

AGENDA

COUNCIL OF CHAIRS & COORDINATORS

Monday, October 10, 2011, 11:00 am-12:15 pm, Room 325

I. Chair's Report—Oralee—11:00-11:10

- Library books set for discard (you may want to go over and review/retrieve)
- Reminder of October 28th deadline for Annual Activity Plans (for 2012-2013). DPM can be accessed at the usual site:
<http://web1.gcccd.edu/emp>
- Julie Middlemas—sabbatical survey

II. Jeff Waller, Curriculum Committee co-chair (Since we didn't get to Jeff last time, we'll make sure he has time at this meeting!)—11:10-11:30

- Prerequisite Review, hard blocking, and recommended preparation
- New Curriculum website:
<http://www.grossmont.edu/Curriculumcommittee.asp>

III. Tim Flood, VP of Administrative Services, and Michael Gilchrist—11:30-11:55

- Related issues for Spring—single-door max occupancy, fire code regulations, egress and occupancy requirements: **see attachments**
- Great California Shake-out/Earthquake preparedness—this time we DO evacuate classrooms
- Book Order Form Electronic workbook (new processes from the bookstore)—Michael Gilchrist and Tim

III. College Hour—an idea whose time has come again?—Sara Glasgow and John Colson—11:55-12:15pm

Ground Rules:

- We will stick to the time allotted for each issue/presentation;
- We will allow the person giving a presentation to finish before asking questions; and
- If we have further questions or comments and we run out of time with regard to a particular issue, we will choose from the following options: continue with the current presentation/discussion if the majority approves; address the issue in an e-mail forum following the meeting; address the issue at the next available CCC meeting; forward the issue to Academic Senate for further discussion; or schedule a special 4th Monday CCC meeting to continue discussion.

