

COUNCIL OF CHAIRS & COORDINATORS MEETING

Monday, November 8, 2010

11:00 am-12:20 pm, Room 325

- I. **Chair's report**—Oralee (11:00-11:15)—brainstorming questions we have about summer/roofing for Tim when he arrives; Barbara can share any additional information on whether we'll be adding minutes to courses; etc.
- II. **Update on Distance Education**—Janet Gelb (11:15-11:30)
- III. **Tim Flood**—Summer Session Information and Campus Summer Roofing Projects (11:30-11:50)
- IV. **Nancy Herzfeld-Pipkin, Maria Pak, and Virginia Berger** — Community Service Learning (11:50-12:05)

NEXT CCC MEETING: Spring 2011 (because Senate meets on Dec. 6th). We will have at least one CCC Orientation session (probably on Conflict Resolution) during Spring Professional Development week; Chris and I will keep you posted.

Ground Rules:

- We will stick to the time allotted for each issue/presentation;
- We will allow the person giving a presentation to finish before asking questions; and
- If we have further questions or comments and we run out of time with regard to a particular issue, we will choose from the following options: continue with the current presentation/discussion if the majority approves; address the issue in an e-mail forum following the meeting; address the issue at the next available CCC meeting; forward the issue to Academic Senate for further discussion; or schedule a special 4th Monday CCC meeting to continue discussion.

