

Grossmont Community College

Part Time Faculty Committee

Meeting Minutes

October 24, 2016

11:00am- 12:20pm

Rm 53-553

Opening

The regular meeting of the Grossmont Community College was called to order at 11:02 AM on September 26, 2016 in Room 53-553 Grossmont College by David Milroy.

Present

David Milroy, Ken Ard, Terry Reilly, Alan Silva, Jessica Woods, Richard Unis, Rebecca Thompson, Anna Stump, Claire Liu, Tate Hurvitz

Recorder: Jacqui Valdivia

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes were approved from September 29, 2016.

Discussion Items

Office Hours

The part time office hour resolution was passed in the spring. This issue is still in progress. Senate will continue support paid office hours for PTF. The PTFC are working on getting a meeting with Judd Curran to talk about the union side of practices by part time office hours.

Alan Silva, Ken Ard and David Milroy will continue in their task force to look at the current situation of office hours and office space for PTF.

Report of Tuesday's Meeting with Presidents Cabinet and Chairs

This meeting was cancelled due to an emergency situation on campus. It has been rescheduled for October 31, 2016 at 11am. It will replace the cancelled Academic Senate Meeting. This will be discussed at our next meeting scheduled for November 28, 2016

The Need for Open Email Distribution

Currently Grossmont and Cuyamaca College do not have an open email distribution list. The protocols for these lists are currently not understood. Tate Hurvitz will look into what the protocol for sending an all Student or All Faculty lists.

Also discussed was the procedure of an adjunct employee sending emails to other adjuncts as it pertains to the PTFC meetings. Does the chair of a department need to be

copied, do they need to approve the email before any information is sent, and can they emails to other adjuncts without coping the chair especially on sensitive issues. It was suggested that if you are unclear with the procedure contact the chair of the department and ask about the protocol. A suggestion was made to start a google discussion

“All In” Campaign – Surveys and Experiences

It was discussed that the Surveys had some difficulties with staffing and scheduling. Besides the difficulties, it is hopeful that the debriefing scheduled for October 28, 2016 will give some good feedback and help assess the project.

Part-Time Compensation work -

Part time committee compensation, process is now in place. Time sheets for last month's meeting will be turned in at the Academic Senate Meeting on November 7, 2016. The PTFC will submit to their Dean for signature and then they will forward on to HR.

Adjournment

Meeting was adjourned at 12:18pm by David Milroy.

The next PTFC meeting will be on October 24, 2016, in Room 53-553.

Minutes submitted by: Jacqui Valdivia