

COUNCIL OF CHAIRS & COORDINATORS MEETING

Monday, September 12, 2011

11:00 am-12:20 pm, Room 325

I. Chair's Report—Oralee Holder—11:00-11:15

- Introduction of new chairs/coordinators and administrators for Fall semester
- Brief review of items from the joint GC-CC Chairs & Coordinators meeting during Professional Development week
- Fall CCC Orientation—Faculty-to-Faculty conflict

II. Program Review materials (the amazing data now available, with much of it accessed from your home computer!)—Shirley Pereira and Jerry Buckley—11:15-11:30

III. Upcoming changes to the Annual Progress Report (better integrating planning and evaluation processes)—Chris Hill—11:30-11:45

IV. Conversations with the VPAA—Barbara Blanchard—11:45-12:05

- Summer session 2012—when will we know something?
- Professional Development forms (Flex Week + Special Projects) and signatures
- FTE clean-up: what does it mean for your department?
- Enrollment Strategies update (adding back sections to Spring 2012)

V. Prerequisite review, hard-blocking, and recommended preparation: everything you need to know to meet the Nov. 2nd deadline—Jeff Waller (and Marsha Raybourn, Sue Gonda, and Barb Blanchard)—12:05-12:20

Ground Rules:

- We will stick to the time allotted for each issue/presentation;
- We will allow the person giving a presentation to finish before asking questions; and
- If we have further questions or comments and we run out of time with regard to a particular issue, we will choose from the following options: continue with the current presentation/discussion if the majority approves; address the issue in an e-mail forum following the meeting; address the issue at the next available CCC meeting; forward the issue to Academic Senate for further discussion; or schedule a special 4th Monday CCC meeting to continue discussion.

NEXT CCC MEETING: MONDAY, OCTOBER 10, 11:00-12:20pm, ROOM 325