

CCC Meeting
Monday, December 9, 2013
11:00am-12:20pm
34-150

Chair report & review of notes from October meeting

Joel Castellaw

P&RC updates: Updates on allocation of lapsed salary money; re-stenciling of Staff parking spaces and eventual re-striping; respecting the intent of extra Staff parking permits; changeover to Windows 7 means XP is going away; Bonnie Ripley's role as the research liaison for Program Review/turn to Chris Hill for all other research support needs.

Institutional Effectiveness Council updates: College Mission Statement is under review and may be tweaked slightly or may be given a more substantial re-write in Spring; Annual College Planning Forum date set for March 14, 2014.

Enrollment Strategies: Hasn't met yet this semester; will meet Friday, Dec. 13 1:30-2:30; I have a doctor's appointment I am trying to re-schedule; anyone available to attend as a back-up if I can't re-schedule the appointment

Miscellaneous: Update on new test scoring machines

Discussion items for today

- Review and discussion of Design Standards Draft (45 minutes) Tim Flood
 - Tim shared a draft of the document and there was a wide-ranging discussion, including expression of the following views: desire for doors to be at the back of classrooms rather than the front; desire for more white board space at the front of the room; desire for greater overall flexibility with classroom configuration; desire for office furniture layout that includes an option of the desk facing the door instead of the wall. Tim said he will do what he can to get the requested changes into the final version of the document.
- VPAA corner: Katrina VanderWoude
 - Katrina shared about her philosophy as it relates to her position and the relationship between her position and the chairs and coordinators.
- Reminder from AFT about RAF meeting Judd Curran
 - Judd reminded everyone of this meeting.