

**Council of Chairs and Coordinators Meeting**  
**Monday, October 13, 2014**  
**11:00am – 12:20pm, Room 31-370**

**Attendance:** Randy Abshier, Shina Alagia, Liz Barrow, Derek Cannon, Brain Carter, Joel Castellaw, Cruz Cerda, Zoe Close, Gareth Davies-Morris, Nadra Farina-Hess, Claudia Flores, Sue Gonda, Oralee Holder, Cheryl Kerns-Campbell, Helen Liesberg, Barbara Loveless, Lisa Maloy, Kathy Meyer, Todd Myers, John Oakes, Priscilla Rogers, Robin Sepulveda, Scott Therkalsen, Christi Vicino, Paul Vincent, Peggy Wells, Cary Willard, Evan Wirig, Susan Working, Tina Young. **Guests:** Joan Ahrens, Katrina VanderWoude, Christina Tafoya.

**I. Follow-up of Enrollment Strategies Seminars and Senate Presentations – Evan Wirig & Katrina VanderWoude**

A set of Enrollment Strategies Seminars were held at Grossmont and Cuyamaca on September 15 and 16. Lynn Neault led a detailed presentation focusing on the academic calendar and what goes into planning it. Pam Deegan and Donna Boatwright led discussions on enrollment strategies. On the second day, breakout sessions were held for both Grossmont and Cuyamaca to individualize enrollment strategies and planning for each College. Pam Deegan returned to the College on October 6 to present on Enrollment Strategies at Academic Senate for those who could not attend the September seminars or needed additional clarification. Attendees of the workshops were very positive about their experiences and the information they received regarding enrollment and class scheduling.

Multiple department chairs expressed concern with language that is included with the new contract involving online class sizes. While the new contract caps online enrollment to forty students, department chairs are concerned that lowering class sizes will have unintended consequences and negatively affect both students and the College. Both Sue Gonda and Evan Wirig directed individuals with concerns to discuss them with their Union representatives. Although in attendance, Katrina VanderWoude deferred and declined commenting on all topics regarding the new contract, its language, and its negotiation.

**II. VPAA Corner – Katrina VanderWoude**

**A. East County Education Alliance**

The District and Grossmont Union High School District are convening on October 29 at Cuyamaca College to celebrate the launch of the East County Education Alliance. The event will begin at 12:00pm with a signing ceremony and press conference followed by collaborative small group sessions from 1:00 to 5:00pm. All are encouraged to attend. The Alliance is still in the process of creating small work groups and is looking for individuals who are interested in participating. Those interested in participating should contact VPAA Katrina VanderWoude.

**B. Enrollment Management Calendar**

A perpetual enrollment planning calendar is currently being designed to help facilitate communication and effectiveness in enrollment planning each semester which will enable everyone to work together more easily in this area. Knowing that students receive their registration information in early November, faculty and staff will be able to interact with and remind students of these dates. Work is also being done to see what actions waitlisted students and students who did not re-enroll for this semester took after they did not take classes. By understanding and analyzing this data, the College can communicate more effectively with students.

**C. The Upcoming Presidential Transition**

Dr. Sunita Cooke, Grossmont's president, will be moving to Mira Costa College in January. While this announcement saddens the College community, the Chancellor has high confidence in the College and is helping to facilitate the best plan possible for the upcoming presidential transition. Tim Flood will be stepping in as the interim president through this process while a nationwide search is conducted to fill the position. More information will be disseminated as it is received.

**III. Pathways & Academic Maps Presentation – Beth Smith**

Academic mapping is a way to help students more definitively in their progression through their courses here at the College. Maps also make cross-discipline prerequisites more apparent and easier to understand. It is the College's goal to have all of its programs mapped by the end of Flex Week in spring. Creative services will then take them and

generate color-coded, homogenous-style program maps that will be available online and with Student Services. Plans to create maps for students needing additional, pre-collegiate level courses will be developed in the future once the initial programs' mapping is complete. Maps will play vital functions in the College's enrollment planning by demonstrating which classes are needed in which order so that students can progress efficiently toward their goals.

**IV. Interdisciplinary Links with English 120 – Joan Ahrens & Tate Hurvitz**

Learning community pathways create interdisciplinary links between English and other program-related courses. This semester, there are 510 students enrolled in these linked classes. Next semester, there are only 245 seats available for students interested in learn community courses. When surveyed, over 75% of 98/98R students currently enrolled in learning community pathways courses said that they would like to continue their enrollment in linked courses. Linked English 110 and English 120 courses are currently being planned for fall 2015. Those interested should contact Tate Hurvitz or Joan Ahrens for more information.

**V. Professional Development Survey – Micah Jendian**

Professional Development will soon be conducting a campus-wide needs assessment. This assessment is being created with the assistance of Jim Marshall from San Diego State University to better understand what College's professional development needs. Supplemental focus groups and forums will be held in addition to the assessment. Professional Development will then take the totality of the information and use it to help the College reach its professional development objectives.

**VI. Functional Mapping Supplement & SSSP Plan Summary – Chris Hill**

**A. SSSP Plan Summary**

The Student Success and Support Plan (SSSP) is replacing matriculation funding for the College. SSSP emphasizes orientation, assessment, counseling, education plans and follow-up services for at-risk students and pays the college according to the services it provides. Sixty percent of funding will be generated from these provided services. The other forty percent will be generated by the College's population size. In order to receive SSSP funds, the College must provide a 2:1 match, receiving up to \$2 million in State funding.

**B. Functional Mapping Supplement Document**

During Accreditation, the College received a recommendation to better delineate the responsibilities of the District and the College where they had overlapping areas. In response, a functional mapping supplement has been created. This document states the responsibilities of the College and District in areas where they overlap and includes a directory of numbers to call at both the College and District levels. ([Document available here.](#))

**Meeting adjourned at 12:20pm.**

**The next CCC meeting will be held on November 10, 2014 in 31-370.**