

# COUNCIL OF CHAIRS & COORDINATORS

Chair: Judd Curran | Location: Building 38B: 342 | Minutes by: Jacqui Valdivia

## Future Agenda Items

- Workday Recruiting/ Onboarding
- Contract Changes
- Strategic Enrollment Management (SEM)

## Information Items & Reminders

### Attachments with the agenda:

- Annual Unit Plan Document
- Annual Unit Plan Feedback
- Temporary Purchase Request

### Reminders:

- Fall line sheets coming to your mailbox soon!

### CCC Meetings in Spring 2019:

March 11th  
 April 8th  
 May 13th

(11am -12:20 pm)  
 Location: 38B, 342

## AGENDA

**\*\*Note: In building 38B, room 342\*\***

1. Department Spotlight: Chemistry (5 min)  
Diana Vance (*Chemistry*)
2. Curriculum Committee Updates (10 min)  
Jeff Waller (*Math, Curriculum Committee Faculty Co-Chair*)
3. Draft of Proposed Instructional Standard Operating Procedures (SOPs) (10 min)  
Javier Ayala (*Dean, CTE and Workforce Development*)
4. CCC Chair Updates (10 min)  
Judd Curran (*Geography, Chair of Chairs*)
5. Updated Draft Annual Unit Plan (AUP) Process (40 min)  
Cary Willard (*Interim dean, MNSESW*)  
Joan Ahrens (*Interim dean, ALC*)  
and All

