (CSIS)		Jim Symington (Exer Sci/Well)		Beth Duggan (Theatre Arts)
X	Ronald Norman (CSIS)	X	Randy Abshier (Exer Sci/Well)	X	Craig Everett (Theatre Arts)
	Bonnie Schmiege (Counseling)	X	Larry Larsen (Exer Sci/Well)	X	Pete Schmidt (Visual Arts & Humanities)
X	Mary Rider (Counseling)		Yolanda E. Guerrero (Foreign Lang)		Gareth Davies-Morris (Visual Arts & Humanities)
X	Cruz Cerda (Counseling)	X	Virginia Young (Foreign Lang)	X	Jennifer Bennett (Visual Arts & Humanities)
	Danny Martinez (Cross Cult Stud)		Paul Vincent (Foreign Lang)	X	Malia Serrano (Visual Arts & Humanities)

### MEETING ATTENDANCE:

### GUESTS:

- Jim Mahler, American Federation of Teachers (AFT)
- Barbara Blanchard - Vice President, Academic Affairs

**RECORDER:** Rochelle Weiser

## I. CALL TO ORDER (11:05)

### A. Public Comment

Gregg Robinson:

Gregg began by reporting an election rally would be held at Grossmont College on October 27, 11:30am – 1:00pm in the Quad. He noted the rally was intended to get students involved in the upcoming election and would include; candidate information, information on the major issues as well as instructions on how to get registered to vote and the voting process. Gregg encouraged faculty to get involved and students to attend.

Jim Mahler, AFT:

Jim began by noting the candidates running for the Grossmont Cuyamaca Community College District (GCCCD) Board of Governors'; Edwin Hiel and Debbie Justeson. He then noted the ways in which the faculty can be involved in the election; posting signs, working the phone bank, walking a precinct and supporting the COPE fund; the AFT's campaign fund. Jim explained this fund supports the board election and is voluntary. He encouraged all faculty to contribute what they are able to and encouraged them to see him to sign up. It was noted that with the tough economic times ahead of the GCCCD it is beneficial to the faculty to have a Board of Governors that supports faculty and the collegial consultation process.

## **B. Approval of Agenda**

A motion was made to approve the day's agenda.

M/S/U Atchison/Montejano

It was suggested to have Beth Smith, ASCCC treasurer, give an update at the Senate meetings as to what is going on statewide. Chris noted that on most items that have a connection to things going on statewide she does ask Beth for her input and comments. In addition, Beth also notifies the Senate of the need to report when pertinent issues arise.

## **C. Approval of Minutes from September 20, 2010**

A motion was made to approve the minutes from October 4, 2010.

M/S/U Atchison/Flores

# **II. PRESIDENT'S REPORT**

## **A. Announcements**

Chris began by reporting the "Big Shakeout" will take place Thursday, October 21 at 10:30am. Chris noted this was a statewide earthquake drill and an opportunity for the Grossmont campus to take part in a realistic earthquake drill. She noted that on Thursday at 10:30am every fire alarm on campus would sound off and then faculty and students were to; drop, cover and hang on. Chris encouraged faculty to read the e-mail and attachment which explained the procedure and expectation for the drill. She encouraged faculty to share the information with their students so that all on campus are aware of what will be going on.

Chris reported that Grossmont College would be celebrating its 50-year anniversary next year and presented the 50<sup>th</sup> year anniversary logo. She noted it would be available on various items; clothing, notebooks, etc.... Oralee noted that the English department had several celebration ideas they would like to forward to the Anniversary Committee and would like the contact information; Chris noted she would forward that information.

Chris reported that book requests were now available in faculty mailboxes and that the bookstore requested that they be turned in as soon as possible. She noted that the sooner requests are turned in, the sooner the bookstore can begin locating books, especially used books, for students.

Chris noted a webinar that was available for faculty regarding identifying at-risk students tomorrow, October 19, from 12:00pm – 1:00pm. She noted that following the meeting she would send an e-mail with the link that would allow faculty to log on and participate.

Chris then reported the Classified Senate would be participating in the Mother Goose Parade by sponsoring a float. She reported that they are looking for volunteers to help with the design and building of float, as well as participation in the parade. Chris noted anyone interested in helping should contact Wendy Corbin.

Jeff Lehman reported the TTLC had formed a task force to investigate and gather more information on the usage of the classroom clickers. He noted there are three different types being utilized on campus and the task force would like to find out the demand for this technology on campus and would a single standard type be more beneficial. Chris also noted the TTLC is working on developing a 3-6 year technology plan for the campus that involves a vision as well as operations plan; once this is developed it will come to the Academic Senate for discussion. It was noted that the clickers are generally assigned to the classroom for student use; students can purchase the clickers in the bookstore, but there are different types and that is one issue the task force will be working on.

#### **B. Academic Senate President Election- Close nominations – Laura Sim**

Laura began by reviewing the Election timeline. Jeff Lehman reported the electronic ballot would be similar to the last election, but it would be run in-house rather than by an outside vendor; an e-mail would be sent to all faculty that will contain a link to the ballot, then faculty will vote. Laura noted that voting will take place Monday October 25 through 12:00pm Friday October 29 and the results will be announced at the November 1<sup>st</sup> Academic Senate meeting. Laura reported she had no additional nominations via e-mail; she then requested nominations from the floor, none were made; she then officially closed the nominations. She announced Sue Gonda as candidate for Academic Senate President and noted her candidate statement would be available on the Senate website after Thursday October 21. Laura reported an area for write in candidates would be available on the ballot. She then reported the election for the following Divisional Senators would take place at the same time; Learning Resources; English, Behavioral and Social Sciences; and Student Services. Laura noted the following nominations; Student Services-Narges Heidari; Learning Resources-no nominations; English, Behavioral and Social Sciences-Karin Farquar; Laura noted that there had been two other nominees for the English, Behavioral and Social Sciences Division on a prior ballot and they had been notified to ask for their interest in running again. They had not responded to the notification so it was determined they would not be on the ballot as per election rules. Laura asked for any additional nominations from the floor, none were made; she then officially closed the nominations. She again noted that an area for write in candidates would be on the ballot. It was noted that questions regarding the electronic ballot should be directed to Jeff Lehman and candidate statements are to be turned into Rochelle by Thursday October 21 to be posted on the website.

#### **C. Budget Update**

Chris began by reporting the State does have a budget. She highlighted some of the items in the budget that are important to Grossmont College; allotments for EOPS, Career Tech Education, backfill for previous categorical cuts, growth funds and no negative cola. At this time it has not been determined how much GC will receive in these areas. Chris reported as some of these monies are deferred, not yet paid, GC did have to borrow funds internally to cover operating expenses until funds are received. Chris reported that the budget can be reopened at anytime, possibly when a new governor is elected, and that could mean GC would not receive all the allotted monies.

#### **D. BP/AP 3910 Update**

Chris reported on the discussion that occurred at DEC (Districtwide Executive Committee) regarding the Institutional Code of Ethics. Some of the topics discussed were; removing the term "requirement" from the BP; where does GC define and deal with ethical issues with vendors, contractors, etc. Chris noted the consensus was that the items contained in the BP/AP are items that are already outlined in other areas of policy or in contracts and that this

document would unify those areas under an ethical policy. She noted that the BP/AP would be re-written to reflect the idea that it is a guide for ethics within the district and would reference the other policies and contracts that cover the areas mentioned in the document. Jim Mahler, AFT, noted that any items mentioned in the document would need to be items already covered in current policies and contracts and if it were to cover anything new, those items would be negotiable. Chris noted that the revised document would be coming to the Academic Senate for review.

#### **E. Report on CI-D workshops**

Chris began by noting that several members of the Senate had attended a CI-D (course identification number) workshop recently. The CI-D Project involves community college and CSU faculty who are working on creating common course identifiers for a discipline, common course numbers, common descriptions, content areas and objectives. Chris reviewed the list of disciplines currently being reviewed and reported that Grossmont had several faculty members participate in the meetings. Chris also noted that with the passage of SB 1440 community colleges would be creating transfer degrees; she then reviewed the requirements for those degrees as outlined in the bill. She noted that if the 112 California Community Colleges each created their own degree it would be more confusing for students. In order to facilitate this process the Academic Senate for California Community Colleges (ASCCC) is trying to put together a “model transfer degree” in each discipline using input from the various disciplines and that this work is being done is through the ongoing CI-D Project.

Chris reported that as the CI-D workgroups come up, they will request to send faculty to participate and this would allow input from GC faculty on their discipline. Several senators reported on their participation in the workgroups; all agreed it was very beneficial. Chris then reviewed the CI-D website, she would be sending an e-mail with a link to it, and encouraged all faculty to review their discipline and sign up for the discipline lists. Discussion occurred regarding courses that would not be included in the transfer degrees and what would happen to those. Chris noted that the transfer degrees are an option for GC to offer and that some high-unit degrees are still being discussed. She reiterated that the transfer degrees are still in the discussion phase and that these degrees will not necessarily affect the GE Packages and degrees GC currently offers. It was noted that in order for a student to qualify for the transfer degree they will need to declare a major and the degree guarantees transfer to a school within the CSU system, although perhaps not their first choice.

#### **F. Semester Withdrawal Deadline-Barb Blanchard**

Barb began by reporting on a discussion that occurred in the Enrollment Strategies Committee regarding drop dates, how they relate to student success and if GC should consider moving that date up or not. She then presented the handout on Title 5-Withdrawal Policies, which contains the requirements for community colleges. Barb noted that GC currently uses the farthest point in the term allowed for withdrawal with a “W”. She reported that Enrollment Strategies would like the Academic Senate to discuss the issue as well and to add their input to the discussion. She noted that the Enrollment Strategies Committee discussed moving the drop date to the 50% mark in the semester and whether or not this would encourage students to move to other courses that may be a better fit for them and/or generate greater student success. Chris asked the Senators to discuss with their constituents what the pluses and minuses to changing the withdrawal deadline are and will gather information regarding other area colleges' withdrawal policies; all information and input will return for another discussion.

### III. COMMITTEE REPORTS

None

### IV. ACTION ITEMS

#### A. Committee Appointments

A motion was made to approve the list of committee appointments.  
M/S/U Atchison/Holder

#### B. Accreditation Faculty Co-Chair Selection Process- Laura Sim

Laura began by reviewing the selection timeline. Laura then reviewed the application document and noted recommended additions including specifically asking if the applicant had participated in the accreditation process (with listed examples), asking the applicant to discuss strategies for faculty participation, and what their reason was for wanting to participate in the accreditation process. Laura noted that it was suggested to include a short presentation by the applicant to the Academic Senate as well. Laura then asked for a motion to approve the application form as presented.

M/S/U Atchison/Wirig

Laura then asked the Senators if there is only one nominee for the position would they still like to follow the process; all agreed they would. Laura then opened nominations for the Accreditation Faculty Co-Chair. Chuck Passentino nominated Chris Hill; she accepted. Todd Myers nominated Devon Atchison; she declined at this time. Laura noted that the nominations will be open until the next Senate meeting, November 1 and to forward any other nominations to her. It was noted that information regarding the timeline and responsibilities will be sent out to the Senators and posted on the website.

### V. INFORMATION ITEMS

#### A. Prerequisites-Enforcement, Clearance and Challenge Processes

Chris began by reporting on a discussion that occurred at the Senate Officers meeting regarding prerequisites, the clearance and challenge process. Some topics that were discussed were; that not all prerequisites are being enforced; many departments are utilizing a clearance process that is more similar to a challenge process, and the confusion between the clearance and challenge processes. It was noted that the English department has a third element to this process; the assessment test scores. A discussion occurred regarding the Title 5 requirements for a challenge process. Chris noted this item was brought forward to find out if the Senate would like to pursue reviewing the current processes, form a group to do so and make recommendations to the Senate. Discussion occurred regarding the departments and the different processes being utilized. It was noted counseling would like to participate in any review process. Chris noted she would request volunteers to participate in a task force to review the current processes.

Meeting Adjourned at 12:25 pm  
Next meeting is scheduled for November 1, 2010.  
CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."