

Academic Senate Grossmont College

Minutes of the Academic Senate – December 6, 2010

X	Chris Hill (President)	X	Jade Solan (Comm)		Edda Temoche-Weldele (Foreign Lang)
X	Sue Gonda (VP)		Victoria Curran (Comm)	X	Robert Henry (History)
X	Laura Sim (Senate Officer @ Large)	X	Janet Gelb (CSIS)	X	Devon Atchison (History)
	Jeff Lehman (Senate Officer @ Large)	X	Ronald Norman (CSIS)	X	Angela Feres (History)
X	Devon Atchison (senate officer @large)	X	Bonnie Schmiede (Counseling)		Priscilla Rogers (Inter Bus)
	TBD (P/T Senate Officer @large)	X	Mary Rider (Counseling)	X	Patty Morrison (Library)
X	David Milroy (Div Sen ALC)		Cruz Cerda (Counseling)	X	Julie Middlemas (Library)
X	Ann Bryan (Div Sen CTE/WD)		Danny Martinez (Cross Cult Stud)	X	Jenny VandenEynden (Math)
	Kirin Farquar (Div Sen ESBS)		Joe Orate (Culinary Arts)	X	Susan Working (Math)
	TBD (Divisional Senator LR)		James Foran (Culinary Arts)	X	Ray Funk (Math)
	Mike Lambe (Div Sen MEEW)		Kathy Meyer (Dance) -Fall	X	Irene Palacios (Math)
	Narges Heidari (Div Sen Stu Service)		David Mullen (Dance) - Spring	X	Shawn Hicks (Math)
	P.J. Ortmeier (AOJ)	X	Jane Nolan (DSPS)	X	Evan Wirig (Media Comm)
	Lance Parr	X	Patrice Braswell-Burris (DSPS)		William Snead (Media Comm)
	Tina Young (AOJ)	X	Tim Cliffe (Earth Sci)		Derek Cannon (Music)
X	Jennifer Carmean (ASL)		Judd Curran (Earth Sci)		Paul Kurokawa (Music)
	Jamie Gould (ASL)	X	Oralee Holder (English)		Steve Baker (Music)
X	Israel Cardona (Behav Sci)		Tony Ding (English)		Joy Zozuk (Nursing)Diane Hellar
X	Gregg Robinson (Behav Sci)		Christopher Farquar (English)	X	Diane Gottschalk (Nursing)
X	Rob Fargo	X	Sue Jensen (English)		Sharon Sykora (Nursing)
X	Virginia Dudley (Bio Sci)	X	Adelle Schmitt (English)		Christine Vicino (Occ Therapy)
X	Michael Golden (Bio Sci)	X	Lisa Ledri-Aguilar (English)	X	June Yang (Phil/ Rel Studies)
X	Michele Perchez (Bio Sci)	X	Chuck Passentino (ESL)		Ross Cohen (Physics)
X	Brian Keliher (Bus Admin)	X	Nancy Herzfeld-Pipkin (ESL)		Stephanie Plante (Physics, Astr. Ph Sc)
	Nate Scharff (Bus Admin)	X	Barbara Loveless(ESL)	X	Shahrokh Shahrokh (Polit Economy)
X	Linda Snider (BOT)		Jim Tolbert (EOPS)	X	Todd Myers (Polit Economy)
	Barb Gillespie (BOT)		Sylvia Montejano (EOPS)	X	Lorenda Seibold-Phalan (Resp Ther)
X	Andy Biondo (CVT)	X	Beth Kelley (Exer Sci/Well)		Rebecca Handley (Resp Ther)
X	Don Ridgway (CVT)	X	Jim Symington (Exer Sci/Well)		Beth Duggan (Theatre Arts)
	Cary Willard (Chemistry)	X	Randy Abshier (Exer Sci/Well)	X	Craig Everett (Theatre Arts)
X	Martin Larter (Chemistry)	X	Larry Larsen (Exer Sci/Well)		Pete Schmidt (Visual Arts & Humanities)
X	Diana Vance (Chemistry)	X	Yolanda E. Guerrero (Foreign Lang)		Gareth Davies-Morris (Visual Arts & Humanities)
	Angie Gish (Child Dev)	X	Virginia Young (Foreign Lang)	X	Jennifer Bennett (Visual Arts & Humanities)
X	Claudia Flores (Child Dev)		Paul Vincent (Foreign Lang)	X	Malia Serrano (Visual Arts & Humanities)
	Joel Castellaw (Comm)				

GUESTS:

- Sunita Cooke, President, Grossmont College
- Beth Smith, Math Department Faculty, Academic Senate for California Community Colleges (ASCCC) Treasurer
- John Colson, VP Student Services
- Barbara Blanchard, VP Academic Affairs
- Mike Gilchrist, GC Bookstore Manager

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:05)

A. Public Comment

Laura Sim:

Laura announced the passing of Howard Hawver, Grossmont College soccer coach, over the weekend. Laura noted he was instrumental in starting the women's soccer program at GC. An announcement would be coming from Sunita Cooke, GC President and more information would follow regarding memorial plans.

Mary Rider:

Mary read a letter from the Faculty Professional Development Committee regarding the proposed revision of the committee. The letter expressed the committee's concern over changes to the committee composition and the committee's position on leaving the committee composition as is.

Todd Myers:

Todd began by noting that pre-approval of professional development activities was not mandated by law, but had been implemented at GC to facilitate faculty being aware if their chosen activity was in compliance with mandated requirements. Todd suggested that if it was communicated what activities were allowed and not allowed it would simplify the process. He also suggested simplifying the forms to allow a simple narrative explaining the activity and have them serve as the supporting documentation. Todd noted that some type of distinction would need to be made as to what activities are considered professional development as opposed to personal development; a faculty member would need to be able to document and support that their chosen activity supports their work in the classroom. Todd noted that the qualifications for what is considered professional development are very broad and what does not is very limited. In closing Todd surmised that what was needed was less detail, broader acceptance, greater clarity on what the law requires so faculty can meet their requirements in the most efficient way.

The question was raised as to what the public comment portion of the agenda is intended for; items not on the agenda. Chris agreed that the faculty professional development portion should have been included during discussion of the actual action item rather than in public comment.

B. Approval of Agenda

A motion was made to approve the day's agenda.
M/S/U Symington/Morrison

C. Approval of Minutes from November 29, 2010

A motion was made to approve the minutes from November 29, 2010.
M/S/U Wirig/Atchison

II. PRESIDENT'S REPORT

A. Announcements

Chris began by thanking the Senators for their participation and hard work during the Senate meetings.

Chris announced an email had been sent from the President's office regarding the memorial service for Diane Mayne-Stafford. Janet announced that anyone who would like to speak to please contact Bob Stafford and if attending please RSVP, as refreshments would be served.

Chris announced she had sent an email to the Chairs and Coordinators regarding SB1440 Webinars. She noted that the webinars include the latest information on the legislation. Chris

thanked the members of the various departments that have been preparing Grossmont College for the transfer degrees including counseling, the transfer center, and the curriculum committee.

Chris reported on the reassigned time available at Grossmont College; approximately 17.9 LED is covered by the contract and approximately 12.2 LED is assigned under Presidential discretionary time, for a total of approximately 30 LED of reassigned time.

B. Textbook Rental Program-Mike Gilchrist

Mike Gilchrist spoke briefly about the new textbook rental program starting in the fall semester. Key points in his presentation included:

- The offering digital books for the last few semesters (for 500 total sections)
- Textbook rentals would begin in the fall semester (for 600 total sections)
- Rental price is typically 45% of the new book price, any form of payment is accepted for the rental but a credit card is required to secure the rental
- The book is rented for the entire term, email reminders are sent at the semesters end, and students can use the books the same as a purchased book (highlight, underline, etc).
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Discussion occurred regarding digital books and the accompanying workbooks including:

- if a department chooses not to allow the digital format of a textbook, to let him know and the bookstore can remove it, but he noted this does not prevent students from acquiring it from other sources (i.e. Amazon, Barnes and Noble, etc.
- the bookstore chooses digital books that use free downloadable software and that based on the department's research the favorite of most students is still a laptop.
- two options are available for digital books - purchase for the semester or forever. The publisher has control over the digital books and the content should be the same as the regular version.

In closing Mike noted he had a FAQ on the bookstore, digital books and the new rental program and he would forward to Chris for distribution.

C. Staffing Process Update-Sunny Cooke

Sunny began by reviewing the recent and current condition of the state budget. She noted that with the budget changes GC had to look at staffing in terms of critical needs. She noted that district wide, including administrators, classified and faculty, there are currently 140 open positions, and of those GC has approximately 70 open positions. Sunny reviewed the criteria now being utilized in the hiring process that include:

- legal mandates,
- accreditation requirements,
- health and safety priorities,
- critical threshold of education or support services and/or
- essential operations/supervision.

She explained since GC had reduced course offerings over the last two years, they had not looked at faculty staffing needs during those years, but now felt they needed to consider those areas. Based on the five criteria, current faculty needs were discussed with chairs, deans and the staffing committee, resulting in very good recommendations. Given that there were still concerns about the role of the faculty staffing committee in the process, Sunny noted that in the future, even with the possibility of not being able to fill any positions they may recommend, she would like to have the Faculty and Staffing Committee go ahead and do their work to alleviate questions and concerns. Discussion followed regarding the new criteria and adding those to the criteria reviewed by the Faculty Staffing Committee. It was suggested to separate new position needs from replacement position needs. Discussion

followed regarding the actual number of full time faculty positions open; it was thought to be 10-12, but Sunny would need to follow up on the exact number. Sunny noted that the State budget continues to decline and she is still unsure of the staffing needs GC will be able to fill and not much improvement is expected in the near future.

Discussion occurred regarding taking the faculty staffing request out of the Department Planning process; Chris clarified that it will be taken out of the activity proposal process, which are one-time funds, but will still be included in the annual department planning process. Chris noted for any additional questions to contact Barb Blanchard, Sunny Cooke, or Shirley Pereira.

In closing, Sunny noted that, if there any questions regarding the process, the work the Planning and Resources Council did or criteria used, to please contact her.

III. COMMITTEE REPORTS

None

IV. ACTION ITEMS

Chris began by clarifying the charge of the Academic Senate; to deal with policy development and implementation of the "10 + 1". She then reviewed the role that the various Academic Senate committees play in working with the Senate to develop the policies and procedures related to the "10 + 1"; Curriculum Committee, Student Success Steering Committee, Faculty Professional Committee, Program Review Committee. She also reviewed the connections between the committees and the Senate that include committee reports to the Senate Officers Committee, the Senate President sitting in on meetings, meetings between the committee chairs and the Senate President, and committee members as Senate members.

A. Committee Appointments

Chris noted the additional appointment of Craig Everett, as the ALC representative, to the Institutional Review Committee (IRC).

A motion was made to approve the Committee Appointments.

Chris then asked for questions/discussion. A question was raised regarding the length of service for the IRC. Chris explained that the committee was in its 3rd year and each year they have asked for new members, but it was discussed at the Planning and Resources meeting (the IRC reports to this committee) to have term lengths of 3 years with 1/3rd of the members cycling off each year from this year forward. Chris then asked for any further discussion and called for the question.

M/S/U Robinson/Morrison

B. Faculty Professional Development Committee Revisions

Chris began by responding to the public comment letter and clarifying that discussion of this item occurred with the chairs of the committee, has occurred over a long period of time, and has been a previous item on the committee's meeting agenda. She wanted to clarify that this revision was not something the committee was unaware of. She noted the change to divisional representation is in alignment with the other Senate committee structures and allows for input from the various instructional areas. In addition, it provides an opportunity for

a stable membership and more consistent communication, not only within the committee membership but with the senate as well. Chris stressed the decision is for the Academic Senate to make. Chris noted the suggested additional members of the committee; SLO coordinator, CATL coordinator, TTLC liaison, and Student Success Steering Committee liaison all work in areas that deal directly with Professional Development and it makes sense to have them involved in the Professional Development Committee to coordinate professional development activities. Chris then reviewed the proposed committee revisions that were presented as information items at the previous meeting; she noted the discussions that had occurred during the week led to a revised version. She reviewed the revised version; the change to non-voting resource members of the Student Success Steering Committee liaison, SLO coordinator, CATL coordinator and the TTLC liaison and no instructional dean. Chris then asked for a motion to put the proposed committee revisions on the table for discussion.

M/S Morrison/Nolan

Chris then opened the discussion. Various items of discussion included:

- Why did the committee have the resistance to divisional representation? Cliff noted that with the current members there is representation from the various divisions and felt the current composition is working very well together. Chris noted that people not actually on the committee are being counted as being from the various divisions; creating several unofficial members.
- There was a suggestion to revise the composition to state “at least 1 faculty representative from each division”. Many felt they would like division representatives and many felt they would like a more informal approach allowing for any interested parties to be involved regardless of the number of representatives from any division allowing for more flexibility.
- It was noted that the input from the non-voting members is important to the committee work.
- It was also noted that the committee meetings are always open to anyone to attend, but it would be helpful to have clarification as to who is responsible for the committee work.

Chris then made the following changes to the proposal;

- *Faculty Representatives, at least 1 from each division;*
- *Non-voting Resource Members as needed such as but not limited to;*

Chris then asked for a motion to put the revised “Proposed Committee Revisions” on the table.

It was then discussed that many would like to return to their departments for discussion. Chris called for the question;

M/S/F Holder/Serrano

Motion was made to table the discussion until the next meeting.

M/S/U Golden/Myers

C. Research Liaison proposal

Due to time constraints the Senate was unable to consider this item.

D. Legislative Program

Due to time constraints the Senate was unable to consider this item.

E. Professional Development Approval Process Model

Due to time constraints the Senate was unable to consider this item.

V. INFORMATION ITEMS

None

Meeting Adjourned at 12:25 pm

Next meeting is a joint meeting of the Grossmont and Cuyamaca Senates and is scheduled for January 20, 2011 at Cuyamaca.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."