

# COUNCIL OF CHAIRS & COORDINATORS

Chair: Judd Curran | Location: Griffin Gate | Minutes by: Jacqui Valdivia

## Future Agenda Items

### Enrollment Management

- Counseling Updates
- Academic Integrity & the Numbers Game

### Student Issues and Outreach

- Fostering a student-focused environment
- Student Marketing/Outreach

## Information Items & Reminders

Latest enrollment trend data was sent out with the agenda.

Questions about Activity Plans and Data Entry? Contact Aaron Starck or Cindy Emerson in the CPIE Office.

### Reminders:

President's Forums:  
11/15, 2-3:30, Bldg 34 lobby  
12/6, 2:30-4, Bldg 21, Stage-house Theater

### Subsequent CCC Meetings for Fall:

Nov 28th  
in Building 34, Room 150

## AGENDA

11:30 am to 12:15 pm

1. Department Spotlight: Biology (Shina Alagia)
2. Construction vs. Instruction (Shirley Pereira)
  - >Draft statement of needs
3. Emergency Response Times and Process
  - >Draft statement of needs
4. Enrollment Strategies Update
  - > Spring 2017 max FTES - what we scheduled
  - > The plan to fill seats - marketing efforts
  - >The plan to get instructors - Job Fair 11/19
  - >Responding to demand vs. shaping demand
  - >Maintaining rich diversity of programs/offerings

