

CCC Meeting
Monday, February 11, 2013
11:00am-12:20pm
Room 38B-342

Chair report & review of notes from December meeting Joel opened the meeting and shared his notes from the joint chairs meeting at AFT & AFT luncheon, including the following:

- Grades Due likely to be changed to Friday June 7.
- Concerns about safety of classrooms, not possible to lock doors from inside
- Budget looking up, looks like we will get monies restored or through growth. Will know more at May revise and in June/July when budget deadline is
- MOOCs, issue is For-Profit colleges using us to develop materials and then turning around and using them
- Number for VEBA ombudsperson (Nancy Watt) was shared from the floor
- Contract negotiations may start up. We still have a little time to provide input on the proposed contract. Items that may effect our work as chairs and coordinators include changes to rehire preference and hiring for summer.
- Take your concerns to the AFT meeting, Griffin Gate, Thursday Feb 14, 3pm
- Update on Facilities Master Plan; sequencing of projects likely to be completed this semester; Joel will try to find out the process and send an email

Discussion items for today

- Development of the Fall 2013 schedule. Chris Hill reported the following:
 - FTES for next year? The goals are the same for 2013-14 as they were for the past year.
 - Chris encouraged faculty to think about the entire year and reported that we asked the Deans to obtain a list of proposed sections to look at late term 8 week classes.
 - If we are still short, we will look at out FTES goals as a District -if met, whatever is put forward for the summer will be part of 2013-14
 - There was a question about LED that did not get scheduled from the Prop 30 adds. Some people put it into summer. Chris shared her understanding that it will likely go into 2013-14; moving it forward or backward will be a District decision.
 - Line Sheets for Fall will go out Feb. 19 with a goal of getting out to the Dean by March 8
- AAT and AST degrees: Assistance to get 'er done. Chris Hill reported the following:
 - we are working on 9 Transfer Degrees this semester
 - we are trying to submit 15
 - 3 have been completed
 - There are 9 that we need to finish
 - March 20 is the deadline for the Curriculum Committee
 - The question came up whether there are Funds available to assist with TMC development or outlines? Chris said she will check with Dr. Cooke

- New Planning/SLO software intro and feedback. Chris Hill shared that:
 - We have an online system to help with above -next month there will be demos in Division Council meetings -Chris provided a quick intro into TRACDAT, which will replace the worksheet that we used this year.
- Presentation on Staffing requests and Q&A. Jim Spillers shared the following:
 - The chair of the Staffing Committee has historically a SS Administrator so that they don't have a "horse in the race"
 - We are as objective as possible
 - Jim acknowledged that he did have a "horse in the race" this year ESW - process is arduous -fall 2012 we went down 6 positions in the ranking -all positions are needed -the goal is to fulfill the needs of the college -date to look at is 2008 when downturn started in economy -is program mandated?
 - -Jim Spillers is going to present to the committee that #6 Mandated be a Yes or No question -Discussion ensued on Emergency Hires and Critical Hires -Should mandated position even go through this process?
 - -Jim reminded all that "the process is faculty driven"
 - -discussion took place on FTEF and % of Max -the committee reevaluates its process each semester -the process is continually redefined -question of placing information online. Possibly our Planning website -Judd Curran suggested committee members to provide a debrief -JC suggested asking the Deans to ask the Committee Reps to participate in meetings and come to the C & C's meeting for a debrief -Craig Milgrim suggested that committee members come to the C & C's meetings -No Student Services Faculty -No Counseling Faculty Rep -No VPAA -Committee meeting soon -send input to Division Rep -Planning & Resources heard recommendations from Staffing & from President & Vice President JC's take: emergency hire process trumps this process Should Emergency Hires be separate from regular hires We did not get to an Agenda item: recap of Evaluations Training

The meeting concluded before we got to the item "Recap of Evaluations Training"